

Date: Tuesday, April 17, 2012

Time: 4:00 pm – 7:50 pm

Members: Mr. Greg Aarssen, Mr. Ahmed Abou Gharam, Ms. Penny Allen, Mr. Vince Bassman, Dr. Lori Buchanan, Mr. Tom Burton, Mr. André Capaldi, Dr. Stanley Cunningham, Dr. Gordon Drake, Mr. Peter Farmer (phone), Ms. Marilyn Farough, Dr. Martin Girash (Chair), Ms. Jennifer Jones, Mr. Werner Keller, Dr. Ed King, Dr. Dietmar Lage, Ms. Sheila MacKinnon, Mr. Tony Mancina, Rev. Paul McGill, Mr. Dave Montgomery, Mr. Matt Moroun, Mr. Vic Neufeld, Ms. Rachel Olivero, Mr. Fred Quenneville, Dr. Katherine Quinsey, Mr. Osman Raza, Ms. Pat Soulliere, Dr. Fouad Tayfour, Dr. Michael Weis, Dr. Alan Wildeman, Mr. Bill Wright.

Regrets: Ms. Sheila MacKinnon.

In Attendance: Ms. Sandra Aversa, Ms. Jane Boyd, Mr. Jonathan Braniff, Mr. Brian Brown, Mr. Dave Butcher, Mr. Mark Charlton, Ms. Anna Kirby, Ms. Rita LaCivita, Mr. Dave McEwen, Ms. Diane Rawlings, Ms. Holly Ward, Dr. Clayton Smith, Ms. Renée Wintermute (University Secretary), Ms. Carol Perkes (Board Governance Officer).

Mr. Vic Neufeld was welcomed to his first Board of Governors meeting.

1 Approval of the Agenda
Item 4.7.5 was unstarred.

MOTION: That the Agenda be approved, as amended.

Keller/Cunningham
CARRIED

2 Minutes of the meeting of February 28, 2012

MOTION: That the Minutes of the meeting of February 28, 2012 be approved.

Keller/Raza
CARRIED

3 Business arising from the minutes
Nothing to report.

4 Outstanding Business/New Business

4.1 Reports

4.1.1 Remarks from the Chair

- The Chair reported that the Board Retreat was extremely valuable, engaging, and instructive.
- The Chair recently attended a joint meeting of the Council of Chairs of Ontario Universities (CCOU) and Executive Heads in Toronto and stated that universities are facing a lot of the same issues.

4.1.2 President's Report

- This was a busy time of year at the University. Classes have just finished for the semester and exams are underway. There have been a lot of great events recently such as, UWSA's Awards night, OPUS' Awards night, and the Evening of Excellence Athletic Banquet, to name a few.
- The University will launch its "app" for Smart Phones on May 17. The "app" for Blackberry phones will be worked on over the summer months.

4.2 Audit Committee

***4.2.1 Annual Audit Plan for 2012-13**

(See document BG120417-4.2.1 for further information.)

The document was received for information.*

4.3 Executive Committee

*4.3.1 Minutes of the Executive Committee meeting held on February 1, 2012

(See document BG120417-4.3.1 for further information)

The minutes of the Executive Committee meeting held on February 1, 2012 were received for information.*

4.4 Governance Committee

*4.4.1 Minutes of the Governance Committee meeting held on February 6, 2012

(See document BG120417-4.4.1 for further information)

The minutes of the Governance Committee meeting held on February 6, 2012 were received for information.*

4.5 Investment Committee

Nothing to report.

4.6 Pension Committee

Nothing to report.

4.7 Resource Allocation Committee

*4.7.1 Minutes of the Resource Allocation Committee meeting held on February 8, 2012

(See document BG120417-4.7.1 for further information)

The minutes of the Resource Allocation Committee meeting held on February 8, 2012 were received for information.*

4.7.2 2012/2013 Proposed Tuition and Ancillary Fees

(See document BG120417-4.7.2 and BG120417-4.7.2a for further information)

MOTION: That the Board of Governors approve the proposed 2012/2013 Tuition and Ancillary Fees.

Allen/Keller

It was NOTED that:

- Mr. Charlton delivered the presentation on 2012/2013 Student Academic Fees. The proposal and presentation has been reviewed in detail by the Resource Allocation Committee.
- The University of Windsor does not set fees for the Schulich School of Medicine.
- Ancillary fees are reviewed annually to determine whether they are sufficiently covering associated costs and not falling behind on the consumer price index.
- It is anticipated that most of the universities will follow what is allowed by the province's tuition framework.
- It is expected that other universities will take the allowable 8% increase in tuition for graduate fees and this will put the University in a more competitive position with an increase in graduate fees of 4.5%.
- The compulsory fee for distance education courses is being reviewed. The current fee is \$40 but may change so that it varies depending on the location from which the distance education student studies. This would more accurately reflect actual costs. IT Services is reviewing programming implications. Any change in fees will be submitted through the appropriate approval process.
- The Music performance fee is for students who are not in the Music program and includes a \$50 increase to the semester rate.

Opposed: 2
Abstentions: 2
CARRIED

4.7.3 2012/2013 Proposed Residence Fee

(see document BG120417-4.7.3 for further information)

MOTION: That the Board of Governors approve the proposed 2012/2013 Residence Fees as reference in Schedule A.

Jones/Wright

It was NOTED that:

- Other revenue is anticipated to increase by 24.3% because of the transfer of the International Student Centre (ISC) to Laurier Hall.
- The 20.7% increase in salaries is mainly a result of maternity leaves.
- Housekeeping is being budgeted for an additional 10% primarily for the purpose of hiring additional staff over the summer months.
- Allocations expenses will rise by 14.1% and this reflects the amount that the department pays to the University to cover overhead costs.
- The number of residence beds depends on its rooms' configurations. The University is very close to capacity based on the current room configuration.

CARRIED

4.7.4 Food Service Operational Strategy – 2012/13 Proposed Meal Plan Fees

(see document BG120417-4.7.4 for further information)

MOTION: That the Board of Governors approve the Food Services strategy outlined in the attached document, including the increases to the Meal Plan fees as listed in Appendix B.

Allen/Capaldi

It was NOTED that:

- The University Club will remain open for 2012/2013.
- Ms. Kirby reviewed the changes in the Food Services outlets for Summer and Fall.
- The anticipated increase in cash sales is due mainly to the addition of Subway (which has proven to be very successful) and a Second Cup café in the CAW Centre.
- The percentage of student employees is very small.
- A member noted that it is not right or appropriate to run food services primarily on mandatory minimum meal plans for residence students. The service should be able to sustain itself without this and students should have the option to opt out.
- Wages and benefits are the department's largest expenditure at 51.9%.
- Food Services needs to develop more efficient facilities.
- It is anticipated that the budget should start to flatten out.
- A member noted that it might be timely to consider having third parties provide food services to the University. In response, it was noted that parents and students find it reassuring to have a Food Services department that is a part of the campus.
- A lot of work has gone into trying to position the employees and facilities to a maximum efficiency.
- A petition signed by 1500 staff and student opposing the closure of Cafe Chez Vanier was presented.
- It was noted that universities with larger number of students and who operated over the summer months were more efficient due to economies of scale.

Opposed: 1

Abstentions: 1

CARRIED

***4.7.5 Board Approved Capital Projects Report**

(see document BG120417-4.7.5 for further information)

It was NOTED that:

- The demolition of the Drama building is not listed because it cost less than \$750,000 and therefore does not fall into the category of projects that must be approved by the Board. The document was received for information.

5 In Camera

6 Adjournment

MOTION: That the meeting be adjourned.

Soulliere/Drake

CARRIED