**Procedures for Addressing Student Non-Academic Misconduct**

**FORM FOR MEMBER OF UNIVERSITY COMMUNITY**

**Report of Non-Academic Misconduct**

**For Submission to Executive Director, Office of Student Rights and Responsibilities (or designate)**

Name of student alleged to have committed the misconduct: Click here to enter text.

Student ID number (if known): Click here to enter text.

Date of the alleged act of misconduct: Click here to enter a date.

**The facts of the alleged act of misconduct are as follows**:

Click here to enter text.

**The documentation and evidence provided in support of the complaint is as follows**:

Click here to enter text.

***Append all relevant documentation and evidence (in its original form, where possible) in support of the complaint.***

**SIGNATURES:**

*All communications (including signatures, notices, memos, invitations, decisions, etc.)* ***may be electronic; sent via the user’s UWindsor email.***

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Name of Member of the University Community (typed or signed) – Please ensure it is legible

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| --- | --- |
| Department/Faculty/Office (where applicable): | Enter a Department/Faculty/Office here  |
| Email: | Enter an email address here |
| Phone: | Enter a phone number here | (Office ext.): | Enter an extension number here | (Cell): | Enter a cell number here |
| Date of complaint submission: | Click here to enter a date. |

***Submit this Form and all relevant documents and evidence to the Intake Coordinator: intake@uwindsor.ca***