

Windsor Law Alumni Fund for the Enhancement of Student Life

APPLICATION FOR FUNDING

*Applications for funding are submitted to the Student Services Office at least 1 week prior to the event.
Please complete sections I-VI and attach any relevant supporting documentation.*

SECTION I - Applicant Information

Name: _____
(Surname) (Given Name)

Student Number: _____ Email: _____

YEAR: 1 2 3 PROGRAM: JD Cdn & Am Dual JD MBA/JD MSW/JD Half Time

Local Address: _____ Telephone: _____
(Street & Number)

(City) (Postal Code)

SECTION II - Applicant Information for Organizations/Clubs/Committees

Name of Organization/Club/Committee: _____

Mandate: _____

Current Executive: *(include name and email address of all members holding executive positions)*

Name:	Position:	Email:
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III - Event Particulars

Name of Event: _____ Date of Event: _____

Location of Event: _____

Description of Event: *(attach copies of any print material including programs, registration form, etc.):*

Describe how this event would enhance student life at Windsor Law: _____

SECTION IV - Projected Expenses

Expense Detail	Amount
Registration Fee	
Travel (train, rail, bus, gasoline, taxis)	
Lodging	
Conference Banquet	
Miscellaneous Expenses	
Other -provide details	
TOTAL EXPENSES	
LESS EXPENSES PAID BY OTHER RESOURCES (please give details in Section V)	
SUB-TOTAL	
REQUEST FOR REIMBURSEMENT FROM THE ENHANCEMENT FUND	

SECTION V - Other Sources of Funding/Additional Information

Please provide particulars of any additional funding for this event that you might be eligible for, including the source, the amount, and any conditions of receipt:

Please outline any additional information or special circumstances that you wish to have considered:

SECTION VI - Execution

I have completed this application honestly and accurately. I understand that all information in connection with this application is subject to verification by the Faculty of Law.

Date: _____ Signature: _____

***Students must submit proof of registration and attendance, original expense receipts (not copies), and a reflective summary of at least 250 words that we may share with the Fund's benefactors.**

SECTION VII - Office Use Only

Reviewed By: _____

Reviewed On: _____

Decision: *(include particulars including any conditions or limitations)*
