

Date: Tuesday, May 23, 2017

Time: 4:00 pm – 5:15 pm

Location: Freed-Orman Commons, Assumption Hall, University of Windsor

Members: Mr. Greg Aarssen (phone), Ms. Penny Allen (Chair), Mr. Jonathan Allison, Mr. Chris Baillargeon, Prof. Nick Baker, Ms. Jodi Butts, Dr. Rajen Chetty, Dr. Beth Daly, Dr. Gordon Drake, Mr. Peter Farmer (phone), Ms. Marilyn Farough (phone), Mr. Paul Fraser, Mr. Dean Jacobs, Mr. Gary Kelly, Ms. Sheila MacKinnon, Mr. Tony Mancina, Rev. Paul McGill, Dr. Katherine Quinsey, Ms. Helga Reidel, Mr. Amin Safaei, Dr. Mehrdad Saif, Ms. Pat Soulliere, Ms. Elaine Whitmore (phone), Dr. Alan Wildeman, Ms. Susan Williams, Mr. William Willis, Mr. Bill Wright.

Regrets: Mr. Fraser Berrill, Mr. Norbert Hartmann, Ms. Teresa Piruzza

Administration and Guest Speakers: Ms. Sandra Aversa, Ms. Jane Boyd, Mr. Dave Butcher, Mr. John Coleman, Ms. Gillian Heisz, Ms. Kaye Johnson, Ms. Anna Kirby, Dr. Douglas Kneale, Mr. Andrew Kuntz, Ms. Susan Mark, Dr. Michael Siu, Ms. Rosemary Zanutto, Ms. Renée Wintermute (University Secretary), Ms. Carol Perkes (Board Governance Officer). Guest: Ms. Dusty Johnstone for item 4.1.2.3.

Declaration of conflict of interest – none reported.

1 Approval of the Agenda

MOTION: That the Agenda be approved.

Allison/Williams
CARRIED

2 Minutes of the meeting of April 25, 2017

(see document BG170425M for further information.)

MOTION: That the Minutes of the meeting of April 25, 2017 be approved.

McGill/Baker
CARRIED

3 Business arising from the minutes

None.

4 Outstanding Business/New Business

4.1 Reports

4.1.1 Remarks from the Chair

Mr. Paul Fraser, staff representative on the Board, was welcomed to his first meeting.

4.1.2 President's Report

4.1.2.1 Memorial Names

A moment of silent was observed for all students, staff and faculty that passed away in the last year.

4.1.2.2 Strategic Mandate Agreement (SMA2)

(see document BG170523-4.1.2.2 for further information)

NOTED:

- The SMA received a lot of feedback from Senate. It was suggested that, early in the

- document, a note about the University of Windsor's focus on social justice be added.
- The Government is reviewing the document, but no substantive issues are anticipated.
 - The University may be asked to shorten the document, but otherwise, it appears to be on track. If this is the case, revisions will be made ensuring that nothing substantive is lost.
 - If substantive changes are made, the SMA will be brought back to the Board for approval.

MOTION: That the Board approve the 2017-2020 Strategic Mandate Agreement, subject to any final minor revisions required by the Ministry.

MacKinnon/Kelly
CARRIED

4.1.2.3 Annual Report on Sexual Misconduct Policy (2016-2017)
(see document BG170523-4.1.2.3 for further information)

NOTED:

- The report was provided for information to the Board as mandated by Bill 132, Section 17, Subsections 7 and 7.1.
- Comparative data will be provided in future years.

NOTED:

- Members were informed that the province recently announced changes for pension plans which will shorten the amortization period from 15 to 10 years, and will require increases in special payments.
- It is unknown when the changes will be implemented.

4.2 Audit Committee

Nothing to report.

4.3 Executive Committee

Nothing to report.

4.4 Governance Committee

Nothing to report.

4.5 Investment Committee

4.5.1 Statements of Investment Policies and Procedures for the Pension Plans, Endowment and Working Capital Funds - Revisions
(see document BG170523-4.5.1 for additional information)

MOTION 1: That the Statement of Investment Policies and Procedures for the Pension Plans, Endowment and Working Capital Funds be amended as proposed to reflect the change in the lending of cash and securities.

Allison/Wright

NOTED:

- The University's rate of 105% for securities lending is not competitive. 102% is the guideline issued by OFSI which reflects current market practice.
- This change has no impact on investments.

CARRIED

MOTION 2: That the proposed changes to the Statement of Investment Policies and Procedures for the Pension Plans and Endowment Fund be approved.

Allison/Soulliere

NOTED:

- During 2016/17, the Investment Committee conducted an extensive asset liability review for both the Pension and Endowment Funds.
- The resulting proposal to increase the benchmark for long-term bond funds is more about liability matching than a statement on actual performance.
- The proposal also allows for alternative investments (hedge funds, infrastructure funds), though none are being considered at this time.

CARRIED

4.5.2 Financing Strategy

(see document BG170523-4.5.2 for further information)

MOTION 1: That Administration be authorized to proceed with the finalizing the details of a financing strategy for up to \$40m.

Allison/Kelly

NOTED:

- The Investment Committee considered a number of scenarios to determine the University' optimal borrowing capacity (without impacting credit rating).
- Both term loans and debenture proposals will be sought.

CARRIED

MOTION 2: That the Executive Committee be authorized to approve the financing institution for the \$40m financing strategy as recommended by the Investment Committee, on behalf of the Board.

Allison/Chetty

NOTED:

- Due to interest rate sensitivity and fluctuations, timing of approvals is critical. The Board is therefore being asked to delegate approval authority to the Executive Committee.

CARRIED

4.6 Pension Committee

Nothing to report.

4.7 Resource Allocation Committee

(see documents BG170523-4.7 and BG170523-4.7.a for additional information)

NOTED:

- A presentation outlining the 2017/18 Operating Budget was delivered.
- Highlights included:
 - A balanced budget for 2017/18.
 - Operating revenue and expenditures will increase by \$10.4m to \$268m (4%).
 - A new Associate Vice-President, Enrolment Management position will be created and a recruiter will be hired in the Greater Toronto Area (GTA). The goal is to have 100 incremental first-year students per year from the GTA, once recruitment operations are established.
 - The proportion of income derived from government grants has dropped to 36.9%. Student Academic Fees accounted for 46.1% of revenue in 2007/08 to 61.2% in the current year.
 - 75% of operating costs are in salaries, wages and benefits.

- Strategic investments include: Strategic Priority Fund, Curriculum Development Fund, Enrolment Stimulus Fund, Student Experience Funds, UWinsite, Research Activity and Stimulus Funds and Deferred Maintenance Fund.
- A mandatory valuation of Faculty and Staff Pensions Plans is required as of July 1, 2017.
- Deferred maintenance funding is used strategically; for one time projects or as base support for projects. Deferred Maintenance Strategies 1 and 2 are essentially completed. Facilities is now working on Deferred Maintenance Strategy 3. Project costs are amortized.
- The new government student financial aid plan may increase enrolment slightly.

MOTION: That the Board of Governors approve the 2017/18 Operating Budget.

Willis/Chetty
CARRIED

5 In Camera

MOTION: That the meeting move *In Camera*.

Allison/Butts
CARRIED

6 Adjournment

MOTION: That the meeting be adjourned.

Daly/Williams
CARRIED