



**University
of Windsor**

**RESEARCH ASSISTANTS - SCHOLARSHIP
GRADUATE STUDENT APPROVAL FORM**

DATE

FACULTY OF DEPARTMENT

AAU APPROVAL REQUIRED

First Name:		Grantee Approval		Account Number:			
Last Name:		Print Name:		Fund	Dpt.	Program	Natural (Select One)
Student Number:	Employee Number:	Sign Name:					☐ 81330 (Canadian)
							☐ 81330 (International)
Total Scholarship Paid in a Lump Sum:			Start-End Date (MM/DD/YYYY):				
First Name:		Grantee Approval		Account Number:			
Last Name:		Print Name:		Fund	Dpt.	Program	Natural (Select One)
Student Number:	Employee Number:	Sign Name:					☐ 81330 (Canadian)
							☐ 81330 (International)
Total Scholarship Paid in a Lump Sum:			Start-End Date (MM/DD/YYYY):				
First Name:		Grantee Approval		Account Number:			
Last Name:		Print Name:		Fund	Dpt.	Program	Natural (Select One)
Student Number:	Employee Number:	Sign Name:					☐ 81330 (Canadian)
							☐ 81330 (International)
Total Scholarship Paid in a Lump Sum:			Start-End Date (MM/DD/YYYY):				

NOTE: ALL STUDENTS RECEIVING THE ABOVE SCHOLARSHIP MUST REPORT TO HUMAN RESOURCES TO PROVIDE REQUIRED DATA

ATTENTION: This form should be used only for those students who participate in a grantee's research for the main purpose of qualifying for advanced degrees or obtaining graduate research experience that will advance their knowledge. Please consult the Research Assistantship Guidelines on the Graduate Studies website.

I have reach the Research Assistantship Guidelines and have determined that salary is the appropriate method of payment.

Grantee Signature: _____ Date: _____

All amounts paid from this form are considered scholarship earnings. Since no employment insurance premiums are paid, no insurance benefits can be claimed. Students paid through these scholarships are not covered by Workers Compensation (WSIB). Scholarship is considered T4A income. No Tax will be deducted. All amounts will be paid in a lump sum not bi-weekly. Students may wish to consult with Payroll to emend their TD1 form depending on individual circumstances.

Please submit form to the Payroll Department. Any inquiries should be directed to tis department at payroll@uwindsor.ca

Last Revised: 2019-08-27