

**TO ALL LAW I & II STUDENTS  
CLERKSHIP PROGRAM TO THE  
SUPREME COURT OF THE NORTHWEST TERRITORIES**

Faculty Council in 1983 passed a motion approving the proposal for a student to work as a Clerk to the Supreme Court of the Northwest Territories as a supervised research project for 15 credits to be graded on the following basis: 9 credits on a pass/fail basis, 2 credits on the basis of selected research done by the student for the court and 4 credits on a research paper. This program and structure has been maintained.

Applications for the Clerkship Program are invited. All applications, including your letter of application, resume and unofficial transcripts should be submitted to the office of the Assistant Dean (Student Services) Room G112 on or before Monday, March 30, 2009.

Three factors shall be considered as major criteria in the selection of successful applicants:

1. General academic performance in law;
2. Legal research and writing skills; and,
3. Special interest and/or aptitude relating to the particular clerkship program.

In addition, the Supreme Court of the Northwest Territories suggests that students take 98-850 Evidence before participating in the clerkship program, and those persons would receive selection priority.

In submitting an application for the Clerkship Program, students are asked to detail the reasons for their application and their special interest and/or aptitude relating to this particular clerkship program. In addition, students are invited to submit copies of research and writing done particularly in law studies but also in other university studies. Students must also submit a copy of their resume.

The successful students will be expected to prepare and submit a diary of daily work as well as monthly reports and a final report. A Judge of the Supreme Court of the Northwest Territories will also submit monthly reports and a final report. The student will be responsible not only to the Justices of the Supreme Court of the Northwest Territories but also to a Faculty Coordinator appointed to supervise the program and grade the student's work. The following are the expectations regarding each of the portions of the grade:

1. The 9 credit pass/fail portion will be based upon the reports of the Clerk and the Supreme Court Justice, the daily diary and the memoranda and other research performed by the student.

2. Two (2) credits for selected research done by the student for the Courts - subject to matters of a confidential nature, copies of all memoranda and other research submitted by the student shall be subject to review by the Faculty Coordinator. The Faculty Coordinator shall have the discretion to select any or all memoranda and other research material for review and grading. With respect to the award of a grade for the 2 credit portion of the project, the clerk has the right to insist on the inclusion of any memoranda or other research work, which may be in addition to those selected by the Faculty Coordinator, in the grading process.
3. Research paper - It is expected that the research paper shall be of a publishable quality and of a minimum length of approximately 40-45 pages. It is further expected that a draft of the paper shall be submitted to the Faculty Coordinator sometime during the middle of the academic term. The Faculty Coordinator as well as The Supreme Court Justice will be expected to provide the Clerk with feedback on the first draft of the paper. It is hoped that if at all possible a paper topic and tentative outline shall be agreed to and submitted for approval by the Academic Program Committee prior to the student arriving in Yellowknife or at the very least in the first week or two of the term. The paper shall be not simply impressionistic or descriptive in nature. It is expected that it will reflect significant research and analysis.

A certain amount of money has been allocated to cover some expenses which will be incurred by the student selected (i.e. air fare to and from Yellowknife). Some travel and accommodation expenses while the court is in session throughout the North will be covered. It is expected the student will have to bear the costs of room and board at an equivalent basis to the cost incurred in Windsor.

The length of the Clerkship Program will be coincidental with fall or winter semester at the Faculty of Law. All materials including the research paper and final reports shall be submitted to the Faculty Coordinator no later than the last day of final examinations of the relevant academic term.

Selection of the successful candidates is made by the Court in consultation with the Assistant Dean (Student Services). Normally, preference in the winter semester is given to Law II students and in the fall semester to Law III students.

Please submit your application to the office of the Assistant Dean (Student Services) Room G112 on or before Monday, March 30, 2009.