

## Learning Specialist – Ancillary Academic Staff I in the Field of Experiential Learning Development

Position # 002068AAS-2018-SCI

The University of Windsor's Faculty of Science invites applications for a full-time position at the rank of Learning Specialist, Ancillary Academic Staff (AAS) I in the field of Experiential Learning Development, commencing September 1, 2018. This position is subject to final budgetary approval. This is a hybrid position between an Academic Administrative Unit (AAU) in the Faculty of Science, and the Dean's office. This position will be housed in an Academic Administrative Unit that corresponds with the successful candidate's academic background.

The Faculty of Science at the University of Windsor offers 38 degree programs, with a Faculty to Student ratio of 1:16, which is the best in Ontario and one of the best in Canada. This means that we can provide our students with unequalled transformative educational and research opportunities. The unique combination of science programs in the Faculty of Science provides our students with the ability to directly apply their passion to the most critical issues facing society now and into the future. For further information about the Faculty of Science, visit our web site at <http://www.uwindsor.ca/science>.

The AAS I position will work in conjunction with the Dean, Associate Deans, Department Heads, Program Directors and Faculty members in the Faculty of Science to enhance Experiential Learning (EL) opportunities and programming in the Faculty of Science, including undergraduate research, internship, service learning, clinical and field placements. The incumbent will work with instructors and departments to develop new EL opportunities that incorporate best practices, and with employers and community members in developing strong collaborative partnerships.

The successful candidate will have Undergraduate (Honours preferred) and graduate degrees in some combination of science and education. Other essential qualifications include: demonstrated experience in developing, facilitating, or managing experiential education or academic support programming in science; successful project management experience in complex institutional contexts, particularly in areas such as curriculum change or program development; familiarity with teaching and learning or student development literature, particularly in the areas of effective experiential, simulation, and work-integrated learning and instructional development; experience working with students, departments, and faculty in support of faculty-driven initiatives; 3 to 5 years of previous experience in an administrative University setting, including knowledge of undergraduate programs and policies. Experience in grant writing is an asset.

### Application Requirements

- a letter of application, including a statement of citizenship/immigration status, and how your background relates to the essential qualifications for this position; include any other skills you may possess that would help us advance our mission of connecting with students;
- a detailed and current curriculum vitae;
- a teaching dossier or teaching portfolio demonstrating a potential for or evidence of teaching effectiveness and excellence that will include sample course syllabi/outlines, teaching evaluations, and a statement of teaching philosophy and interests (resources and templates for completing a teaching dossier can be found at <http://www.uwindsor.ca/ctl/links-pd>);
- three (3) current letters of reference forwarded directly by academic referees most familiar with the candidate's qualifications, to the Dean at the address or email listed below.

Only those applicants selected for interview will be contacted. The short-listed candidates may be invited to provide further information in support of their applications. To ensure full consideration, complete an **online application** (<http://www.uwindsor.ca/facultypositions>) found on the job advertisement, and ensure letters of reference are submitted by the deadline date of **May 30, 2018**. Applications may be considered after the deadline date; however, acceptance of late submissions is at the discretion of the appointments committee.

### Questions and Reference Letters to be sent to:

**Dr Chris Houser, Dean, Faculty of Science, University of Windsor**  
401 Sunset Avenue, Windsor, Ontario, Canada N9B 3P4,  
Phone: 519-253-3000 Ext. 3010; Email: [deanscience@uwindsor.ca](mailto:deanscience@uwindsor.ca)

The University of Windsor is a comprehensive research and teaching institution with more than 15,500 students. We are a welcoming community committed to equity and diversity in our teaching, learning, and work environments. In pursuit of the University's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Sexual Minorities) are encouraged to apply and to self-identify. If you need an accommodation for any part of the application and hiring process, please notify the Faculty Recruitment Coordinator ([recruit@uwindsor.ca](mailto:recruit@uwindsor.ca)). Should you require further information on accommodation, please visit the website of the Office of Human Rights, Equity & Accessibility (<http://www.uwindsor.ca/ohrea>). All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.