



## **NOTICE: GRADUATE ASSISTANT (GA) POSITIONS** **AVAILABLE FOR WINTER 2018**

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the **School of Social Work** invites applications for GA positions for the **Winter 2018** term (January 1 to April 30, 2018). It has been anticipated that 20 positions of 140 hours each and 4 positions of 70 hours will be required for Winter 2018 term, although these numbers are subject to sufficient enrolment and final budgetary approval.

### **Eligibility requirements:**

GA appointments shall be offered in accordance with the criteria specified in Article 12:03 of the Collective Agreement. In addition, preference will be given to applicants who demonstrate expertise in social work course material and development, and web design.

The GA Collective Agreement indicates that once offered a term of GA-ship, Master students must be offered a minimum of two subsequent GA assignments to a total of 420 hours, and PhD students, six subsequent assignments to a total of 980 hours (Article 13:01). Further, Doctoral students are given priority over Master students per one of the criteria set out in article 12:03.

Therefore, assignment will be prioritized as follows:

- Previous GA commitments that could not be filled in a subsequent term
- Existing GA commitments
- PhD Students
- Master students

A student must be registered full time and be in good standing in order to hold a Graduate Assistantship. A full graduate assistantship requires an average of 10 hours per week for a maximum of 140 hours per semester. Refer to Articles 12, 13, and 14 of the Collective Agreement for eligibility details.

Please see the list of positions available below. Note that all positions for new GA's are for 140 hours for the term (10 hours a week on average). Where 70-hr half-positions are listed (0.5 GAs) they will be combined with another 70-hr half-position for a full 140-hr GA position.

To apply, fill out the attached application form and submit it along with a copy of your most recent transcript (unofficial is acceptable) to: **Erica McKenzie, Graduate Secretary, School of Social Work** at [ericamc@uwindsor.ca](mailto:ericamc@uwindsor.ca)

### **Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:**

*"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b)."*

**School of Social Work – Winter 2018 GA Notice****Deadline for receiving applications: Friday, December 1<sup>st</sup>, 2017\***

<b>Course # and Name</b>	<b>Course time and location</b>	<b>Exam Dates(s)</b>	<b># of projected positions and hours per position</b>	<b>Expected GA Position Duties</b>	<b>GA Position Requirements- Required Skills/Experience</b>
37-302-01 – Historical Approaches to People with Disabilities	M, 2:30 – 5:20 PM (263, Chrysler Hall South)	Mid-term(s) – TBA Final exam – SAT, April 14th @ 8:30 AM	1 GA position @ 140 hours	Grading examinations and papers; teaching/lecturing; admin duties related to the course	Familiarity with disability studies
37-402-01 – Service Systems and Independent Living	W, 4:00 – 6:50 PM (265, Dillon Hall)	Mid-term(s) – TBA Final exam – FRI, April 13th @ 7:00 PM	1 GA position @ 140 hours	Grading examinations and papers; teaching/lecturing; admin duties related to the course	Familiarity with disability studies
47-118-01 – Meeting Human Needs in Social Work	TH, 2:30 – 3:50 PM (104, Toldo Health Education Centre)	Mid-term(s) – TBA Final exam – THU, April 19th @ 7:00 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers; role playing standardized clients with students; proctoring	
47-118-30 – Meeting Human Needs in Social Work	W, 7:00 – 9:50 PM (104, Toldo Health Education Centre)	Mid-term(s) – TBA Final exam – WED, April 11th @ 7:00 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers; proctoring	Please note this is an evening course, therefore the GA would need to be available during class time to proctor mid-term exams.
47-204-01 – Issues and Perspectives in Social Welfare	M/W, 8:30 – 9:50 AM (186, Essex Hall)	Mid-term(s) – TBA Final exam – FRI, April 13th @ 8:30 AM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers; proctoring	
47-210-01 – Social Work and Diversity	M/W, 1:00 – 2:20 PM (186, Essex Hall)	Mid-term(s) – TBA Final exam – WED, April 18th @ 7:00 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers; proctoring	Analytical and self-reflective skills related to SW practice.
47-338-01 – Theory and Practice of Social Work with Families	M, 8:30 – 11:20 AM (101, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – WED, April 18th @ 3:30 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers; role playing standardized clients	Experience grading student papers.

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47-338-02 – Theory and Practice of Social Work with Families	T, 11:30 – 2:20 PM (307, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – WED, April 18th @ 3:30 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers; role playing standardized clients	Experience grading student papers.
47-338-03 – Theory and Practice of Social Work with Families	TH, 11:30 – 2:20 PM (103, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – WED, April 18th @ 3:30 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers; role playing standardized clients	Experience grading student papers.
47-339-01– Theory and Practice of Social Work with Communities and Organizations	T, 8:30 – 11:20 AM (116, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – WED, April 11th @ 3:30 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers; proctoring	Knowledge of asset mapping and community development
47-339-02– Theory and Practice of Social Work with Communities and Organizations	T, 8:30 – 11:20 AM (306, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – WED, April 11th @ 3:30 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers; proctoring	Knowledge of asset mapping and community development
47-355-01 – Feminist Social Work Practice	M, 1:00 – 3:50 (110, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – WED, April 18th @ 8:30 AM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers; proctoring	Experience with group observations.
47-371-01 – Field Education Preparation	F, 11:30 – 2:20 PM (110, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – MON, April 16th @ 3:30 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers	Relevant SW experience.
47-371-02 – Field Education Preparation	F, 11:30 – 2:20 PM (116, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – MON, April 16th @ 3:30 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers	Relevant SW experience.
47-431-02 – Integration Seminar II	F, 8:30 – 11:20 AM (110, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – FRI, April 13th @ 3:30 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers	Group facilitation skills.
47-431-03 – Integration Seminar II	F, 8:30 – 11:20 AM (307, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – FRI, April 13th @ 3:30 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers	Group facilitation skills.

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47-431-04 – Integration Seminar II	F, 8:30 – 11:20 AM (101, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – FRI, April 13th @ 3:30 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exams/papers	Group facilitation skills.
47-473 – Field Education I	N/A	N/A	0.5 GA position @ 70 hours	Preparing/organizing curriculum materials; administrative responsibilities related to the course	Excellent written, verbal, and organizational skills. Familiarity with the School of Social Work field education program.
47-473 – Field Education II	N/A	N/A	0.5 GA position @ 70 hours	Preparing/organizing curriculum materials; administrative responsibilities related to the course	Excellent written, verbal, and organizational skills. Familiarity with the School of Social Work field education program.
47-523-01 – Challenges in Human Behaviour	T, 8:30 – 11:20 AM (103, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – THU, April 19th @ 12:00 PM	0.5 GA position @ 70 hours	Grading exams/papers; administrative duties related to the course	Only MSW Advanced Standing, MSW Regular Track 2 <sup>nd</sup> year, or PhD students are eligible for this position.
47-531-1 – Social Work Practice with Individuals	M, 8:30 – 11:20 AM (307, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – SAT, April 14th @ 8:30 AM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exam/papers; teaching/lecturing; role-playing standardized clients with students; admin duties related to the course; literature reviews	Only MSW Advanced Standing, MSW Regular Track 2 <sup>nd</sup> year, or PhD students are eligible for this position.
47-532-1 – Social Work Practice with Groups	W, 8:30 – 11:20 AM (TBD, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – SAT, April 14th @ 12:00 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exam/papers; teaching/lecturing; role-playing standardized clients with students; admin duties related to the course; literature reviews	Assessing student papers; preparing materials; role plays; group presentations  Only MSW Advanced Standing, MSW Regular Track 2 <sup>nd</sup> year, or PhD students are eligible for this position.

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47-533-1 – Social Work Practice with Families	M, 1:00 – 3:50 PM (101, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – WED, April 11th @ 12:00 PM	1 GA position @ 140 hours	Preparing/organizing curriculum materials; grading exam/papers; teaching/lecturing; admin duties related to the course; literature reviews	Only MSW Advanced Standing, MSW Regular Track 2 <sup>nd</sup> year, or PhD students are eligible for this position.
47-534-1 – Foundations for Practice with Organizations and Communities in Advanced Generalist Social Work Practice	T, 1:00 – 3:50 PM (101, Pitt/Ferry Building - Downtown)	Mid-term(s) – TBA Final exam – TUE, April 10th @ 3:30 PM	0.5 GA position @ 70 hours	Preparing/organizing curriculum materials; grading exam/papers; teaching/lecturing; admin duties related to the course	Only MSW Advanced Standing, MSW Regular Track 2 <sup>nd</sup> year, or PhD students are eligible for this position.
47-571 – FY Practicum	N/A	N/A	0.5 GA position @ 70 hours	Preparing/organizing curriculum materials; administrative responsibilities related to the course	Excellent written, verbal, and organizational skills. Familiarity with the School of Social Work field education program. Only MSW Advanced Standing, MSW Regular Track 2 <sup>nd</sup> year, or PhD students are eligible for this position.
47-681 – Advanced Practice Internship	N/A	N/A	0.5 GA position @ 70 hours	Preparing/organizing curriculum materials; administrative responsibilities related to the course	Excellent written, verbal, and organizational skills. Familiarity with the School of Social Work field education program. Only MSW Advanced Standing, MSW Regular Track 2 <sup>nd</sup> year, or PhD students are eligible for this position.

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