

**MSW Program
Policy Statement 2024-2025**

The following represents policy statements reflecting our current program mandate and admission procedures.

Social Justice Statement

The School's commitment of social justice and its mandate in social work education finds its roots in the profession's historical commitment to serve the interests of oppressed and vulnerable populations and a set of fundamental values stated in the professions Code of Ethics. This mandate is realized in the preparation of students with knowledge, research and practice intervention skills to assume professional and leadership roles to eradicate systemic barriers which oppress citizens and disenfranchised populations. Principles of justice find their meaning here in a fundamental belief in the dignity of all persons, the importance of access of citizens to participate, and striving for a more equitable distribution of our society's resources in the interest of promoting quality of life for all citizens. (Passed at School Council October 23, 2019)

MSW Grading Policy

Students must maintain a cumulative grade point average (cGPA) of at least 73% in each semester in which they are enrolled. A student who earns a course grade in the range 60-69% in one Course, or if their cGPA falls below 73%, will be placed on academic probation. A student will remain on academic probation for one subsequent semester by the end of which they must have raised their cGPA to at least 73% or they will be required to withdraw.

A student may also be required to withdraw from the program if they receive more than two course grades in the range of 60-69%, or one course grade below 60%.

Please note, as per University policy, students may be allowed to retain for credit up to two courses in which they received a grade of 60-69%.

Decisions of Admission

All decisions of admission are made by the Associate Dean of the Faculty of Graduate Studies, University of Windsor. Correspondence with a faculty member, department, or school does not constitute approval or rejection for admission. All offers of admission are valid only for the term of entry indicated on the offer. Offers will be one of the following types:

1. Final. When all of the application materials have been submitted and reviewed by the admissions committee, successful applicants will be issued a final offer of admission.
2. Conditional. If a conditional offer of admission is made, the offer will specify the conditions that must be met before a final offer of admission to the graduate program is issued. Documentation indicating successful completion of admission conditions must be received in the Faculty of Graduate Studies office prior to the beginning of the term of entry. Failure to meet these conditions may result in a withdrawal of the conditional offer.

Notice of Disclosure: Confidentiality and Use of Personal Data

The personal information collected on this form is being collected under the authority of the University of Windsor Act, 1962. This collection is compliant with the Freedom of Information and Protection of Privacy Act of the Province of Ontario.

The purpose of this data collection is related directly to and needed by the School of Social Work, University of Windsor to administer the university / student relationship including the proper recording of student academic progress and to adhere to governmental reporting requirements.

Data collected on this form will be disclosed and used as follows:

- by administrative and field office personnel for student field placement planning and record-keeping;
- by field instructors in community agencies for placement planning;
- for academic counselling.

If you have any questions about the collection, use, and disclosure of this information please contact: School of Social Work, University of Windsor, 167 Ferry Street, Windsor, Ontario, Canada N9A 0C5 (519)253-3000 ext. 6096; gradsw@uwindsor.ca

Memorandum of Understanding

I understand that all application materials become the property of the University of Windsor and will not be returned to me.

I understand that I am able to examine my student file at any time.

I understand that I may have to provide documentation at some future date to substantiate my claim and that any misrepresentation of this data may result in the cancellation of my admission or registration status.

I understand that I will be required to provide a vulnerable persons check prior to beginning the field practicum component of the program.

I declare that I have read and understood the information required on this application and the responses provided are complete and accurate.

I understand that this is a full-time program and that I am expected to attend classes / field education Monday – Friday. I understand the Field Education Internship, is an unpaid Internship.

I understand that meeting the minimum grade requirements does not guarantee that an offer of admission will be made to me.

I understand that my application will be reviewed as it is submitted. I understand that incomplete submissions and/or use of inappropriate references may result in a lower score from the file reader. I further understand that this may result in a negative recommendation from the Admissions Committee.

☐ I have read and fully understand the MSW Application Package, instructions and documents contained therein.

First Name, Last Name

Date