

# CAMPUS EMERGENCIES EXT. **9-1-1**

## **IF YOU DISCOVER FIRE OR SMOKE:**

- **Vacate the fire area and close doors on the way out**
- **Pull the closest fire alarm (located at all exits) and shout "FIRE, FIRE, FIRE"**
- **Do not attempt to extinguish a fire unless you are sure it is safe to do so**
- **Dial ext. 9-1-1 from a safe location**

## **UPON HEARING FIRE ALARM:**

- **If safe to do so, turn off any equipment you are using, close doors and windows**
- **Evacuate the building in an orderly manner by walking to the nearest exit**
- **DO NOT USE ELEVATORS**
- **Move away from the exits once outside. Do not re-enter the building until the all clear has been given by the Building Fire Plan Manager.**



**If you are unable to leave due to fire conditions or a disability, call ext. 9-1-1 and give your location. Keep doors and windows closed, and attempt to seal vents and cracks with available materials to keep smoke out.**

