Odette School of Business
University of Windsor

Teaching Assistant Positions Available
ACCOUNTING/FINANCE/MANAGEMENT SCIENCE
WINTER 2027

In accordance with Article 13:01 of the CUPE 4580 collective Agreement the Odette School of Business invites applications for Teaching Assistantship (TA) Positions in the areas of Accounting, Finance and Management Science for WINTER term 2027. There are approximately 785 hours available for Winter 2027. **All positions run from Jan 5th to April 30th, 2027**. *(All positions are subject to final budgetary approval and sufficient enrolment.)*

List of courses that may utilize Teaching Assistants for Winter 2027: (Refer to the timetable (Winter 2027) for class days/times and location)

Accounting		Finance		Management Science	
Course #	# of positions & Est. hrs	Course #	# of positions & Est. hrs	Course #	# of positions & Est. hrs
ACCT 1510	5 50 hrs each	FINA 2000	1 50 hrs each	MSCI 1000	5 50 hrs each
ACCT 2510	2 50 hrs each	FINA 2700	2 50 hrs each	MSCI 2020	2 50 hrs each
ACCT 2520	1 50 hrs	FINA 2710	4 50 hrs each	MSCI 2130	5 50 hrs each
ACCT 2550	2 40 hrs each	FINA 3710	1 50 hrs	MSCI 2200	5 50 hrs each
ACCT 3520	1 40 hrs	FINA 3720	1 50 hrs	MSCI 2230	1 40 hrs
ACCT 3560	1 40 hrs	FINA 3790	1 50 hrs	MSCI 2250	1 40 hrs
ACCT 3580	1 40 hrs	FINA 4720	1 50 hrs	MSCI 3110	1 40 hrs
ACCT 3600	1 40 hrs	FINA 4740	1 50 hrs	MSCI 3120	1 40 hrs each
ACCT 3610	1 40 hrs			MSCI 3310	2 50 hrs each
ACCT 4570	1 50 hrs			MSCI 3410	1 50 hrs
ACCT 4590	1 50 hrs				
ACCT 4600	1 40 hrs				
ACCT 4610	1 40 hrs				

Assistants cannot commence their TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled "Authorization to Commence GA/TA Duties" article 13:05)

Expected TA duties:
Projected duties are in accordance with article 15:03 and may include but are not limited to the following: proctoring exams, marking exams, marking assignments, holding office hours, and attending some classes.

TA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most classes across the University are held face-to-face on campus, and even online classes may require on-campus face-to-face duties.

Eligibility requirements:
TA positions are offered to qualified applicants in accordance with the criteria specified in Article 13:04 of the CUPE 4580 Collective Agreement. **Successful applicants must be available to attend at the specified time of the course/exams as well as to report for all assigned duties, which may include both in person/on-campus and remote/online duties**.

To be eligible for a TA position, student must be a registered undergraduate student:

- Must be registered for the term of work at the time of hiring.
- Must maintain registration throughout the term and must be in good standing in the degree program.
- Must be legally eligible to work in Canada on campus with a valid social insurance number.
- International students must hold a valid study permit and meet all IRCC regulations to accept employment on campus.

Teaching Assistants can be employed for no more than 100 TA hours per semester total per Article 15 of the CUPE 4580 Collective Agreement. If you already hold or have applied for another TA position (in this or another department) note that the **total combined hours** for all TA appointments held in all departments **cannot exceed 100 hours for the Winter term period (January 5th to April 30th).**

Required essential qualifications:
Successful applicants must meet all essential qualifications.

- Must have taken the course with a minimum of 80%.
- Must have a GPA of at least 70%.
- Must have good communication skills.
- Must have access to a computer with a reliable internet connection with video an audio capability.
- Must be familiar with software such as MS Teams, Brightspace, Zoom, etc. or be able to acquire knowledge through training.

NOTE: Preference will be given to applicants in their area of specialization.

Application forms are available from the Odette webpage → Tutoring Info & TA Positions | Odette School of Business
Please submit your complete application to Lena Razwan via Email at acct-fina-msci@uwindsor.ca along with **a recent transcript by 12:00 noon on November 13, 2026.**

The university is committed to equity and supports diversity in its teaching, learning, and work environments. In pursuit of the University's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Sexual Minorities) are encouraged to apply and to self identify.

If you need an accommodation for any part of the application and hiring process, please notify the Recruitment & Workforce Coordinator (employment@uwindsor.ca). Should you require further information on accommodation, please visit the website of the Office of Human Rights, Conflict Resolution and Mediation (OHCRM).

6-November-2026