



## SENATE POLICY

### Policy on Graduate Faculty Designation

(Senate-approved: March 21, 1991)

(Senate- Amended: May 11, 2012)

#### **Criteria:**

These are the general criteria, to be applied in a manner appropriate to the discipline by each program:

- Possession of the Ph.D. or equivalent (other degree, formal training, experience);
- Scholarly or creative activity as demonstrated by refereed publication or its equivalent for the discipline or field (performance of an artistic work, juried exhibition); and,
- A record of successful involvement in graduate teaching and/or supervision, or the prospect of such activities.

Discipline-specific criteria may also be considered.

There will be two categories:

1. Full Graduate faculty: Tenured or tenure-track, full-time faculty members and Professors Emeriti may be appointed as Full Graduate faculty provided they meet the criteria outlined above.

Only members of Full Graduate faculty may solely supervise graduate student research. Only members of Full Graduate faculty may teach graduate courses, with exceptions being allowed upon the permission of the faculty dean.

2. Affiliate Graduate faculty: Adjunct faculty, Limited-term Appointees and Ancillary Academic Staff may be appointed as Affiliate Graduate faculty provided they meet the criteria outlined above.

The role of Adjunct faculty members and Ancillary Academic Staff will be limited to participation on Master's and Doctoral committees in the following capacities: co-supervisor; internal department reader; outside department reader.

The role of Limited-term appointees will be limited to participation on Master's committees only, and in the following capacities: co-supervisor; internal department reader; outside department reader.

Full Graduate faculty and Affiliate Graduate faculty will be listed in the Graduate Calendar.

#### **Procedures:**

- Application by faculty members or recommendation by the AAU to an appropriate committee of the AAU (for example the appointments committee or the graduate committee);
- Review by AAU committee of applications received;
- Forwarding to Dean of Faculty by AAU committee of applications approved along with articulation of how criteria were applied; and,
- Review by committee of the Faculty and forwarding of approved applications with recommendation to the Executive Committee of the Faculty of Graduate Studies.

Submission for designation as graduate faculty may be made at any time. The Executive Committee of Graduate Council independently of the Dean will act upon all recommendations and submit the names of graduate faculty to Graduate Council as part of regular Graduate Calendar revisions.

AAU committees shall review graduate faculty every two years. Every four years the Executive Committee of Graduate Council shall review the graduate faculty as a whole.

Appeals may be made at any level of the evaluation process, addressed in the first instance to the next office in the process, and finally to the Dean of Graduate Studies.