



**NOTICE OF TEACHING ASSISTANTSHIPS
ACCOUNTING AND FINANCE AREAS
Fall 2023 Undergraduate Assistantship (TA)**

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the ODETTE SCHOOL OF BUSINESS invites applications for TA positions for the Fall term 2023. There are approximately 3,256 hours available for Fall 2023. *(All positions are subject to final budgetary approval and sufficient enrolment.)*

The following courses usually require TA support and are full term Sept 5 – December 31, 2023. Refer to the Fall 2023 timetable for class information.

Accounting Area						Finance Area		
Course #	# of positions	Total Hrs	Course #	# of positions	Total Hrs	Course #	# of positions	Total Hrs
ACCT 1510	2	75 hrs each	ACCT 3580	1	40 hrs	FINA 2700	2	45 hrs each
ACCT 2510	1	50 hrs	ACCT 3600	1	50 hrs	FINA 2710	1	45 hrs
ACCT 2520	1	50 hrs	ACCT 4570	1	50 hrs	FINA 3720	1	40 hrs
ACCT 2550	3	60 hrs each	ACCT 4590	1	40 hrs	FINA 4720	1	40 hrs
ACCT 3520	1	40 hrs	ACCT 4600	1	50 hrs			
ACCT 3560	1	40 hrs	ACCT 4610	1	50 hrs			

It is anticipated most Fall 2023 classes across the University will be held face-to-face on campus or have a face-to-face component. TA employees are expected to make themselves available to report for all assigned duties, both on-campus and online.

Students cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources.

Eligibility requirements: Successful applicants must be available to report for all assigned duties which may include both in person/on-campus and online duties. TA appointments shall be offered to qualified applicants in accordance with the criteria specified in Article 12:04 of the Collective Agreement. To be eligible for a Teaching Assistantship you must be a registered undergrad student:

- must be registered for the term of work at the time of hiring.
- must maintain registration throughout the term and must be in good standing in the degree program.

Note that Teaching Assistants can be employed for no more than 100 TA hours per semester total. If you already hold or have applied for another TA position (in this or another department) note that the **total combined hours** for all TA appointments held in all departments **cannot exceed 100 hours for the Fall term period (September 1st to December 31)**.

Required essential qualifications: To be eligible, you must be a business student and successfully passed the course with an 80% or better; an overall GPA of 70.0; must have good communication skills, reliable internet connection with video and audio capabilities and familiarity with software such as MS Teams, Brightspace. Preference will be given to applicants in area of their specialization.

Deadline for receiving applications for Fall 2023 TA is August 4, 2023 4:00 PM

Submit completed applications via email to Stephanie Miller, email: stmiller@uwindsor.ca

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Person with Disabilities, and Members of Sexual Minorities) are encouraged to apply.