

## **MINUTES**

**MEMBERS IN ATTENDANCE:** Beth Ann Prince, President; Ken Alexander, President Elect, Jean Wright, Past President; Settimo Vilardi, Treasurer; Sara Alhasan, John Cappucci, Sahar Dawi, Herman Dayal, Julie Fraser, Trevor Georgie, Robert Gordon, Patti Lauzon, Dorothy Leung, Carole Obeid, Gordon Orr, Satisha Pichika, Rukshini Ponniah-Goulin, Brian Porter, Jake Rondot, Amin Safaei, Geri Salinitri, Sue Williams, William Wright, alumni, and guests.

**REGRETS:** P.J. Dupuis, Mark Lefebvre, Andrew Ward

**START TIME: 5:00 PM**

### **CALL TO ORDER & WELCOMING REMARKS**

Beth Ann Prince, President, Alumni Association called the virtual meeting to order and recognized the passing of Dennis Fairall, legendary Lancer track and field coach with a moment of silence. She noted that all requirements had been met to hold an AGM, reminded members of their voting privileges as set out on the agenda, and introduced the current Board of Directors. Members and guests were reminded to mute microphones, use the raise hand feature for voting and keep their cameras turned off.

### **GREETINGS FROM THE PRESIDENT & VICE-CHANCELLOR, University of Windsor**

Dr. Robert Gordon brought greetings from the University. He thanked the Alumni Association Board of Directors for their leadership in ensuring a successful year. He welcomed alumni, guests and expressed gratitude for their continued commitment to the University. He outlined the University's COVID-19 readiness plan which included, detailed communication, coordinated planning of boards, committees, faculties, departments continue to offer support and service, and the framework for resumption of back to work. "We are in this together!"

### **MINUTES OF THE 2019 ANNUAL GENERAL MEETING**

**MOTION: To accept the Minutes of the 2019 Annual General Meeting.**

Vilardi/Alhasan  
**CARRIED**

### **PRESIDENT'S REPORT**

Beth Ann Prince reported the following:

- This year the University mourned the loss of five members of the school's community in the Ukrainian International Airlines Flight PS752 crash of January 8. A live-stream memorial service recognized their many contributions.
- Alumni virtual events continue to offer engagement opportunities: online book club and the Ten Thousand coffees platform.
- The Spring Open House offered the first Alumni lounge for prospective students to talk to alumni volunteers.
- To support the community effort due to the COVID pandemic, the Board funded the purchase of ventilators for Windsor Regional Hospital; supported the Student Relief Fund and the on-campus student food pantry.
- The University began working on an essential service model on March 18, virtual format through Microsoft Teams became the 'new normal'. Thanked the Board for shifting proficiently to the virtual meeting format.
- The Communication and Engagement Committee continued to accept funding proposals.
- The new Windsor Proud Alumni Podcasts were established and hosted by alumna Dr. Mary Donohue.
- Alumni ENews increased publication to a weekly schedule to increase communication to our alumni.
- Ten Thousand Coffees introduced a special virtual welcome session for new graduates hosted by alumni board members.
- We celebrated Spring and Fall Convocation sessions virtually, taking part in the new convocation kits to 5,000 new graduates.
- The 2020 Alumni Week featured a mix of in-person and virtual events. The response we received told us we are engaging positively with our alumni.
- The support of two capital projects will greatly enhance the lives of our university students now and in the future.
- The next steps are to finalize the new Strategic plan 2020-2023, training module on Anti-Black Racism, framework for new creative ways to engage with our alumni and community. The office, alumni and community were thanked for the work that they have done to ensure essential services while working remotely. We are Windsor Proud!

**MOTION: To accept the report of the President as presented.**

Wright/Rondot  
**CARRIED**

### **REPORT OF THE TREASURER**

Settimo Vilardi, Chair, Financial and Alumni Services Committee reported that the Alumni Association's annual budgets are prepared for the period from May 1 – April 30 of each year to coincide with the University of Windsor's fiscal year-end. He reviewed the statement of cash position for the 12 months ended April 30, 2020, the budget for the current fiscal year May 1, 2020 – April 30, 2021, and actual budget ending September 30, 2021.

He reported the following:

Fiscal Year End April 30, 2020:

- The opening balance is \$548,815.
- The revenue collected is \$526,811.
- The expenditures totaled \$659,000.
- The cash balance is \$416,700.
- It was pointed out that ticketed chapter events and diploma frame revenue resulted in surplus revenue ending April 30, 2020.

Budget Year End April 30, 2021:

- The opening balance is \$416,699.
- The revenue collected is \$443,000.
- The expenditures totaled \$640,000.
- The cash balance is \$219,700.
- It was pointed out that the budget was approved prior to COVID-19.

Actual Year End September 30, 2020:

- The opening balance is \$416,699.
- The revenue collected is \$273,000.
- The expenditures totaled \$205,000.
- The cash balance is \$485,000.
- It was pointed out that the expected revenue from spring/fall diploma frame sales will decline due to on-line sales only and the cancellation of the Alumni and Friends golf tournament. Expenditures will be monitored due to event cancellations.

Budgeted Revenues:

- Affinity partners, TD Insurance, MBNA Mastercard, Manulife Insurance represent 94%.
- Board activities such as diploma frame, golf, chapter activities are 6%.
- It was pointed out that the affinity partner revenue allow the Alumni Association to fund numerous special projects that benefit the University, alumni, and capital projects.

Budgeted Expenses:

- FAHSS and Athletic Agreements total 4%.
- Capital Project Lancer Sport Centre and Law Renovation Project total 26%.
- Committee expenditures total 66%.
- It was pointed out that expenses will be adjusted as required due to COVID-91 restrictions.

In summary, the Board is well positioned to meet its financial requirements for the remainder of the fiscal budget and look forward to opportunities than can strengthen our ability to add value to students, alumni, and the community.

**MOTION: To accept the report of the Treasurer as presented.**

Porter/Leung  
**CARRIED**

**REPORT OF THE NOMINATING COMMITTEE**

Jean Wright, Chair, Nominating Committee, reported the following:

- This year, there are three director positions to fill as three members are completing their terms.
- The committee recommends the following directors: Jennie Atkins BA'99, MA'01, MBA'03; Amanda Orr BA'10; Gisele Seguin BSW'85, MBA'08.

**MOTION: To accept the recommendations of the Nominating Committee for the appointment of three new director as presented.**

G. Orr/Leung  
**CARRIED**

- The Committee recommends the following names for re-election to the second (two-year) term: Sahar Dawi BA'14, MBA'18; Julie Fraser BSc'98; Rukshini Ponniah-Goulin BComm'98; Carole Obeid BComm'99, BA'06; Amin Safaei PhD'18.
- The Committee recommends the following name for re-election to the third (two-year) term: Dorothy Leung BScN'08.

**MOTION: To accept the recommendations of the Nominating Committee for the re-election of five directors to a second (two-year) term and one director to a third (two-year) term as presented.**

Vilardi/G. Orr  
**CARRIED**

- The Committee recognized the following members completing their term: P.J Dupuis; Mark Lefebvre; Jake Rondot; Bill Wright (BOG Representative); Jean Wright (Past-President).

**MOTION: To accept the report of the Nominating Committee as presented.**

Vilardi/A. Orr  
**CARRIED**

### **REMARKS KEN ALEXANDER, PRESIDENT-ELECT**

On behalf of the Board, Ken Alexander thanked Beth Ann Prince who is completing her term as President, Alumni Association. Her dedication, leadership and countless volunteer hours made a significant contribution to the success of the Alumni Association during these challenging times.

On behalf of the Board, Ken Alexander thanked Bill (BOG Representative) and Jean (Past-President) Wright who are completing their terms, with a video highlighting their longstanding commitment to the Alumni Association and the University of Windsor.

### **2020 Alumni Award Recipients**

Beth Ann Prince announced the Alumni Award Recipients as follows:

#### Odyssey Award Recipients:

- Alyssa Atkins BComm'13
- Ryan Donally BComm'13, MBA'14
- Tiffany Gooch BA'10
- Raed Kadri BAsc'09

#### Ambassador Award Recipients:

- Mike Bates BHK'95, MBA'04
- Andrea Morosin BA'03, BEd'04

#### Excellence in Mentoring Recipient:

- Dr. Eleanor Maticka-Tyndale

#### Alumni Award of Merit Recipients:

- Peter Neubauer LLB'73
- John Simpson MBA

It was noted that video packages recognizing our award winners will be released on social media over the next month. Congratulations were extended to the award recipients.

### **REMARKS VINCENT GEORGIE, VICE PRESIDENT, EXTERNAL**

Vincent Georgie reaffirmed his delight to be leading the external team. His enthusiasm continued with heart-felt gratitude to Bill and Jean Wright. The talented and engaged alumni, volunteers, faculty, staff, and students contribute to a fulsome strategic vision by the Alumni Association led by Beth Ann Prince. Looking forward to future opportunities to elevate strategic planning. Praise was extended for building community pride and telling our story.

### **CLOSING REMARKS AND ADJOURNMENT**

As this is Beth Ann Prince's last meeting as President, she thanked members of the Alumni Association Board of Directors for the opportunity to lead the Board. She expressed gratitude to the many volunteers, faculty, and staff, for their continued support and dedication to the University of Windsor. Thank you for showing that you are Windsor Proud.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:50pm.