



Management Science and Marketing Interession/Summer 2023 Application for Undergraduate Teaching Assistantship (TA)

Projected number of positions per course and number of hours in each position is dependent on final enrolments and number of eligible applicants which may differ from projected positions and hours.

All positions are full term (**May 8 - August 31**) -- (See Interession/Summer 2023 timetable for dates and times of classes)

Students must be registered throughout the term and must be in good standing in the degree program to hold a TA position.

Note: *International students must be registered full-time in the term receiving the Teaching Assistantship, must maintain full time registration throughout and hold a valid study permit.

Note: Teaching Assistants cannot be employed for more than 100 hours per semester in total. If you already hold or have applied for another TA position, the total combined hours for all TA appointments held in all departments cannot exceed 100 hours for the summer period (May 8 to August 31). Students cannot commence their TA duties until email confirmation of the approval of their contract is received from Human Resources.

TA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:04 of the Collective Agreement. Preference will be given to applicants in their area of specialization. To be eligible, you must be a Business student and successfully passed the course(s) with an A- (80%) or better; must reflect an overall GPA of 70% or higher; must have good communication skills; and must meet specific requirements of the class (i.e. available to attend courses/labs/exams). Must have access to a computer with reliable internet connection with video and audio capabilities; must be familiar with Blackboard and MS Teams or be able to acquire knowledge through training. A test may be administered. Successful applicants must be available to report for all assigned duties which may include both in person/on-campus and online duties.

Student Name: _____

I.D.#: _____

Telephone/Cell #: _____

Email: _____

Have you worked as a TA before? _____

Employee Number: _____

Citizenship: Cdn.____ Intl.____ Program/Semester: _____ BCOMM _____ CO-OP _____ Other _____

The following courses usually require TA support:

Management Science				
Course Code	Grade Achieved		Course Code	Grade Achieved
MSCI 1000			MSCI 2200	
MSCI 2020			MSCI 3310	
MSCI 2130			MSCI 4310	
Marketing				
MKTG 1310			MKTG 4350	
MKTG 2320			MKTG 4360	

Office Use Only

____ Semester

____ Bus Crs

____ Univ Crs

____ GPA

ADDITIONAL REQUIRED QUALIFICATIONS:

MSCI 2130: Good working knowledge of MS Excel and MS Access including the development of macros within these environments.

List previous TA experience by course number and hours worked: _____

Number of courses/hours you wish to work: _____

Other areas you also applied this term: Accounting/Finance _____ Management/Strategy _____

SUBMIT COMPLETED APPLICATION WITH A RECENT COPY OF TRANSCRIPT TO:

Lena Razwan at razwan1@uwindsor.ca by Monday, April 10, 2023 at 4:00pm