



**Projected number of positions per course and number of hours in each position is dependent on final enrolments and number of eligible applicants which may differ from projected positions and hours.**  
**All positions are full term (September 1 – December 31)**

**Note:** \*International students must be registered full-time in the term receiving the Teaching Assistantship, must maintain full-time registration throughout and hold a valid study permit.

**Note:** Teaching Assistants cannot be employed for more than 100 hours per semester in total. If you already hold or have applied for another TA position (in this or another department) note that the **total combined hours** for all TA appointments held in all departments **cannot exceed 100 hours for the Fall term period (September 1 to December 31, 2022)**. Must be registered for the term at time of hiring and must remain registered and in good standing. Students cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources.

It is anticipated that the majority of Fall 2022 classes across the University will be held face-to-face on campus or have a face-to-face component. TA employees are expected to make themselves available to report for all assigned duties, both on-campus and online. The University of Windsor health and safety protocols and public health and safety regulations that are in place will be observed for any face-to-face or on-campus duties required to support Fall term 2022 courses. Refer to the University's Return to Campus webpage ([www.uwindsor.ca/returntocampus](http://www.uwindsor.ca/returntocampus)) for details about the policies in effect through the Fall 2022 semester.

TA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:04 of the Collective Agreement. Preference will be given to applicants in their area of specialization. To be eligible, you must be a Business student and successfully passed the course with an 80% or better; must reflect an overall GPA of 70% or higher; must have good communication skills; must have reliable internet connection with video and audio capabilities; must be familiar with software such as MS Teams and Blackboard. Training may be provided by instructor or videos on CTL website, [ctl@uwindsor.ca](mailto:ctl@uwindsor.ca)

Student Name: \_\_\_\_\_ I.D.#: \_\_\_\_\_  
Telephone/Cell #: \_\_\_\_\_ Email: \_\_\_\_\_  
Have you worked as a TA before? \_\_\_\_\_ Employee Number: \_\_\_\_\_  
Citizenship: Cdn.\_\_\_\_ Intl.\_\_\_\_ Program/Semester: \_\_\_\_\_ BCOMM \_\_\_\_\_ CO-OP \_\_\_\_\_ Other \_\_\_\_\_

**The following courses usually require TA support:**

Management Science				
Course Code	Grade Achieved		Course Code	Grade Achieved
MSCI 1000			MSCI 3110	
MSCI 2020			MSCI 3200	
MSCI 2130			MSCI 3310	
MSCI 2200			MSCI 3410	
MSCI 2230			MSCI 4310	
MSCI 3050				
Marketing				
Course Code	Grade Achieved		Course Code	Grade Achieved
MKTG 1310			MKTG 3380	
MKTG 2320			MKTG 3390	
MKTG 3320			MKTG 4370	
MKTG 3340			MKTG 4390	

**Office Use Only**

\_\_\_\_\_ Semester  
\_\_\_\_\_ Bus Crs  
\_\_\_\_\_ Univ Crs  
\_\_\_\_\_ GPA

**ADDITIONAL SPECIFIC REQUIREMENTS:**

**MSCI 2130;** Good working knowledge of Excel and MS Access including the development of macros within these environments.

Other areas you also applied this term: Accounting/Finance \_\_\_\_\_ Management/Strategy \_\_\_\_\_

**Submit completed application form by email to: Lena Razwan, [razwan1@uwindsor.ca](mailto:razwan1@uwindsor.ca)**

**by August 5, 2022 at 4:00pm**