



# GUIDE TO ONLINE REGISTRATION

# SO, YOU WANT TO REGISTER ONLINE!

This guide is carefully designed to walk you through the online registration process, step by step!

At the beginning of each semester we set a registration date. The online system Registration opens up at promptly 12:00am on the day registration starts; therefore when using the online registration system from home, you can choose to register starting at 12:00am or anytime after that.

★★ **TIP** ★★ If registration has not yet opened for the semester, you will be able to log in, but you will not be able to see any courses until registration officially begins.

Of course, if you ever need assistance, we are more than happy to help! We can be reached by email at [laura@uwindsor.ca](mailto:laura@uwindsor.ca), or by phone at 519-253-3000 x4944.

# A QUICK HEADS UP!

1. If this is your first time ever taking ElderCollege courses, you will need to create an account before you can register online. This guide has all of the information you need!
2. If you have taken courses with ElderCollege before (ie. over the phone or in person), but this is your first time registering online, please call us at 519-253-3000 x4944 to ensure that the email address on your account is current and your password is active.
3. If you have registered online before and you know your Log-In information but you are using this guide as a refresher, then you can continue to page 11. Of course if you run into any difficulties please feel free to call us at 519-253-3000 x4944, or email [laura@uwindSOR.ca](mailto:laura@uwindSOR.ca).

# BEFORE YOU BEGIN...

- Before you begin the online registration process, you will need to get a few things ready!
- Here's what you'll need:
  1. The list of courses you want to take, ORGANIZED BY CAMPUS. This is the easiest and fastest way to move through the registration process. Our Course Listing booklet is organized by campus too, so it will be easy for you to follow along!
  2. An active VISA or MASTERCARD in your name. **You cannot register online with AMEX, VISA DEBIT, or MASTERCARD DEBIT.**
  3. A valid email address

# BEFORE YOU BEGIN...

4. Will you be registering for the Buffet Fee option?  
*The Buffet Fee is a course fee option; you purchase the buffet fee for \$135.00+tax, and it pays the course fees for up to 12 courses. The buffet fee is designed to make course fees more affordable for people who are taking multiple courses. The Buffet Fee **does not cover material fees, trip fees, program fees, etc.** or any fees applied in addition to the course fee. Free courses are not considered part of your 12 buffet courses. Some courses are not applicable to the Buffet Fee.*

***Essentially, if the cost of your Course Fees adds up to more than \$135 before tax, you should register in the Buffet Fee.***

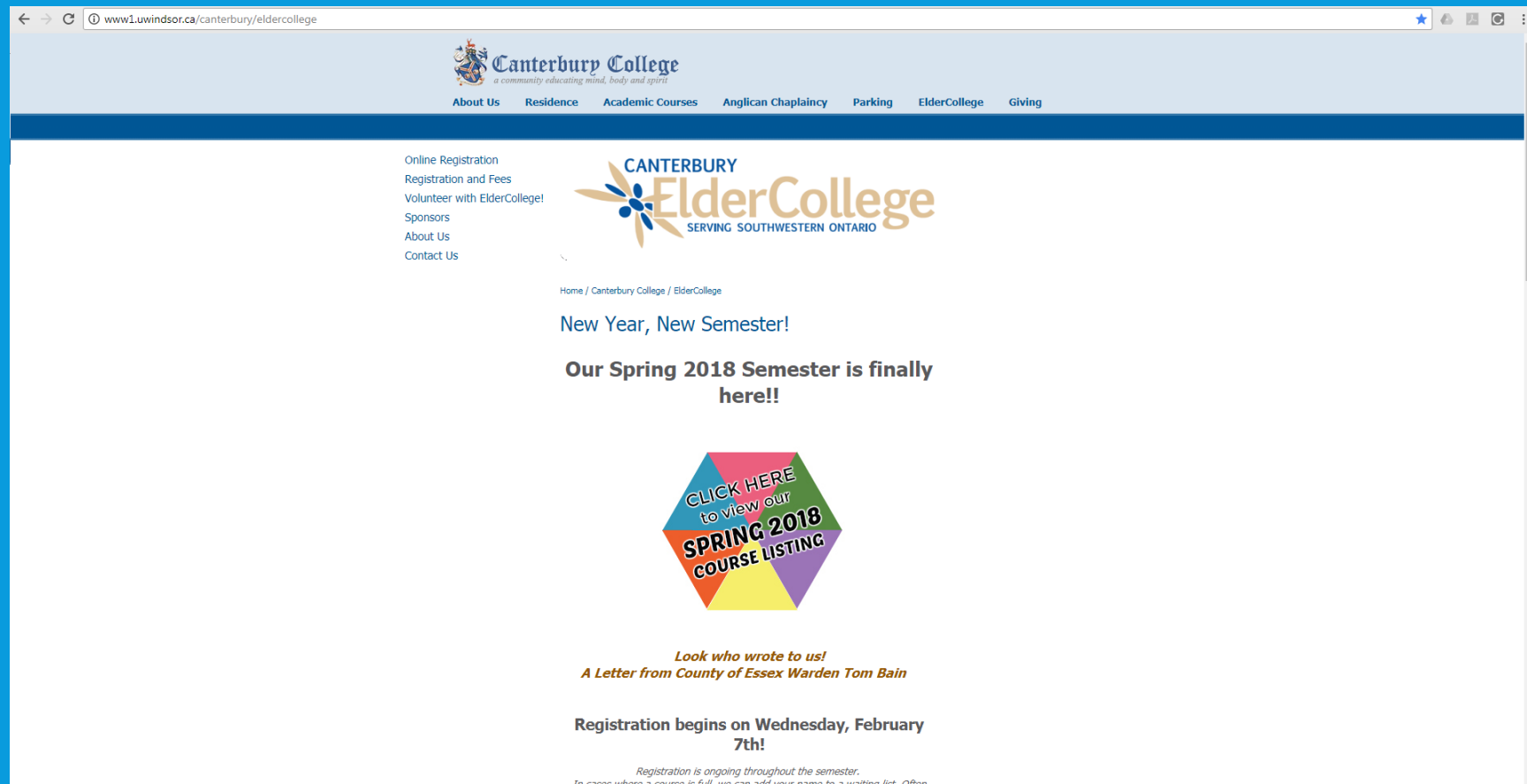
For Example, If the Course Description Reads...  
COURSE FEE: \$35 + HST + \$9.10 Programme Fee = \$48.65

Buffet Fee will cover  
the cost of the  
course fee

You will need to pay  
this programme fee in  
addition to the  
Buffet Fee

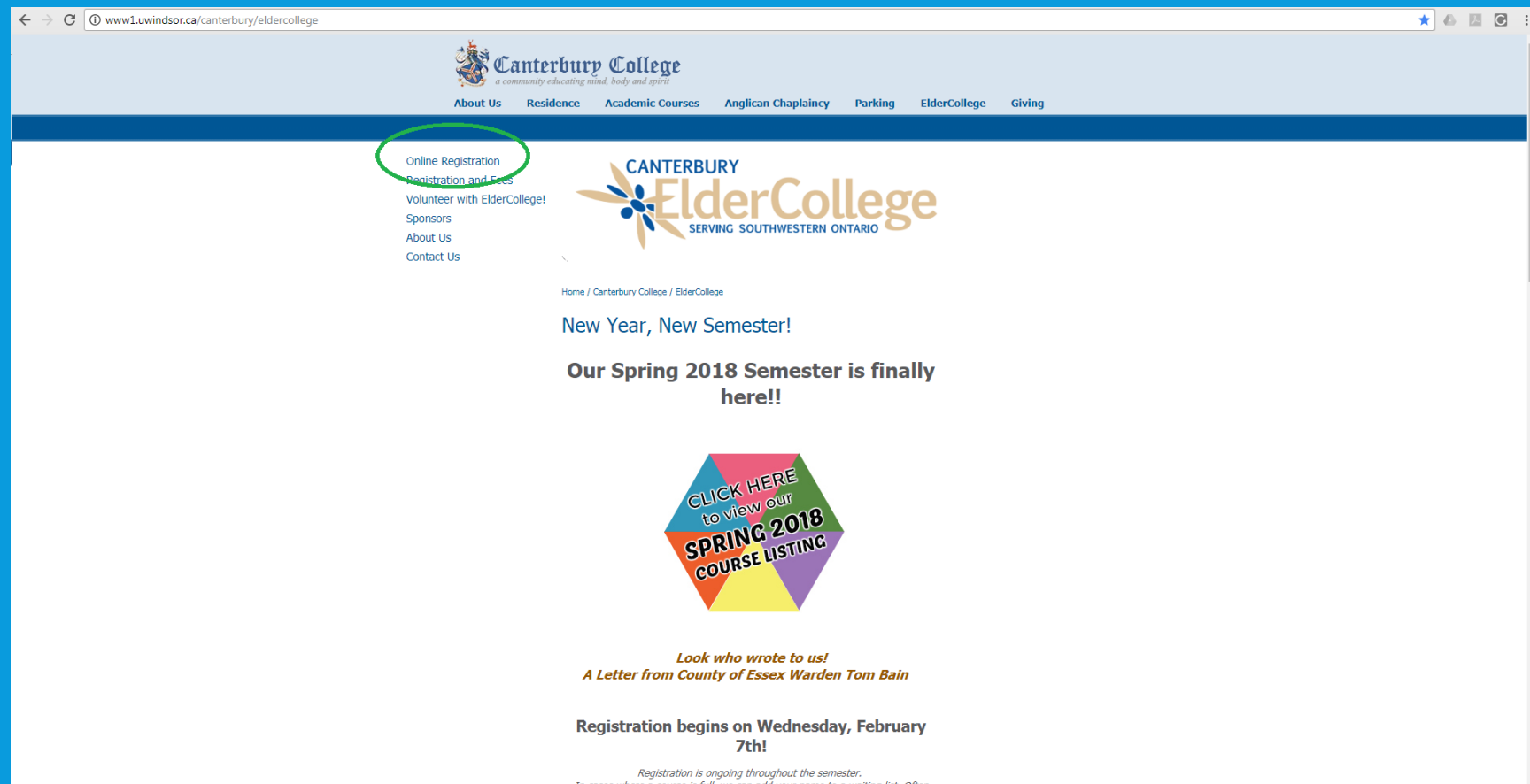
# NOW FOR THE FUN STUFF!

To begin, open your internet browser and go to [www.uwindsor.ca/canterbury/eldercollege](http://www.uwindsor.ca/canterbury/eldercollege)



# GETTING STARTED...

Select the **Online Registration** button on the left margin menu.



# IF YOU HAVE REGISTERED BEFORE...

Enter your full email address and password, and click **Log In**. Now, you can skip to page 12!

The screenshot shows the Canterbury College website with the following elements:

- Header:** Canterbury College logo with the tagline "a community educating mind, body and spirit". Navigation links: About Us, Residence, Academic Courses, Anglican Chaplaincy, Parking, ElderCollege, Giving.
- Left Sidebar:** A list of links including Residence Options, Inside the Houses, Residence Fees, On-line Application, Arrival Information, Student Residences, Student Apartments, Short Term Accommodation, Graduate Student, CELD & CEPE, Purchase Parking, and Scholarships and Awards.
- Main Content Area:**
  - User account** section with a "CREATE AN ACCOUNT" button.
  - Text: "Please enter your e-mail address and password to log in."
  - E-Mail Address:** Input field with a red asterisk and a "Log in" button below it.
  - Password:** Input field with a red asterisk and a "Log in" button below it.
  - Text: "Enter the password that accompanies your account with us."
  - Text: "Have you forgotten your password?"
  - If you don't have an account** section with a "CREATE AN ACCOUNT" button.

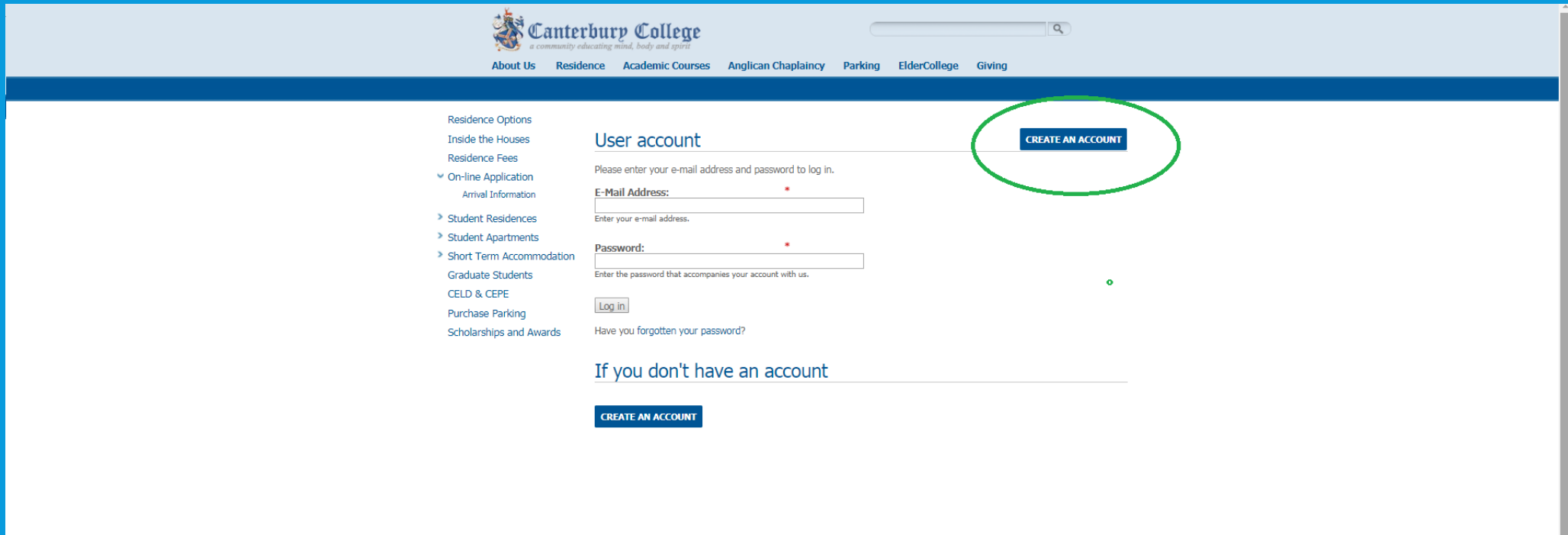
A green oval highlights the "E-Mail Address" and "Password" input fields and the "Log in" button.

★★ TIP ★★ If your password does not work, or you forgot it, please call us at 519-253-3000 x4944 and we will gladly reset it for you.



# IF YOU HAVE NEVER REGISTERED BEFORE...

If you have never registered with ElderCollege before, click on the **CREATE AN ACCOUNT** button in the top right corner.



The screenshot displays the Canterbury College website's ElderCollege portal. The header includes the college's logo and navigation links: About Us, Residence, Academic Courses, Anglican Chaplaincy, Parking, ElderCollege, and Giving. A search bar is located in the top right. The main content area is titled "User account" and contains a registration form. The form includes fields for "E-Mail Address" and "Password", each with a red asterisk indicating a required field. Below the password field is a "Log in" button. A green circle highlights the "CREATE AN ACCOUNT" button in the top right corner of the form. A sidebar on the left lists various links related to residence and student services. At the bottom of the form, there is a link for "If you don't have an account" and another "CREATE AN ACCOUNT" button.

Canterbury College  
a community educating mind, body and spirit

About Us Residence Academic Courses Anglican Chaplaincy Parking ElderCollege Giving

Residence Options  
Inside the Houses  
Residence Fees  
On-line Application  
Arrival Information  
Student Residences  
Student Apartments  
Short Term Accommodation  
Graduate Students  
CELD & CEPE  
Purchase Parking  
Scholarships and Awards

User account

Please enter your e-mail address and password to log in.

E-Mail Address: \*

Enter your e-mail address.

Password: \*

Enter the password that accompanies your account with us.

Log in

Have you forgotten your password?

If you don't have an account

CREATE AN ACCOUNT

CREATE AN ACCOUNT

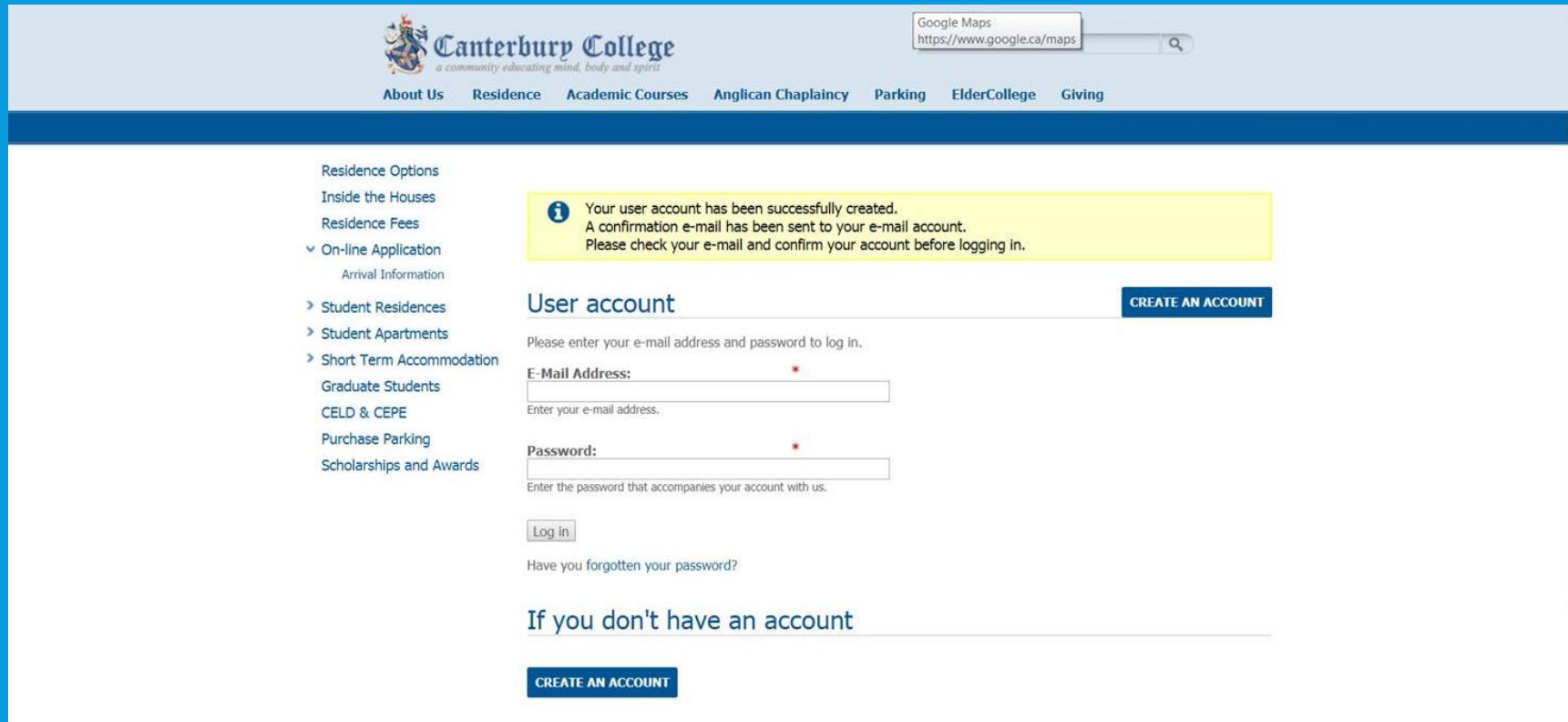
# IF YOU HAVE NEVER REGISTERED BEFORE...

To create a new account, fill in all of the fields with the red asterisk **\*** , then click **SAVE**.

The screenshot shows a web registration form for ElderCollege. On the left is a sidebar with navigation links: Online Registration, Registration and Fees, Volunteer with ElderCollege!, Sponsors, About Us, Contact Us, An ElderCollege Chinwag, ElderCollege Chinwag, and ElderCollege Chinwag. The main header area includes 'Register for - ElderCollege' with a dropdown arrow and a 'LOG IN NOW' button. The form is divided into several sections: 'Registration Information' with fields for E-Mail Address, New Password, and Confirm New Password; 'Personal Information' with fields for Title (a dropdown menu), First Name, and Last Name; 'Add a Spouse' (a section header); 'Address' with fields for Street Address, City, Province (a dropdown menu), Postal Code, Country, Home Phone, Cell Phone, and Work Phone; and 'Mailing Address (if different from above)'. At the bottom of the form, there is a 'Save' button, which is circled in green.

# IF YOU HAVE NEVER REGISTERED BEFORE...

Once you have created your account, you will receive a confirmation email. You do not necessarily need to confirm your account through the email. Simply enter your login information, and sign in!



The screenshot shows the Canterbury College website. At the top, there is a header with the college's logo and name, "Canterbury College", and the tagline "a community educating mind, body and spirit". To the right of the header is a Google Maps search bar. Below the header is a navigation menu with links: "About Us", "Residence", "Academic Courses", "Anglican Chaplaincy", "Parking", "ElderCollege", and "Giving".

On the left side of the page, there is a sidebar menu with the following items: "Residence Options", "Inside the Houses", "Residence Fees", "On-line Application" (with a sub-link "Arrival Information"), "Student Residences", "Student Apartments", "Short Term Accommodation", "Graduate Students", "CELD & CEPE", "Purchase Parking", and "Scholarships and Awards".

The main content area features a yellow notification box with an information icon and the text: "Your user account has been successfully created. A confirmation e-mail has been sent to your e-mail account. Please check your e-mail and confirm your account before logging in." Below this is the "User account" section, which includes a "CREATE AN ACCOUNT" button. The section prompts the user to "Please enter your e-mail address and password to log in." and provides input fields for "E-Mail Address:" and "Password:". Below the password field is a "Log in" button and a link for "Have you forgotten your password?". At the bottom of the section is a heading "If you don't have an account" and another "CREATE AN ACCOUNT" button.

# NOW WE'RE TALKIN'...

Once you're logged in, you will see a screen that looks like this. Click the **COURSES** button on the top right side.

The screenshot shows the Canterbury College student portal. At the top, the college's logo and name are displayed, along with a search bar and navigation links: About Us, Residence, Academic Courses, Anglican Chaplaincy, Parking, ElderCollege, and Giving. Below this, a sidebar on the left contains links for Online Registration, Registration and Fees, Volunteer with ElderCollege!, Sponsors, About Us, Contact Us, An ElderCollege Chinwag, ElderCollege Chinwag, ElderCollege Chinwag, View Your Cart, Edit Your Account, and Log Out. The main content area is titled "Good afternoon Canterbury Student" and features a yellow notification bar that says "Thank you for logging in." Below this, the "Shopping Cart" section is visible, showing a message that the cart is currently empty. To the right of the shopping cart, there is a "Register for" button and a "COURSES" button, which is circled in green. At the bottom of the page, there is a "MAKE A DONATION" button.

Canterbury College  
a community educating mind, body and spirit

About Us Residence Academic Courses Anglican Chaplaincy Parking ElderCollege Giving

Online Registration  
Registration and Fees  
Volunteer with ElderCollege!  
Sponsors  
About Us  
Contact Us  
An ElderCollege Chinwag  
ElderCollege Chinwag  
ElderCollege Chinwag  
View Your Cart  
Edit Your Account  
Log Out

Good afternoon Canterbury Student

Thank you for logging in.

Shopping Cart Register for **COURSES**

Below you will see items that are currently in your shopping cart. If you wish to make any changes, please do so before submitting the shopping cart for payment.

#	NAME	REMOVE	COST
* Your cart is currently empty.			

If you would like to make a charitable donation to Canterbury ElderCollege, please specify the amount below and click on the 'Make a Donation' button.

Donation Amount (\$): 0.00

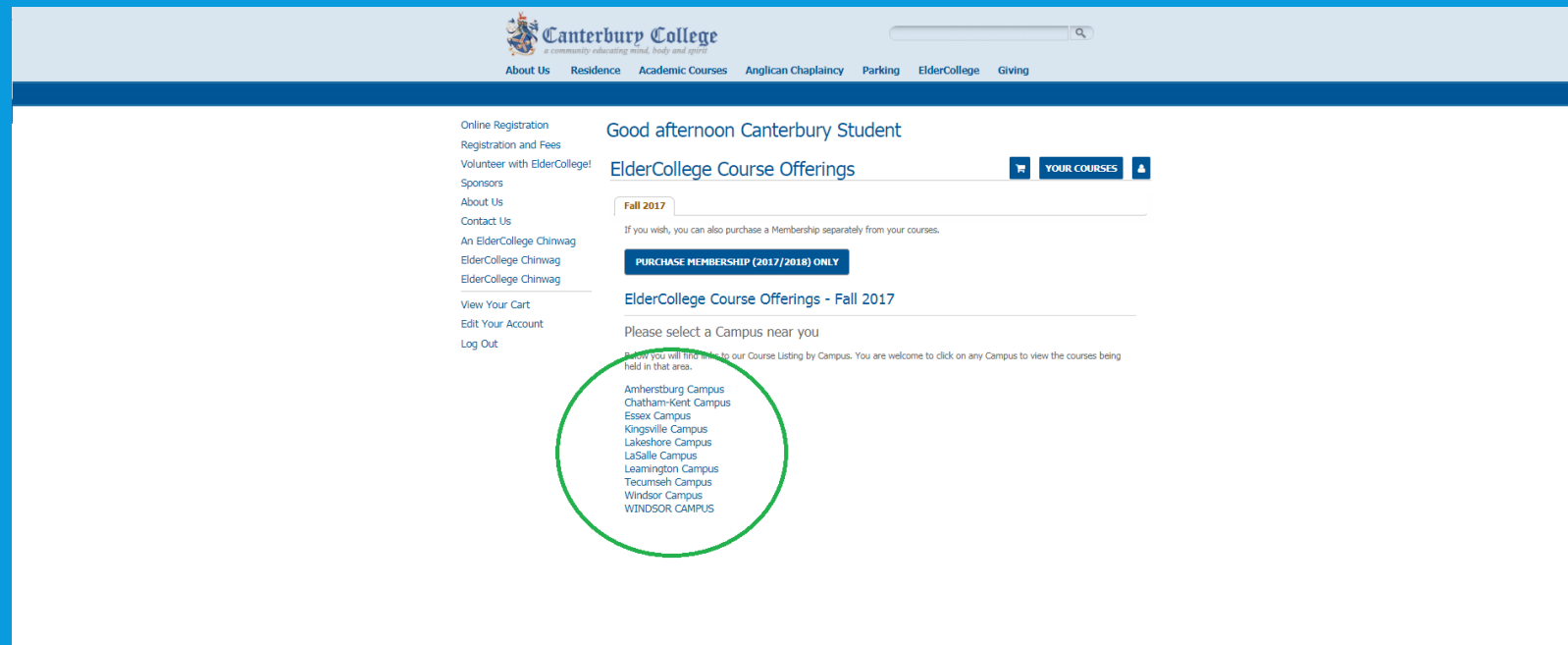
**MAKE A DONATION**

# MOVIN' ON UP...

You're in! GREAT JOB! Now, our next question is, *will you be purchasing Buffet Fee?* If so, you need to do so before you put any courses in your shopping cart. To purchase the Buffet Fee, first select any campus.

It is also important to note that the system can automatically tell whether or not your membership is active. If it needs to be updated, it will put it in your shopping cart for you. If it is up-to-date, you don't need to worry about a thing!

**IF YOU ARE NOT PURCHASING BUFFET FEE, YOU CAN SKIP TO PAGE 18!**



The screenshot displays the Canterbury College website's ElderCollege Course Offerings page for Fall 2017. The header includes the college's logo and navigation links: About Us, Residence, Academic Courses, Anglican Chaplaincy, Parking, ElderCollege, and Giving. A search bar is also present. The main content area is titled "Good afternoon Canterbury Student" and "ElderCollege Course Offerings". It features a "Fall 2017" tab and a button to "PURCHASE MEMBERSHIP (2017/2018) ONLY". Below this, it prompts the user to "Please select a Campus near you" and lists various campuses: Amherstburg Campus, Chatham-Kent Campus, Essex Campus, Kingsville Campus, Lakeshore Campus, LaSalle Campus, Leamington Campus, Tecumseh Campus, Windsor Campus, and WINDSOR CAMPUS. A green circle highlights this list of campuses.

# QUICK AND EASY...

Next, click **PURCHASE "BUFFET FEE" COURSES FOR \*\*\*\*\***.

The screenshot shows the Canterbury College website. The header includes the college logo and navigation links: About Us, Residence, Academic Courses, Anglican Chaplaincy, Parking, ElderCollege, and Giving. A sidebar on the left lists links like Online Registration, Registration and Fees, Volunteer with ElderCollege!, Sponsors, About Us, Contact Us, An ElderCollege Chinwag, ElderCollege Chinwag, View Your Cart, Edit Your Account, and Log Out. The main content area is titled 'Good afternoon Canterbury Student' and 'ElderCollege Course Offerings'. It features a 'Back to Campus Selection' section with a 'Fall 2017' tab. Below this, there is a button labeled 'PURCHASE MEMBERSHIP (2017/2018) ONLY'. The main heading is 'ElderCollege Course Offerings - Fall 2017 (Amherstburg Campus)'. A section titled 'How to Register for BUFFET FEE' contains a 'Please Remember' note and a button labeled 'PURCHASE \"BUFFET FEE\" COURSES FOR FALL 2017', which is circled in green. Below this, a dropdown menu shows 'Fort Malden: An History In Defense of King and Country'. The course details for 'Fort Malden: An History In Defense of King and Country' are listed, including a description, a 'SPECIAL NOTE', class size, and course cost.

Canterbury College  
a community educating mind, body and spirit

About Us Residence Academic Courses Anglican Chaplaincy Parking ElderCollege Giving

Online Registration  
Registration and Fees  
Volunteer with ElderCollege!  
Sponsors  
About Us  
Contact Us  
An ElderCollege Chinwag  
ElderCollege Chinwag  
ElderCollege Chinwag  
View Your Cart  
Edit Your Account  
Log Out

Good afternoon Canterbury Student

ElderCollege Course Offerings

« Back to Campus Selection

Fall 2017

If you wish, you can also purchase a Membership separately from your courses.

PURCHASE MEMBERSHIP (2017/2018) ONLY

ElderCollege Course Offerings - Fall 2017 (Amherstburg Campus)

How to Register for BUFFET FEE

**Please Remember:** Material Fees are not included in the Buffet Fee Tuition. If you have Registered for the Buffet Fee, and if any of your classes are cancelled, please call 519-253-3000 x4944 and we will process the Material Fee payment accordingly. Thank you.

The "buffet fee" registration will allow you to register for 12 courses.

PURCHASE "BUFFET FEE" COURSES FOR FALL 2017

Choose to course: Fort Malden: An History In Defense of King and Country

Fort Malden: An History In Defense of King and Country

ADD TO CART

In this course, participants will learn about the reason the Fort was placed here, its roles during the War of 1812, the Rebellions of 1837-38, and the evolution of the site over two hundred years. Also they will have an opportunity to handle certain artifacts, listen to music on period instruments, and see the 1840's cookhouse in action and even try a 19th century soldier's treat. This course will include a guided tour of the buildings at Fort Malden National Historic Site, and finally, participants will watch a musket firing demonstration.

**SPECIAL NOTE:** Some of the buildings that this tour will visit are not walker or wheelchair accessible, and there will be stairs.

Class Size: Maximum 25  
FORT MALDEN

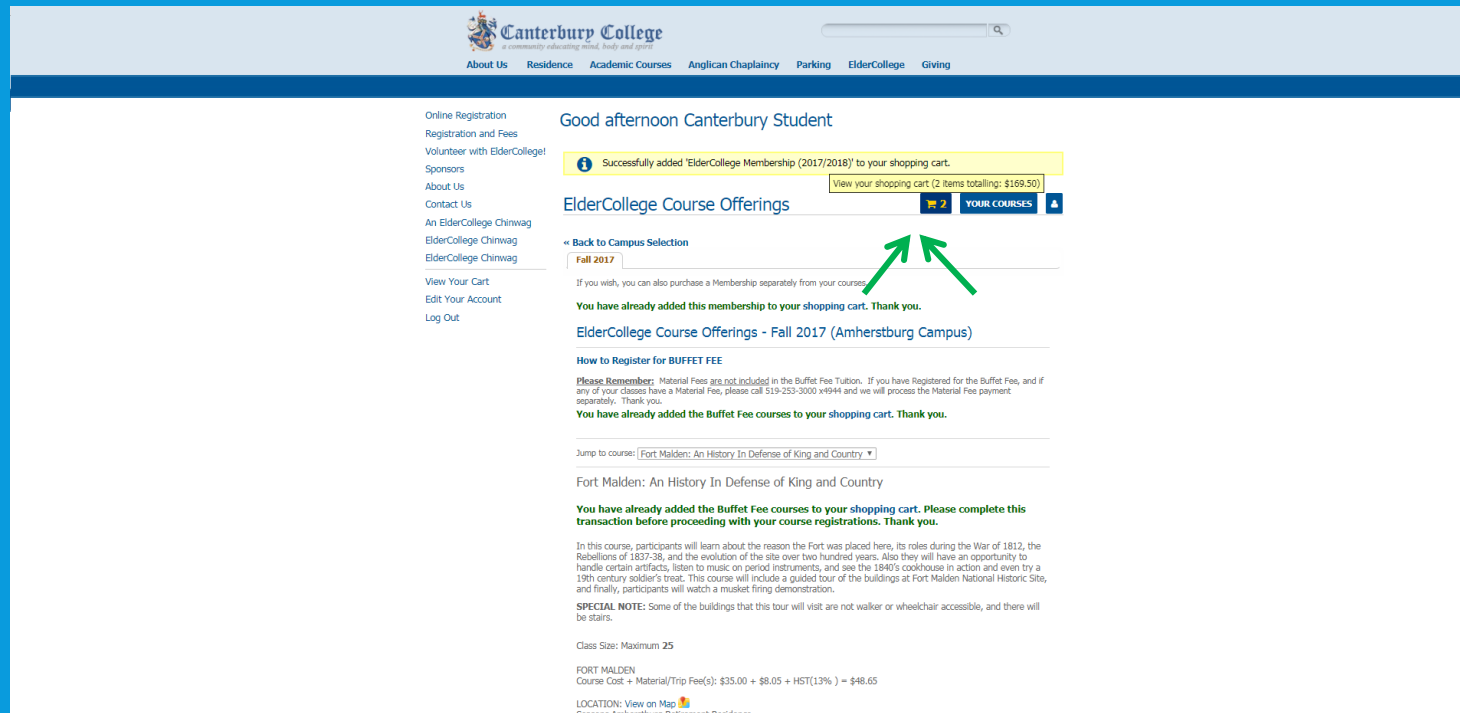
Course Cost + Material/Trip Fee(s): \$35.00 + \$8.05 + HST(13%) = \$48.65

LOCATION: View on Map

Source: Amherstburg-Buffetment-Buffetment

# DON'T WORRY..

When you click on your first course, you will then see the shopping cart populate with 1 or 2 items. If it has 2 items, this means that your ElderCollege membership is expired, and it will renew when you pay. If it only has 1 item, it means that your ElderCollege membership is up-to-date! Click on the shopping cart button.



Canterbury College  
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About Us Residence Academic Courses Anglican Chaplaincy Parking ElderCollege Giving

Online Registration  
Registration and Fees  
Volunteer with ElderCollege!  
Sponsors  
About Us  
Contact Us  
An ElderCollege Chinwag  
ElderCollege Chinwag  
ElderCollege Chinwag

View Your Cart  
Edit Your Account  
Log Out

Good afternoon Canterbury Student

Successfully added 'ElderCollege Membership (2017/2018)' to your shopping cart.

View your shopping cart (2 items totalling: \$169.50)

ElderCollege Course Offerings

2 YOUR COURSES

« Back to Campus Selection

Fall 2017

If you wish, you can also purchase a Membership separately from your courses.

You have already added this membership to your shopping cart. Thank you.

ElderCollege Course Offerings - Fall 2017 (Amherstburg Campus)

How to Register for BUFFET FEE

Please Remember: Material Fees are not included in the Buffet Fee Tuition. If you have Registered for the Buffet Fee, and if any of your classes have a Material Fee, please call 519-253-3000 x4944 and we will process the Material Fee payment separately. Thank you.

You have already added the Buffet Fee courses to your shopping cart. Thank you.

Jump to course: Fort Malden: An History In Defense of King and Country

Fort Malden: An History In Defense of King and Country

You have already added the Buffet Fee courses to your shopping cart. Please complete this transaction before proceeding with your course registrations. Thank you.

In this course, participants will learn about the reason the Fort was placed here, its roles during the War of 1812, the Rebellions of 1837-38, and the evolution of the site over two hundred years. Also they will have an opportunity to handle certain artifacts, listen to music on period instruments, and see the 1940's cookhouse in action and even try a 19th century soldier's treat. This course will include a guided tour of the buildings at Fort Malden National Historic Site, and finally, participants will watch a musket firing demonstration.

SPECIAL NOTE: Some of the buildings that this tour will visit are not walker or wheelchair accessible, and there will be stairs.

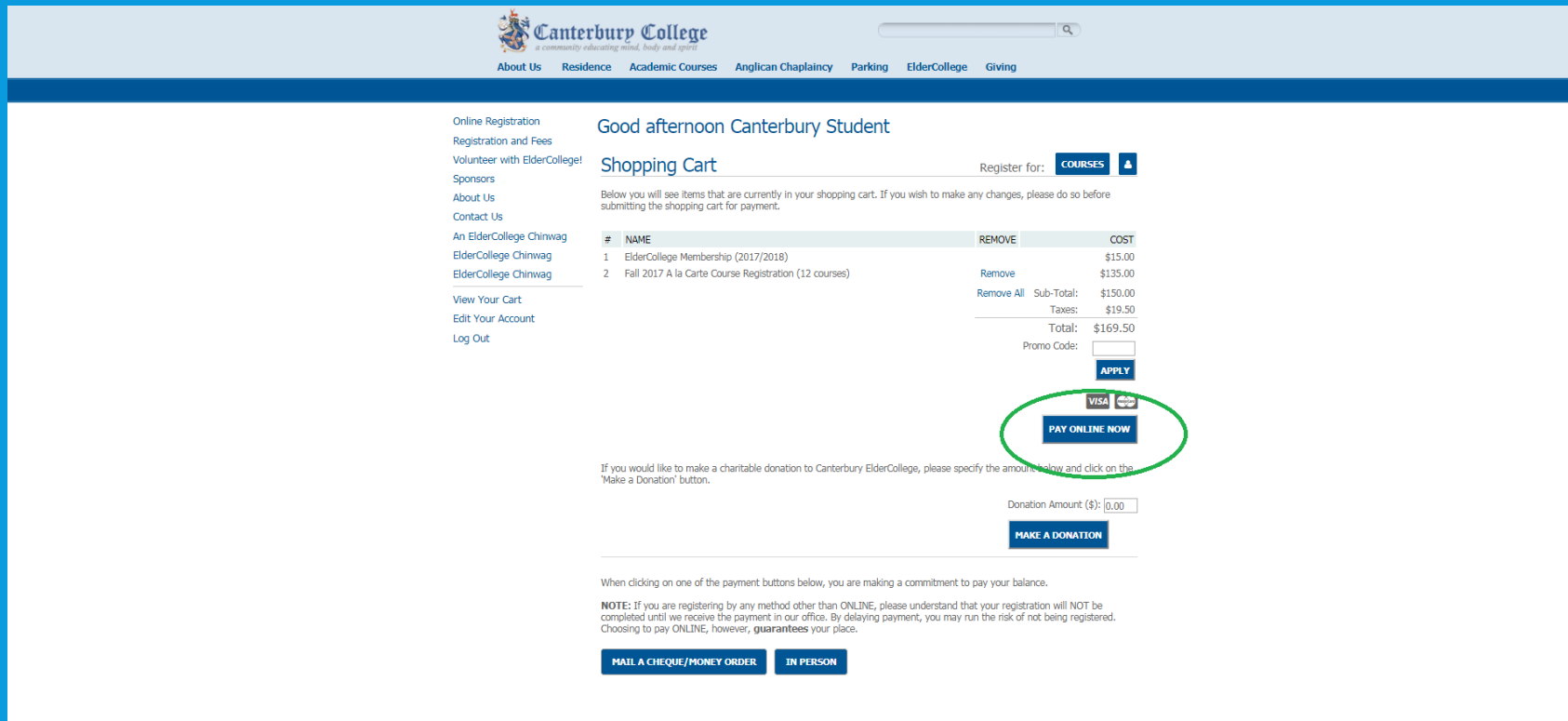
Class Size: Maximum 25

FORT MALDEN  
Course Cost + Material/Trip Fee(s): \$35.00 + \$8.05 + HST(13%) = \$48.65

LOCATION: View on Map  
Seasons Amherstburg Retirement Residence

# THE BUFFET FEE HOME STRETCH!

This is what your shopping cart looks like! Click **PAY ONLINE NOW**; the website will redirect you to a place where you input your credit card information to make payment.



Canterbury College  
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About Us Residence Academic Courses Anglican Chaplaincy Parking ElderCollege Giving

Online Registration  
Registration and Fees  
Volunteer with ElderCollege!  
Sponsors  
About Us  
Contact Us  
An ElderCollege Chinwag  
ElderCollege Chinwag  
ElderCollege Chinwag  
View Your Cart  
Edit Your Account  
Log Out

Good afternoon Canterbury Student

Shopping Cart Register for: COURSES

Below you will see items that are currently in your shopping cart. If you wish to make any changes, please do so before submitting the shopping cart for payment.

#	NAME	REMOVE	COST
1	ElderCollege Membership (2017/2018)		\$15.00
2	Fall 2017 A la Carte Course Registration (12 courses)	Remove	\$135.00
		Remove All	Sub-Total: \$150.00
			Taxes: \$19.50
			Total: \$169.50

Promo Code:

APPLY

VISA

**PAY ONLINE NOW**

If you would like to make a charitable donation to Canterbury ElderCollege, please specify the amount below and click on the 'Make a Donation' button.

Donation Amount (\$):

**MAKE A DONATION**

When clicking on one of the payment buttons below, you are making a commitment to pay your balance.

**NOTE:** If you are registering by any method other than ONLINE, please understand that your registration will NOT be completed until we receive the payment in our office. By delaying payment, you may run the risk of not being registered. Choosing to pay ONLINE, however, **guarantees** your place.

**MAIL A CHEQUE/MONEY ORDER** **IN PERSON**



# NOW'S THE TIME!

Now, get out your list of courses!! Click the **COURSES** button in the top right corner.

The screenshot shows the Canterbury College website. The header includes the college logo and a navigation menu with links: About Us, Residence, Academic Courses, Anglican Chaplaincy, Parking, ElderCollege, and Giving. A search bar is also present. The main content area is titled 'Good afternoon Canterbury Student' and 'Shopping Cart'. On the left, there is a sidebar with links: Online Registration, Registration and Fees, Volunteer with ElderCollege!, Sponsors, About Us, Contact Us, An ElderCollege Chinwag, ElderCollege Chinwag, ElderCollege Chinwag, View Your Cart, Edit Your Account, and Log Out. The main content area contains a 'Register for:' button labeled 'COURSES' with a green circle around it. Below this, there is a message: 'Below you will see items that are currently in your shopping cart. If you wish to make any changes, please do so before submitting the shopping cart for payment.' A table with columns '#', 'NAME', 'REMOVE', and 'COST' is shown, followed by the message '\* Your cart is currently empty.' At the bottom, there is a section for donations with a text input field for 'Donation Amount (\$):' and a 'MAKE A DONATION' button.

Canterbury College  
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About Us Residence Academic Courses Anglican Chaplaincy Parking ElderCollege Giving

Online Registration  
Registration and Fees  
Volunteer with ElderCollege!  
Sponsors  
About Us  
Contact Us  
An ElderCollege Chinwag  
ElderCollege Chinwag  
ElderCollege Chinwag  
View Your Cart  
Edit Your Account  
Log Out

Good afternoon Canterbury Student

Shopping Cart

Register for: **COURSES**

Below you will see items that are currently in your shopping cart. If you wish to make any changes, please do so before submitting the shopping cart for payment.

#	NAME	REMOVE	COST
* Your cart is currently empty.			

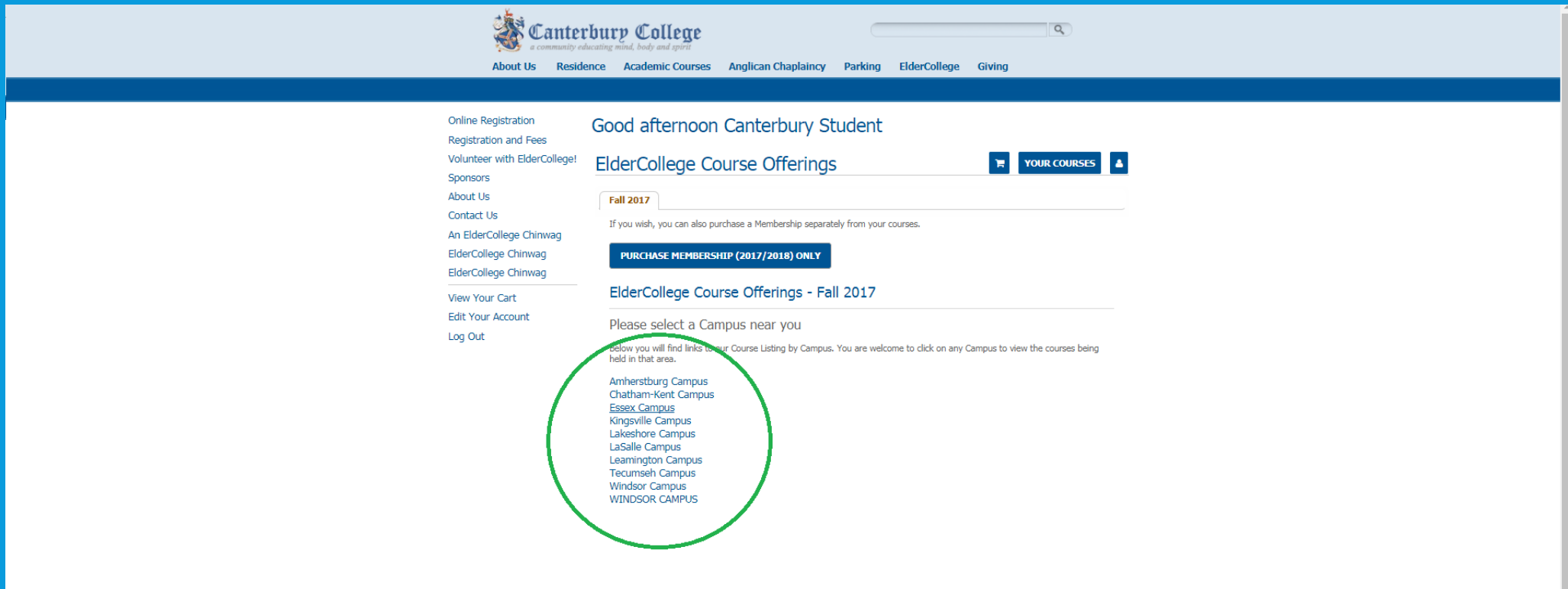
If you would like to make a charitable donation to Canterbury ElderCollege, please specify the amount below and click on the 'Make a Donation' button.

Donation Amount (\$):

**MAKE A DONATION**

# HEY, THIS LOOKS FAMILIAR...

Open the campus where the course you'd like to register for is being offered.



The screenshot shows the Canterbury College website. The header includes the college logo and navigation links: About Us, Residence, Academic Courses, Anglican Chaplaincy, Parking, ElderCollege, and Giving. The main content area is titled "Good afternoon Canterbury Student" and "ElderCollege Course Offerings". A sidebar on the left contains links for Online Registration, Registration and Fees, Volunteer with ElderCollege!, Sponsors, About Us, Contact Us, An ElderCollege Chinwag, ElderCollege Chinwag, ElderCollege Chinwag, View Your Cart, Edit Your Account, and Log Out. The main content area features a "Fall 2017" tab, a "PURCHASE MEMBERSHIP (2017/2018) ONLY" button, and a section titled "ElderCollege Course Offerings - Fall 2017". Below this, a message states "Please select a Campus near you" and "Below you will find links to our Course Listing by Campus. You are welcome to click on any Campus to view the courses being held in that area." A green circle highlights the list of campuses: Amherstburg Campus, Chatham-Kent Campus, Essex Campus, Kingsville Campus, Lakeshore Campus, LaSalle Campus, Leamington Campus, Tecumseh Campus, Windsor Campus, and WINDSOR CAMPUS.

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About Us Residence Academic Courses Anglican Chaplaincy Parking ElderCollege Giving

Online Registration  
Registration and Fees  
Volunteer with ElderCollege!  
Sponsors  
About Us  
Contact Us  
An ElderCollege Chinwag  
ElderCollege Chinwag  
ElderCollege Chinwag  
View Your Cart  
Edit Your Account  
Log Out

Good afternoon Canterbury Student

ElderCollege Course Offerings

Fall 2017

If you wish, you can also purchase a Membership separately from your courses.

**PURCHASE MEMBERSHIP (2017/2018) ONLY**

ElderCollege Course Offerings - Fall 2017

Please select a Campus near you

Below you will find links to our Course Listing by Campus. You are welcome to click on any Campus to view the courses being held in that area.

- Amherstburg Campus
- Chatham-Kent Campus
- Essex Campus
- Kingsville Campus
- Lakeshore Campus
- LaSalle Campus
- Leamington Campus
- Tecumseh Campus
- Windsor Campus
- WINDSOR CAMPUS

# ON THE GOOD STUFF...

Use the dropdown menu to find the title of the course you'd like to take. Alternatively, you can just scroll through the courses to find it.

An ElderCollege Chinwag

ElderCollege Chinwag

ElderCollege Chinwag

View Your Cart

Edit Your Account

Log Out

If you wish, you can also purchase a Membership separately from your courses.

PURCHASE MEMBERSHIP (2017/2018) ONLY

ElderCollege Course Offerings - Fall 2017 (Essex Campus)

How to Register for BUFFET FEE

**Please Remember:** Material Fees are not included in the Buffet Fee Tuition. If you have Registered for the Buffet Fee, and if any of your classes have a Material Fee, please call 519-253-3000 x4944 and we will process the Material Fee payment separately. Thank you.

The "buffet fee" registration will allow you to register for **12** courses.

PURCHASE "BUFFET FEE" COURSES FOR FALL 2017

Jump to course:

Boom or Bust? Bothwell at 150 Years (E)

Boom or Bust? Bothwell at 150 Years (E)

Canada: How Did It Get Bigger?

Canada's History Recorded & Depicted on Postage Stamps

Canada's History Recorded & Depicted on Postage Stamps II

Horses Helping Humans

Machu Picchu: Peru's Lost Inca City

Paint 'n Palooza Painting Class (E)

People Who Came to the War

We are sorry added to the cart

0 x4944 if you would like to be

Did you realize...? Developed by George Brown, a

number of Conf... He sought to take advantage of the

building... then turned to furniture and

thereafter oil. In co... a year. Rising like a Phoenix then falling as demand dropped,

facing the challenges of fires and depression, Bothwell has developed into a thriving town with a theater, furniture

manufacturing, publishing and agricultural services. Come with us and experience this 150 year old story. We will visit

the Historic Town hall and Theatre, Bothwell Furniture Manufacturing, Parks Blueberries, Tecumseh Monument and

possibly the Oil Museum (time allowing). Lunch is included.

ITINERARY

9:30am	Bothwell Senior Citizen's Centre & Lunch
12:30pm	Bothwell Furniture Manufacturing Co. Ltd.
1:15pm	Tecumseh Monument
1:45pm	Parks Blueberries
2:15pm	Bothwell Oil Museum

Class Size: Maximum **19**

BOTHWELL (E)

**FREE** with Canterbury ElderCollege Membership. \* NOT ELIGIBLE FOR "BUFFET FEE"

LOCATION:

Essex Retirees Social Club

32 Russell St.

# THERE IT IS!

Once you've found the course you're interested in, click **ADD TO CART**. Repeat this action for each course.

**Class Date:**  
Wednesday, December 6th, 2017  
from: 1:00PM until 3:00PM

Course Manager: Lloyd and Marilyn Brown-John  
Instructor: Herb Colling  
BIO NOTES:  
*Herb is currently a freelance writer who has written several books about local history, including "Pioneering The Auto Age" (written with Carl Morgan); "99 Days: The Ford Strike in Windsor", "1945: Turning Points", "The Detroit Riot in 1967"; and his latest book "Grist for the Mill". His most recent book documents the history of Ford City. Retired from CBC Radio, he also wrote and produced a CD for the 50th anniversary of CBC Radio in Windsor. He has received several awards for his work. He is an avid stamp collector and the editor of The Canadian Philatelist, a national stamp magazine published by the Royal Philatelic Society of Canada.*

[Back to top](#)

**Horses Helping Humans**

**ADD TO CART**

Horses and humans have had a very special connection for over thousands of years. Recently, many health organizations and treatment facilities have discovered the real benefit of using horses in a variety of treatment programs with exceptional results. From physical to emotional issues, horses are incorporated into new treatment programs that are benefiting humans in recovery programs around the world. This course will examine the therapy options, and conditions that are being treated using Equine therapy.

Class Size: Maximum **20**  
HORSES  
Course Cost: \$25.00 + HST(13% ) = \$28.25

LOCATION:  
Essex Retirees Social Club  
32 Russell St.

**Class Date:**  
Tuesday, December 5th, 2017  
from: 2:00PM until 4:00PM

Course Manager: Brian Tropea  
Instructor: Brian Tropea  
BIO NOTES:  
*Brian has spent his entire life in the horse racing industry. He has bred, trained and raced horses in Ontario and throughout the U.S. As a driver of standard bred horses Brian competed in 18,999 races and had 2,088 wins. He is currently the General Manager of the Ontario Harness Horse Association, representing close to 3000 members who participate in horse racing in Ontario.*

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# JUST A TIP!

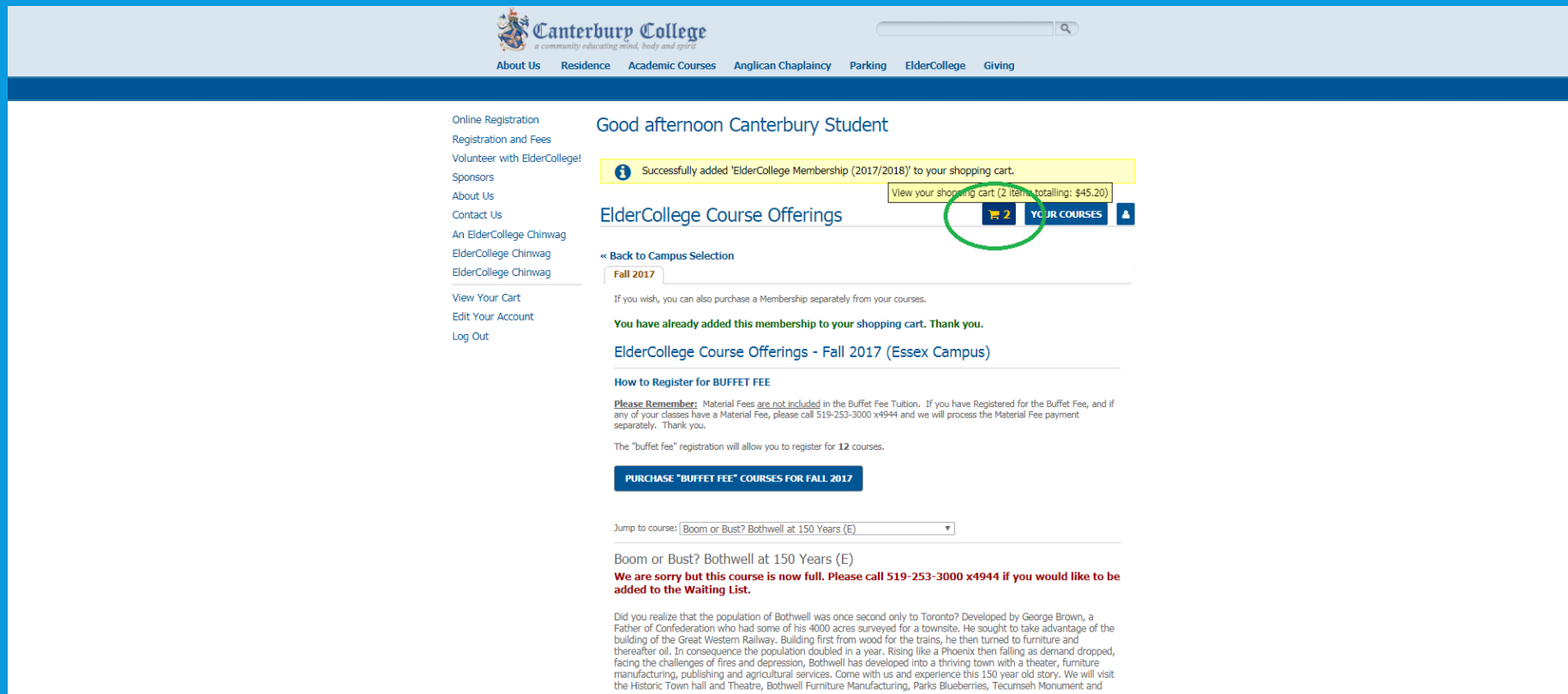
Registering for courses when you have purchased the Buffet Fee will look a little different! Instead of saying **ADD TO CART**, the button will say **REGISTER FOR THIS COURSE**. When you click that button, the system will automatically sign you in!

HOWEVER, if there is an additional fee for the course, (a material fee, trip fee, etc.) *or* that course is not part of the Buffet Fee, it will go directly into your shopping cart.

This is why it is important that Buffet Fee participants **double check that your shopping cart is empty before signing out!!**

# KEEPING TRACK...

Your shopping cart will tell you how many items have been selected. Once you've selected all of your courses, click on the shopping cart button.



The screenshot shows the Canterbury College website. At the top, the college's logo and name are displayed, along with a navigation menu. Below the header, a sidebar on the left contains links for Online Registration, Registration and Fees, Volunteer with ElderCollege!, Sponsors, About Us, Contact Us, An ElderCollege Chinwag, ElderCollege Chinwag, ElderCollege Chinwag, View Your Cart, Edit Your Account, and Log Out. The main content area features a greeting "Good afternoon Canterbury Student" and a yellow notification box stating "Successfully added 'ElderCollege Membership (2017/2018)' to your shopping cart." Below this, a button labeled "View your shopping cart (2 items totalling: \$45.20)" is circled in green. The page also displays "ElderCollege Course Offerings" and a "Back to Campus Selection" section for Fall 2017. A message indicates that the user has already added the membership to their shopping cart. The page lists course offerings for Fall 2017 (Essex Campus) and provides information about the "buffet fee" registration. A button labeled "PURCHASE 'BUFFET FEE' COURSES FOR FALL 2017" is visible. At the bottom, there is a dropdown menu for "Jump to course:" and a message about a course being full.

Canterbury College  
a community educating mind, body and spirit

About Us Residence Academic Courses Anglican Chaplaincy Parking ElderCollege Giving

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View Your Cart  
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Log Out

Good afternoon Canterbury Student

Successfully added 'ElderCollege Membership (2017/2018)' to your shopping cart.

View your shopping cart (2 items totalling: \$45.20)

ElderCollege Course Offerings

« Back to Campus Selection

Fall 2017

If you wish, you can also purchase a Membership separately from your courses.

You have already added this membership to your shopping cart. Thank you.

ElderCollege Course Offerings - Fall 2017 (Essex Campus)

How to Register for BUFFET FEE

**Please Remember:** Material Fees are not included in the Buffet Fee Tuition. If you have Registered for the Buffet Fee, and if any of your classes have a Material Fee, please call 519-253-3000 x4944 and we will process the Material Fee payment separately. Thank you.

The "buffet fee" registration will allow you to register for 12 courses.

PURCHASE "BUFFET FEE" COURSES FOR FALL 2017

Jump to course: Boom or Bust? Bothwell at 150 Years (E)

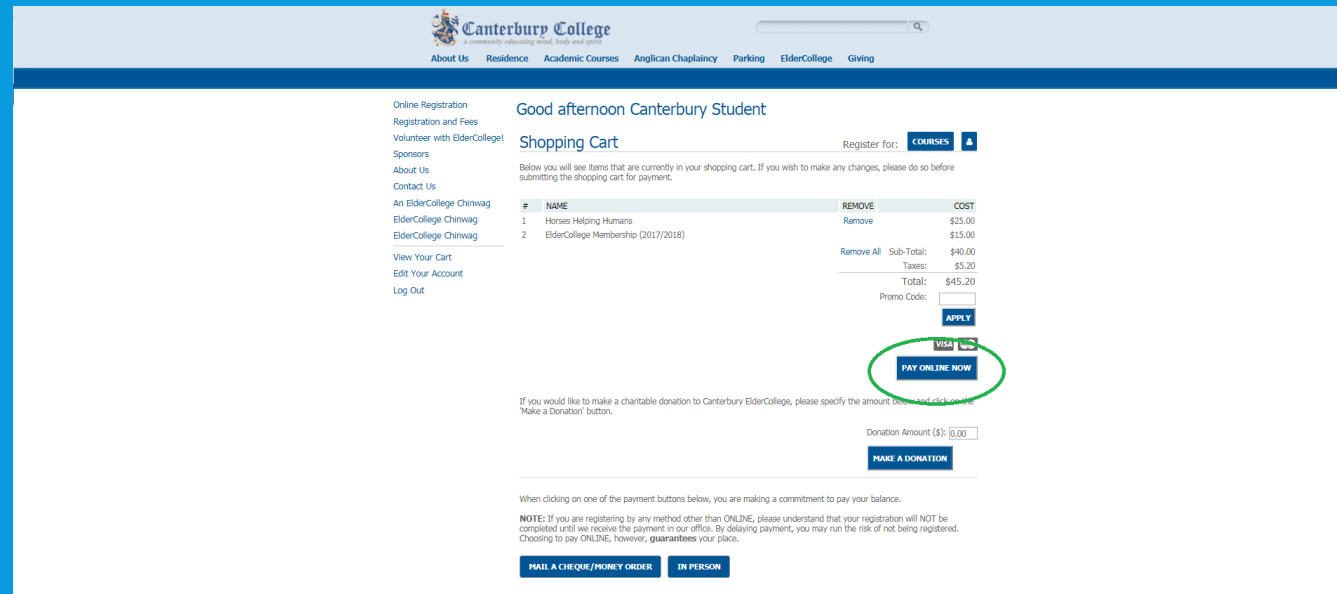
Boom or Bust? Bothwell at 150 Years (E)

We are sorry but this course is now full. Please call 519-253-3000 x4944 if you would like to be added to the Waiting List.

Did you realize that the population of Bothwell was once second only to Toronto? Developed by George Brown, a Father of Confederation who had some of his 4000 acres surveyed for a townsite. He sought to take advantage of the building of the Great Western Railway. Building first from wood for the trains, he then turned to furniture and thereafter oil. In consequence the population doubled in a year. Rising like a Phoenix then falling as demand dropped, facing the challenges of fires and depression, Bothwell has developed into a thriving town with a theater, furniture manufacturing, publishing and agricultural services. Come with us and experience this 150 year old story. We will visit the Historic Town hall and Theatre, Bothwell Furniture Manufacturing, Parks Blueberries, Tecumseh Monument and

# JUST ABOUT FINISHED!

Your shopping cart will list the courses you are registered for. If you have clicked the wrong course accidentally, simply click **REMOVE** on that course in the shopping cart. Additionally, if you are in the buffet fee and you have registered for a course with a material/trip/other fee, that fee will appear in the shopping cart now and needs to be paid separately. Click **PAY ONLINE NOW**, and you will be redirected to the online payment page.



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Good afternoon Canterbury Student

Shopping Cart


Below you will see items that are currently in your shopping cart. If you wish to make any changes, please do so before submitting the shopping cart for payment.

#	NAME	REMOVE	COST
1	Horses Helping Humans	Remove	\$25.00
2	ElderCollege Membership (2017/2018)		\$15.00

Remove All Sub-Total: \$40.00  
Taxes: \$5.20  
Total: \$45.20

Promo Code:

APPLY

VISA 

**PAY ONLINE NOW**

If you would like to make a charitable donation to Canterbury ElderCollege, please specify the amount below and click on the "Make a Donation" button.

Donation Amount (\$):

**MAKE A DONATION**

When clicking on one of the payment buttons below, you are making a commitment to pay your balance.

**NOTE:** If you are registering by any method other than ONLINE, please understand that your registration will NOT be completed until we receive the payment in our office. By delaying payment, you may run the risk of not being registered. Choosing to pay ONLINE, however, guarantees your place.

**MAIL A CHEQUE/MONEY ORDER** **IN PERSON**

★★ TIP ★★ If you are registering two people, and using the same card for both, the online system will not allow two transactions of the same dollar amount to be processed. In this case, you either need to use a separate card, or contact the office to process the second payment.

# YOU GOT A FREEBIE!

Free courses often appear in your cart as well; in this case, you will see a **CONFIRM REGISTRATION** button. Either way, please ensure that your shopping cart is empty before you consider yourself done!

The screenshot shows the Canterbury College website interface. At the top, the college's logo and name are displayed, along with a navigation menu. Below the header, a sidebar on the left contains links for various services. The main content area is titled 'Good afternoon Canterbury Student' and 'Shopping Cart'. It shows a single item in the cart: 'Canada's History Recorded & Depicted on Postage Stamps II', which is a free course. The total cost is \$0.00. At the bottom of the cart, there is a 'MAKE A DONATION' button and a 'COMPLETE REGISTRATION' button, which is circled in green. The 'COMPLETE REGISTRATION' button is highlighted with a green circle.

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Good afternoon Canterbury Student

Shopping Cart

Register for: COURSES

Below you will see items that are currently in your shopping cart. If you wish to make any changes, please do so before submitting the shopping cart for payment.

#	NAME	REMOVE	COST
1	Canada's History Recorded & Depicted on Postage Stamps II	Remove	\$0.00
		Remove All	Sub-Total: \$0.00
			Taxes: \$0.00
			Total: \$0.00

If you would like to make a charitable donation to Canterbury ElderCollege, please specify the amount below and click on the 'Make a Donation' button.

Donation Amount (\$): 0.00

MAKE A DONATION

COMPLETE REGISTRATION



# ALL SET!

When you're finished, you can click on the **YOUR COURSES** button on the main page to see a list of the courses you are registered for!



# YOU ROCK!

You should receive a confirmation email almost instantly to confirm your enrollment.

You will also receive email receipts for all registrations/payments processed online!

If you have difficulty at any point in the registration process, please feel welcome to call us at the office 519-253-3000 x4944 or come in to see us, and we will do our best to walk you through the problem!

We hope you found this resource helpful, and wish you luck in the wonderful world of online registration! We also welcome any feedback you can suggest to make this guide as user-friendly as possible!

**Thank you!!**