



2014-2015 ENTRANCE AWARDS REGULATIONS & NOTICE OF COLLECTION

PLEASE KEEP THIS INFORMATION FOR FUTURE REFERENCE

By accepting a scholarship or award which is awarded automatically or by nomination based on grades (does not require an application), you agree to the terms of use that govern the administration of the University of Windsor financial aid and awards program. The information collected by the University of Windsor, Student Awards and Financial Aid Office is collected under the authority of the *University of Windsor Act, 1962-63* and is collected for the purposes of administering financial aid, scholarship and award programs. Where necessary, the University of Windsor may disclose your personal information to award donors and/or provide public recognition of achievement. For additional information, please visit <http://www.uwindsor.ca/awards/Notice-of-Collection>. If you have any questions about the collection of your personal information or how the University will be using it, please direct your questions to the Director, Student Awards & Financial Aid Office, Education Building, University of Windsor at (519) 253-3000, ext. 3300.

Selection Criteria:

A student's secondary school record, **final and interim grades as of May** (for Ontario students the average of the best six University preparation course grades) forms the basis for determining awards. Final grades attained after this point will not change the offer of scholarship. For certain awards, financial need and/ or leadership potential are also a consideration.

Renewable Awards:

Renewable awards may be received for a maximum of eight continuous academic semesters provided that the student registers full-time at the University of Windsor and maintains the required cumulative average (see below). In the event that a recipient fails to meet renewal requirements, the recipient will forfeit the award for the ensuing semester, but may apply for reinstatement in future semesters should they regain the appropriate eligibility requirements by sending an email to award1@uwindsor.ca, Subject: Entrance Award Reinstatement Request. Renewable awards are identified as such in the initial scholarship offer. **Note:** The OUTS Candidate Year Scholarship is **not** considered a renewable award.

Academic Standards:

Recipients **must maintain the minimum cumulative average** required of their award after the first semester of study **in order to receive the second installment of the award**. The minimum cumulative average for some of our entrance awards are as follows:

Scholarship/Award	Minimum Cumulative Average Required to Retain Award
University of Windsor Entrance Scholarship	83%
Shaughnessy Cohen Memorial Scholarship	80%
Ron Ianni Entrance Scholarship	80%
Chancellor Jackman Scholarship Awards	80%
Yves Landry Mem. Scholarship	80%
Competition Scholarships	75%
Graybiel Entrance Scholarships	75%
Odette Scholarship	70%
Agnes M. Ireland Awards	70%
Marie Gott Bursaries	75%
University of Windsor Women in Engineering	Good Standing in Engineering Program
Lancer Athletic Awards	Provided Regulations Met

Award Substitution Process:

The University reserves the right to substitute all or part of its award by an equivalent award (or awards) where appropriate. The actual amount of an award may be adjusted if the student receives a major award from another source. Students are required to report the receipt of any awards **not administered** by the University of Windsor to the Student Awards & Financial Aid Office on the Award Declaration Form found at <http://www.uwindsor.ca/awards> > OSAP Processing Forms > Award Declaration Form.

Applying for OSAP?

If you will be applying for government student aid funding through the Ontario Student Assistance Program, you will be required to report the expected value of your 2014/2015 award income. Do not include the full value of your scholarship, only the amount that you will be receiving for the current academic year (fall and winter).

Course Load/Continuous Study:

Recipients **must register as full-time students** (i.e. at least 80% of a full course load for the student's program per semester, taken for credit) within the 2014/2015 academic year. For details regarding our Scholarship Deferral Policy, please visit our website at www.uwindsor.ca/awards. Program-specific awards will only be paid if the student chooses to enroll in that program of study. Students must follow the University Calendar's prescribed program path for their program of study in order to maintain eligibility. *Co-op students must advise the office of their intended work/study term plans.*

Collaborative/Joint Programs:

Students taking courses towards a collaborative/joint University/College program who hold renewable scholarships will only be eligible for consideration for a University of Windsor scholarship payment during those terms when they are registered as full-time University of Windsor students (up to a maximum of eight terms).

Payment Procedure:

Your Social Insurance Number (SIN) must be entered on the Student Information System via my.uwindsor.ca in order for your scholarship or award to be paid to your tuition account. Upon logging into my.uwindsor.ca, if you have a scholarship or award waiting to be paid, you will be prompted by the system to enter your SIN. Alternatively, you may go to the Student Awards & Financial Aid Office with your SIN card and the staff can enter the information on your behalf.

Awards made available by the University are credited to the student's account through the Cashiers Office. Subject to the conditions specified above, most awards will be credited one semester at a time before the ensuing term fee deadline date. For example, the Renewable Entrance Scholarship Award valued at \$3200 over 8 semesters will be paid in \$400 increments each term subject to the conditions specified above.

In cases where payment of funds results in a credit balance in the recipient's account, a refund can be requested by logging on to my.uwindsor.ca > Financial Matters > Request Refund, after the course drop date for each term has passed

IMPORTANT NOTE: Because there is insufficient time between semesters to verify eligibility in advance, the second installment (typically the winter installment) will be credited to the student's tuition account with the expectation that qualifying conditions will be satisfied. ***If after grades and course loads have been reviewed and the student has not satisfied the requirements, the second installment will be rescinded (or reversed) and the student will be notified by email, early in the subsequent term.***

In cases where the rescinded value of the award results in a balance owing to the University, the student must promptly make their payment to ensure that their tuition account remains in good standing.

Acceptance of Entrance Scholarship Offer

If for whatever reason, you are unable to accept one or all of your scholarship offers, please notify the Student Awards & Financial Aid office in writing via email at award1@uwindsor.ca. Be sure to send your email from your UWindsor email account.

If you have any questions regarding your scholarship offer, please contact the Student Awards & Financial Aid Office at 519-253-3000 Ext. 3300 or email award1@uwindsor.ca for further clarification.

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