**APPLICATION FOR STUDIES USING ARCHIVAL DATA**

**“IS YOUR APPLICATION PACKAGE COMPLETE?”**

**Submission Checklist – Must be completed for EACH submission, including revisions when resubmission is required.**

**Date submitted: \_\_\_\_\_\_\_\_\_\_**

**Please submit TWO individual packages that include ALL of the following materials**:

[ ]  Completed Application Form

[ ]  Copy of your TCPS2 Certificate

[ ]  Outline of Methodology attached as separate sheet

[ ]  Other (please specify):

Included a duplicate copy of the entire application **(for a total of TWO copies)**

\*Note: Signed consent is also normally required from any other institutions involved (schools, businesses, residences, etc.).

As faculty supervisor for this undergraduate research project, I have read and reviewed this application and all accompanying materials, and provided guidance and clarification to the student as needed regarding the ethics of conducting research with human participants.

Faculty advisor signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Department of Psychology Application for Ethics Approval for a Study Using Archival Data**

**The University of Windsor**

**Faculty Advisor**:

**Student Researcher**:

**Student Email:**

**Other Researchers involved in project** (technicians, project staff, faculty):

**Project Title**:

**Type of Research**: [ ]  Undergraduate [ ]  Honours thesis

Other (specify):

**Current study approval # as assigned by the REB**

[ ] **N/A**: This study does not have prior approval. The data are being collected from open source data sets or repositories (e.g. Stats Canada)

**1. Summary of Project**

**a) Please provide a brief summary of the purpose of the study. In your summary, indicate the source of your archival data.**

**b) Attach a detailed but concise outline of the methodology of the study (approximately one typed page.**

**2. Feedback of the results of the study for the academic community**

**Research findings should be made available after the study is completed. This feedback can be provided by posting the findings on the psychology website "Undergraduate Thesis Results" page (**[**https://www.uwindsor.ca/psychology/411/honours-thesis-research-results**](https://www.uwindsor.ca/psychology/411/honours-thesis-research-results)**.**