



## Centre for Executive and Professional Education

*at the University of Windsor*

Call for Instructors  
Professional Development for Educators  
Spring 2018 and Summer 2018

The Centre for Executive and Professional Education *at the University of Windsor* is currently seeking qualified instructors to teach as part of our Additional Qualification Program.

We are hiring for two streams offered in this program:

- 1) Additional Qualification (AQ) courses
- 2) Additional Basic Qualification (ABQ) courses

Instructors are being sought for all streams, which are specified in the attached Schedule.

We are currently seeking instructors for the following terms:

<b>Spring 2018</b>	May 1, 2018 – June 10, 2018
<b>Summer 2018</b>	June 18, 2018 to August 11, 2018

These courses are taught online, or blended.

Please note that Professional Development Course Instructor appointments do not carry University of Windsor sessional seniority credits.

### Qualifications

Instructors selected for this program will be expected to demonstrate:

- Appropriate educational qualifications as normally evidenced by a relevant Ph.D., Master's Degree and/or equivalent professional qualifications where appropriate.
- At least five years relevant experience.
- Except in exceptional circumstances, applicants should possess a proven track record of excellence in teaching within an established professional development program. This would be evidenced by one or more of the following:
  - 1) Course evaluations from credit and non-credit courses
  - 2) Qualitative student assessments
  - 3) Client testimonials
- Appropriate subject matter knowledge/expertise. This could be evidenced by one or more of:
  - 1) Publications (refereed articles, textbooks, articles in professional journals, etc.)
  - 2) work experience
  - 3) consulting experiences
- A history of working in a team-oriented/collaborative instructional environment is preferred.
- An expressed willingness to utilize non-traditional methods for student assessments.
- Experience with instructing utilizing the Blackboard Learning Management System



Centre for Executive and  
Professional Education

*at the University of Windsor*

Interested applicants must provide:

1. A statement of interest in teaching that specifies the particular course or courses (indicate course title) the applicant wishes to be considered for. This statement should detail how the applicant meets the stated qualifications.
2. A copy of their CV. Note: Instructors who have previously taught the course for which they are applying must include their most recent update CV.
3. Prior qualitative student assessments and/or client testimonials are particularly welcomed.

Interested applicants will submit applications directly to the Centre for Executive and Professional Education by completing an online application at

[www.uwindsor.ca/cepe/instructor\\_recruitment](http://www.uwindsor.ca/cepe/instructor_recruitment).

Please contact [aq@uwindsor.ca](mailto:aq@uwindsor.ca) should you require assistance.

**We thank all applicants in advance for their interest in being an instructor for the Centre for Executive and Professional Education however, only successful applicants will be contacted.**

**The deadline for receipt of application is Friday, February 23, 2018**

## **Schedule 1 – Course offerings – Spring 2018 and Summer 2018**

### **Spring 2018**

AQ French as a Second language, Part 1 (Spring 2018)  
AQ Teaching English Language Learners, Part 1 (Spring 2018)  
AQ Reading, Part 1 (Spring 2018)  
AQ Visual Arts, Part 1 (Spring 2018)  
AQ Kindergarten, Part 1 (Spring 2018)  
AQ Music - Instrumental, Part 1 (Spring 2018)  
AQ Cooperative Education, Part 1 (Spring 2018)  
AQ Math Primary/Junior, Part 1 (Spring 2018)  
AQ Math 7/8 (Spring 2018)  
AQ Guidance and Career Studies, Part 1 (Spring 2018)  
AQ Special Education Part 1 (Spring 2018)  
AQ French as a Second Language, Part 2 (Spring 2018)  
AQ Teaching English Language Learners, Part 2 (Spring 2018)  
AQ Reading, Part 2 (Spring 2018)  
AQ Visual Arts, Part 2 (Spring 2018)  
AQ Dramatic Arts, Part 2 (Spring 2018)  
AQ Kindergarten, Part 2 (Spring 2018)  
AQ Music-Instrumental, Part 2 (Spring 2018)  
AQ Health and Physical Education (Int./Sr.), Part 2 (Spring 2018)  
AQ Cooperative Education, Part 2 (Spring 2018)  
AQ Math Primary/Junior, Part 2 (Spring 2018)  
AQ Guidance and Career Studies, Part 2 (Spring 2018)  
AQ Special Education, Part 2 (Spring 2018)  
AQ French as a Second Language, Specialist (Spring 2018)  
AQ Teaching English Language Learners, Specialist (Spring 2018)  
AQ Reading, Specialist (Spring 2018)  
AQ Visual Arts, Specialist (Spring 2018)  
AQ Dramatic Arts, Specialist (Spring 2018)  
AQ Kindergarten, Specialist (Spring 2018)  
AQ Music-Instrumental, Specialist (Spring 2018)  
AQ Health and Physical Education (Int./Sr.) Specialist (Spring 2018)  
AQ Cooperative Education, Specialist (Spring 2018)  
AQ Math Primary/Junior Specialist (Spring 2018)  
AQ Guidance and Career Studies, Specialist (Spring 2018)  
AQ Special Education, Specialist (Spring 2018)  
ABQ Primary Division (Spring 2018)  
ABQ Junior Division (Spring 2018)  
ABQ English Intermediate (Spring 2018)  
ABQ Math (Intermediate) (Spring 2018)  
ABQ Health and Physical Education Intermediate (Spring 2018)  
ABQ Dramatic Arts, Intermediate (Spring 2018)  
ABQ English Senior (Spring 2018)  
ABQ French (Senior) (Spring 2018)  
ABQ Geography (Senior) (Spring 2018)  
ABQ History Senior (Spring 2018)  
ABQ Social Science Senior (Spring 2018)  
ABQ Math Senior (Spring 2018)  
AQ Honour Specialist English (Spring 2018)  
AQ Honour Specialist History (Spring 2018)  
AQ Honour Specialist Music (Spring 2018)  
AQ Honour Specialist Health and Physical Education (Spring 2018)  
ABQ Green Industries, grades 9 and 10 (Spring 2018)

## **Summer 2018**

ABQ Business Studies-General (Senior) (Summer 2018)  
ABQ Communications Technology, grades 11 and 12 (Summer 2018)  
ABQ Communications Technology, grades 9 & 10 (Summer 2018)  
ABQ Dramatic Arts, Intermediate (Summer 2018)  
ABQ First Nations, Métis and Inuit Studies (Intermediate) (Summer 2018)  
ABQ French Senior (Summer 2018)  
ABQ Geography Senior (Summer 2018)  
ABQ Green Industries, grades 11 & 12 (Summer 2018)  
ABQ Green Industries, grades 9 and 10 (Summer 2018)  
ABQ Health and Physical Education Intermediate (Wallaceburg, Summer 2018)  
ABQ History Senior (Summer 2018)  
ABQ Junior Division (Summer 2018)  
ABQ Math (Intermediate) (Summer 2018)  
ABQ Math Senior (Summer 2018)  
ABQ Media Arts (Senior) (Summer 2018)  
ABQ Primary Division (Summer 2018)  
ABQ Religious Education in Catholic Schools (Intermediate) (Summer 2018)  
ABQ Science-Biology (Senior) (Summer 2018)  
ABQ Science-General Senior (Summer 2018)  
ABQ Social Science Senior (Summer 2018)  
ABQ Technological Design, grades 11 & 12 (Summer 2018)  
ABQ Technological Design, grades 9 and 10 (Summer 2018)  
ABQ Visual Arts Senior (Summer 2018)  
AQ Classroom Management (Summer 2018)  
AQ Cooperative Education, Part 1 (Summer 2018)  
AQ Cooperative Education, Part 2 (Summer 2018)  
AQ Cooperative Education, Specialist (Summer 2018)  
AQ Dance, Part 1 (Summer 2018)  
AQ Dance, Part 2 (Summer 2018)  
AQ Dance, Specialist (Summer 2018)  
AQ Dramatic Arts, Part 2 (Summer 2018)  
AQ Dramatic Arts, Specialist (Summer 2018)  
AQ Family Studies, Part 1 (Summer 2018)  
AQ Family Studies, Part 2 (Summer 2018)  
AQ Family Studies, Specialist (Summer 2018)  
AQ French as a Second Language, Part 1 (Summer 2018)  
AQ French as a Second Language, Part 2 (Summer 2018)  
AQ French as a Second Language, Specialist (Summer 2018)  
AQ Guidance and Career Studies, Part 1 (Summer 2018)  
AQ Guidance and Career Studies, Part 2 (Summer 2018)  
AQ Guidance and Career Studies, Specialist (Summer 2018)  
AQ Health and Physical Education (Int./Sr.) Specialist (Wallaceburg, Summer 2018)  
AQ Health and Physical Education (Int./Sr.), Part 2 (Summer 2018)  
AQ Honour Specialist Health and Physical Education (Summer 2018)  
AQ Honour Specialist History (Summer 2018)  
AQ Honour Specialist in Technological Education (Summer 2018)  
AQ Honour Specialist Music (Summer 2018)  
AQ Honour Specialist, Biology (Summer 2018)  
AQ Honour Specialist, Business Studies (Summer 2018)  
AQ Honour Specialist Social Sciences (Summer 2018)  
AQ Integration of Information & Computer Technology, Part 1 (Summer 2018)  
AQ Integration of Information & Computer Technology, Part 2 (Summer 2018)  
AQ Integration of Information & Computer Technology, Specialist (Summer 2018)  
AQ Kindergarten, Part 1 (Summer 2018)

AQ Kindergarten, Part 2 (Summer 2018)  
AQ Kindergarten, Specialist (Summer 2018)  
AQ Math 7/8 (Summer 2018)  
AQ Math Primary/Junior Specialist (Summer 2018)  
AQ Math Primary/Junior, Part 1 (Summer 2018)  
AQ Math Primary/Junior, Part 2 (Summer 2018)  
AQ Media, Part 1 (Summer 2018)  
AQ Music - Instrumental, Part 1 (Summer 2018)  
AQ Music-Vocal (Intermediate/Senior), Part 2 (Summer 2018)  
AQ Music-Vocal Intermediate/Senior, Part 1 (Summer 2018)  
AQ Music-Vocal Intermediate/Senior, Specialist (Summer 2018)  
AQ Orientation to Teaching in Ontario (Summer 2018)  
AQ Reading, Part 1 (Summer 2018)  
AQ Reading, Part 2 (Summer 2018)  
AQ Reading, Specialist (Summer 2018)  
AQ Religious Education in Catholic Schools, Part 2 (Summer 2018)  
AQ Religious Education in Catholic Schools, Specialist (Summer 2018)  
AQ Special Education Part 1 (Summer 2018)  
AQ Special Education, Part 2 (Summer 2018)  
AQ Special Education, Specialist (Summer 2018)  
AQ Teacher Librarian, Part 1 (Summer 2018)  
AQ Teacher Librarian, Part 2 (Summer 2018)  
AQ Teacher Librarian, Specialist (Summer 2018)  
AQ Teaching and Learning through E-Learning (Summer 2018)  
AQ Teaching English Language Learners, Part 1 (Summer 2018)  
AQ Teaching English Language Learners, Part 2 (Summer 2018)  
AQ Teaching English Language Learners, Specialist (Summer 2018)  
AQ Use and Knowledge of Assistive Technology (Summer 2018)  
AQ Visual Arts Specialist (Summer 2018)  
AQ Visual Arts, Part 1 (Summer 2018)  
AQ Visual Arts, Part 2 (Summer 2018)  
AQ Writing, Part 1 (Summer 2018)  
Course Development

Please refer to [www.uwindsor.ca/aq](http://www.uwindsor.ca/aq) for detailed course descriptions.