**SCHOOL OF CREATIVE ARTS**

**NOTICE RE: TEACHING ASSISTANT (TA) POSITIONS AVAILABLE FOR WINTER TERM 2020**

 In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the School of Creative Arts invites applications for TA positions for the Winter term of 2020. The total number of projected hours allocated to the School of Creative Arts for Teaching Assistantships for the 2019/20 year is 150.

All positions are subject to sufficient enrolment and final budgetary approval.

List of courses that may utilize Teaching Assistants for Winter term 2020:

|  |  |  |
| --- | --- | --- |
| Course # and course name | # of projected positions and # of hours per position | Duration of position |
| MUSC-1130 | 1 TA for 45 hrs | Jan 2, 2020 to April 30, 2020 |
| MUSC-2230 | 1 TA for 40 hrs | Jan 2, 2020 to April 30, 2020 |
| MUSC-4470 | 1 TA for 20 hrs | Jan 2, 2020 to April 30, 2020 |

Refer to the timetable ([www.uwindsor.ca/registrar/timetable-information](http://www.uwindsor.ca/registrar/timetable-information)) for class and exam hours and location.

**Eligibility requirements:**

TA appointments shall be offered to qualified applicants in accordance with the criteria specified in Article 12:04 of the Collective Agreement. To be eligible for a Teaching Assistantship you must be a registered student:

* must be registered for the term of work at the time of hiring
* must maintain registration throughout the term and must be in good standing in the degree program

Note that Teaching Assistants can be employed for no more than 100 TA hours per semester total. If you already hold or have applied for another TA position (in this or another department) note that the total combined hours for all TA appointments held in all departments **cannot exceed 100 hours for the Winter term period (Jan. 1st to Apr. 30th).**

**Required essential qualifications:**

* Must have good communication skills
* TAs should have a command of the course material and be able to advise students in the course.

**Preferred qualifications:**

* Student has passed the course with a minimum of 75%
* Previous successful grading experience at a university will be considered an asset.
* Student enrolled in a B.A. in Music or Bachelor of Music program

Application forms are available from Niklas Pizzolitto in office 212 of the Armouries Building,

or online at: [www.uwindsor.ca/soca](http://www.uwindsor.ca/soca) -> “GA/TA Postings”

Completed applications must be submitted (in hard copy or by email) to:

Niklas Pizzolitto - Undergraduate/Graduate Secretary

School of Creative Arts

Office 212 Armouries Building
37 University Ave. E., Windsor, ON N9A 1E4

Email: niklas.pizzolitto@uwindsor.ca

Telephone: 519-253-3000 x2829

**Deadline for receiving applications: Wednesday, December 11th, at 4:00PM**

In pursuit of the University of Windsor’s Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.

Date posted: Monday, December 2, 2019