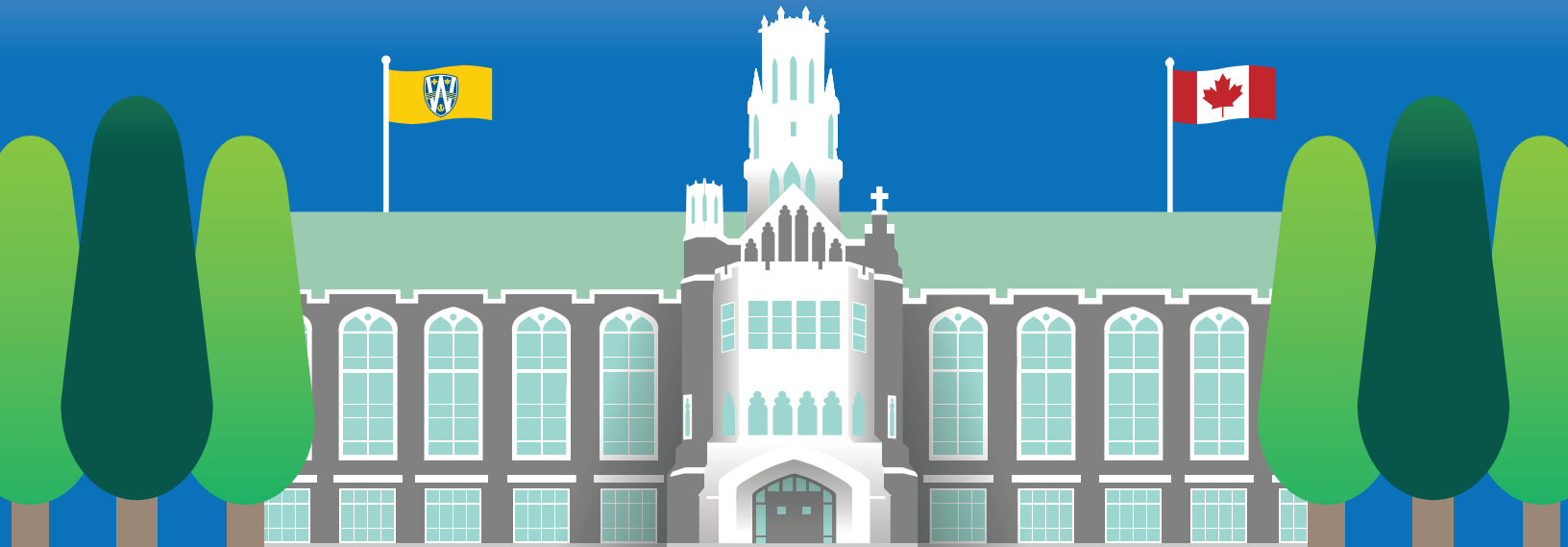


# Virtual Reunion

## Organizer Tip Sheet



*If gathering restrictions are in place or distance prevents your group from celebrating a reunion, consider holding a Virtual Reunion or Alumni Event!*

### A VIRTUAL REUNION COULD INCLUDE:

- Schedule your next reunion or alumni event via Zoom, Microsoft TEAMS or Facebook.
- Enjoy a tour of our campus and see how the landscape has changed over the years.
- Invite a memorable Professor or University representative to be part of the event. They can provide a welcome and campus update.
- Include a few fun and interactive activities such as: UWindsor trivia, toast to the class/cocktail hour and/or post a pic contest to get attendees excited about the event.

### ALUMNI RELATIONS OFFICE CAN PROVIDE GUIDANCE:

- Provide the details about your class or club to the Alumni Relations office. These events can be promoted on the Alumni events page and in the Alumni eNews.
- If a class composite is available or picture of the group, the pic can be featured on the UWin Alumni social media page on "Throwback Thursday".

- The Alumni Relations office can facilitate arrangements for an online guided tour specific to your faculty or interest area or provide a link to a virtual tour of campus that guests can enjoy at their leisure. Note: Should Provincial guidelines allow for gathering, an in-person tour can be arranged for your group.
- Invite or provide a pre-recorded message from the Dean, Director or favourite Professor. Note: Time permitting and if technology allows.
- Provide an Alumni gift package to use as a special "door" prize to encourage participation in the reunion.
- Provide each participating attendee an Alumni branded item.

### SHARE A MEMORY AND UPDATE YOUR INFORMATION!

- What's new in your life? Complete the update form.
- Share a memory – complete the UWin Remembers form.
- Provide the class composite and "throwback" pics from your time at UWindsor.

Contact the Alumni Relations office [alumni@uwindsor.ca](mailto:alumni@uwindsor.ca) for assistance or more information.

### CONNECT WITH US!

[uwindsor.ca/alumni](http://uwindsor.ca/alumni)

 @UWinAlumni  @uwinalumni



University  
of Windsor  
Alumni Association