

Notice: MBA-PAS TA Positions for Winter 2022

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement **Odette School of Business and Master of Business- Professional Accounting Specialization** invites applications for Teaching Assistants for the Winter 2022 term. Positions subject to sufficient enrollment and budgetary approval.

Course Code	Course Name	Class Day/Time	Contract Dates	#Positions/hrs
ACCT 8030	Performance Management (J. Hawkins)	We 6:00PM- 8:50PM Online	January 31,- April 30 2022	1 @ 50 hrs
ACCT 8040	Advanced Corporate Finance (G. Fenn)	Th 6:00PM-8:50PM Online	January 31 -April 30 2022	1 @ 50 hrs
ACCT 8050	Advanced Audit and Assurance (D. Jones)	Mo 6:00PM-8:50PM Online	January 31-April 30 2022	1 @ 50 hrs
ACCT 8060	Taxation III (P. Savoni)	Tu 6:00PM-8:50PM Online	January 31-April 30 2022	1 @ 50 hrs
Acct 8070	Integration and Team Building (A. Waghorn)	Mo 6:00PM-8:50PM Online	January 31-April 30 2022	1 @ 50 hrs
ACCT 8080	Integrative Case Analysis (A. Waghorn)	Tu 6:00PM-8:50PM Online	January 31-April 30 2022	1 @ 50 hrs

Expected Duties: It is anticipated that the majority of Winter 2022 classes across the University will be held face-to-face on campus or have a face-to-face component. TA employees are expected to make themselves available to report for all assigned duties, both on campus and online. The University of Windsor health and safety protocols and public health and safety regulations that are in place will be observed for any face-to-face or on-campus duties required to support Winter term 2022 courses. Refer to the University's Return to campus webpage (www.uwindsor.ca/returntocampus) for details about the policies in effect through the Winter 2022

For classes identified as "**ONLINE**": Teaching Assistants are expected to provide support to students and supervising faculty through online channels and remote meetings.

For classes identified as "**In Person**": duties are expected to be performed mostly in-person/on campus and some – remotely

Students cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources.

Eligibility requirements: TA appointments shall be offered to qualified applicants in accordance with the criteria specified in Article 12:04 of the Collective Agreement.

Essential qualifications: The following are essential qualifications required for the appointment above. Preferred applicants must have strong skills in finance and accounting courses. B.A. accounting/finance, and Master's (MBA or MBA-Professional Accounting). For Acct 8070 & Acct 8080 passed CFE exam and case analysis experience.

Preferred qualifications: Preference given with applicants having experience as a Teaching Assistant with Online course instruction, must have good communication skills. All Courses are online and may require BLACKBOARD knowledge to assist the instructor. Training may be provided by instructor or videos on CTL website. Must have access to a computer with a reliable internet connection with video and audio capabilities.

Note that Teaching Assistants can be employed for no more than 100 TA hours per semester total. If you already hold or have applied for another TA position (in this or another department) note that the total combined hours for all TA appointments held in all departments cannot exceed 100 hours for the Winter term period (January 1, 2022-April 30, 2022).

Candidates must submit an application form available with a resume indicating the position(s) for which they are applying.

(Deadline for receiving applications: January 10, 2022 8:30am or until positions are filled to: swazny@uwindsor.ca)

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.