

CHECK-IN & REFLECTION (STUDENT VIEW)

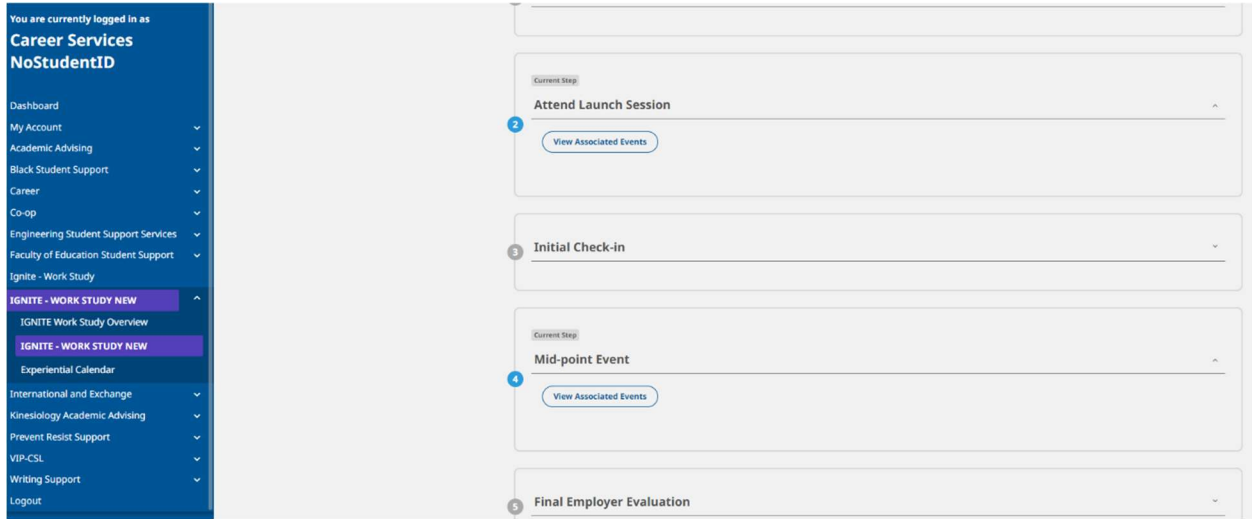
Step 1 – log into My Success

The screenshot shows the 'My Success' career portal interface. At the top, there is a navigation bar with 'OVERVIEW' selected and other tabs like 'WORK TERM DETAILS', 'CO-CURRICULAR RECORD', etc. The main header area says 'Welcome Career Services NoStudentID'. Below this, there are tabs for 'Dashboard', 'Work Term Details', 'Co-Curricular Record', 'Documents', 'Posting / Applications', 'Interviews', 'Rankings', and 'Outcome Campus Connect'. The left sidebar contains a menu with 'My Account', 'Academic Advising', 'Black Student Support', 'Career', 'Co-op', 'Engineering Student Support Services', 'Faculty of Education Student Support', 'Ignite - Work Study', 'IGNITE - Work Study NEW', 'IGNITE Work Study Overview', 'IGNITE - Work Study NEW', 'Experiential Calendar', 'International and Exchange', 'Kinesiology Academic Advising', 'Prevent Resist Support', 'VIP-CSL', 'Writing Support', and 'Logout'. The main content area is titled 'Welcome Career Services NoStudentID' and includes a 'Start your career journey today!' section with a list of bullet points. A 'Your Upcoming Schedule' section shows 'No upcoming schedules.' On the right, there is an 'Upcoming Events / Workshops' section listing events for August 26, 27, and 28, 2024, such as 'Interview Preparation - ONLINE', 'Career Peer Advising (In-Pers Career)', and 'Resume Writing - ONLINE'.

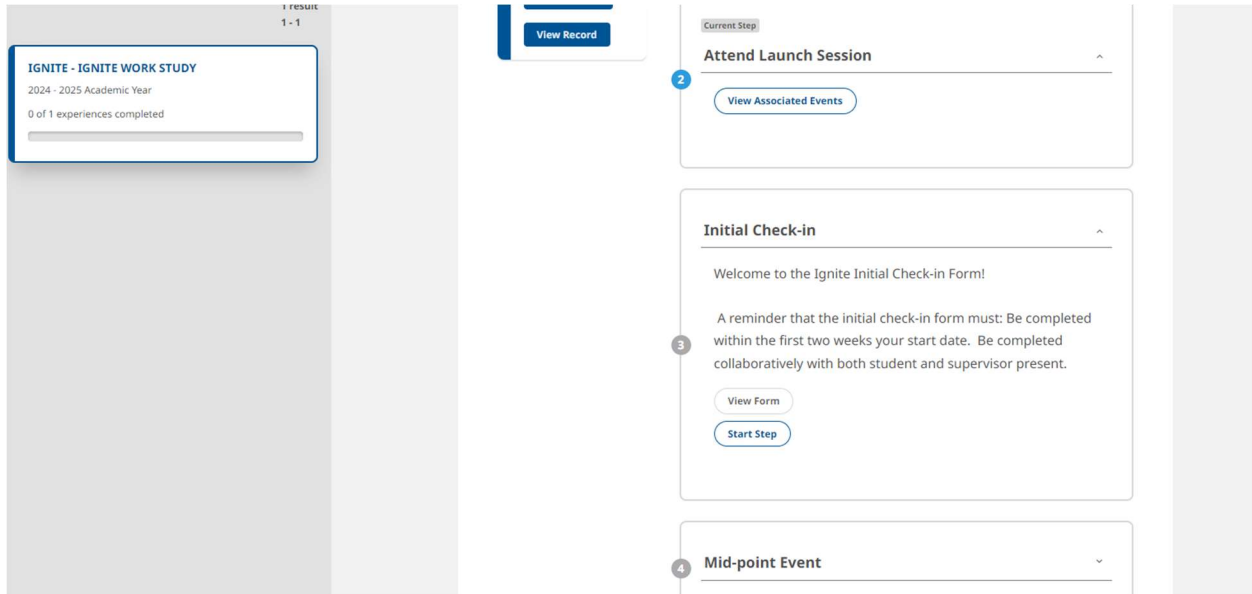
Step 2 – Navigate to IGNITE-WORK STUDY NEW and click “Ignite Work Study” on the side menu.

The screenshot shows the 'My Experience' section of the My Success portal. The main heading is 'My Experience' with a search bar 'Find Courses and Programs'. Below this, there are four cards representing experience counts: '1 Current Experiences', '0 Past Experiences', '0 Pending Experiences', and '0 Inactive Experiences'. The left sidebar menu is visible, with 'IGNITE - WORK STUDY NEW' highlighted in purple. On the right, there is an 'All To Do - 1' section with a card for 'IGNITE - IGNITE WORK STUDY Work Study 2024 - 2025 Academic Year' and a dropdown menu for 'Available Steps'.

Step 3 – Scroll down to Check-In. (This can be done before or after the launch session)



Step 4 – Click the drop-down arrow and click “start step” and submit




Step 5 – Fill in the questionnaire with your supervisor

OVERVIEW WORK TERM DETAILS CO-CURRICULAR RECORD DOCUMENTS POSTING / APPLICATIONS INTERVIEWS RANKINGS OUTCOME CAMPUS CONNECT

You are currently logged in as
Career Services NoStudentID

Back to...

 **Career Services NoStudentID**
IGNITE - IGNITE WORK STUDY (2024 - 2025 Academic Year)
Work Study

Student

Student Name
Career Services NoStudentID

Course
IGNITE - IGNITE WORK STUDY (2024 - 2025 Academic Year)

Experience Type
Work Study

Date Created
August 20, 2024 01:24 PM (By Samantha Bell)

Last Updated
N/A

Submit


Is the student a new or returning Ignite student?
--Select--

Step 6 – Submit. You will be redirected back to the completed questionnaire.

You are currently logged in as
Career Services NoStudentID


Dashboard
My Account
Academic Advising
Black Student Support
Career
Co-op
Engineering Student Support Services
Faculty of Education Student Support
Ignite - Work Study
IGNITE - WORK STUDY NEW
IGNITE Work Study Overview
IGNITE - WORK STUDY NEW
Experiential Calendar
International and Exchange
Kinesiology Academic Advising
Prevent Resist Support
VIP-CSL
Writing Support
Logout

Discuss at least 1 goal you would like to achieve as it relates to your role or 1 competency you would like to develop and how your supervisor can support you to do so:



Talk about timelines, set some time-based goals for the semester, specific items that will be completed this semester

Discuss how will you know when you have made progress or achieved your goal? How might achieving this goal or developing this competency make a difference in your career?



NEW CATEGORY

Submit

Completed questionnaire view

The screenshot shows the user interface of the Career Services NoStudentID portal. On the left is a blue navigation sidebar with options like Dashboard, My Account, Academic Advising, Black Student Support, Career, Co-op, Engineering Student Support Services, Faculty of Education Student Support, Ignite - Work Study, and IGnite - WORK STUDY NEW (highlighted). The main content area is titled 'Career Services NoStudentID' and shows the user is logged in as 'Student'. It displays the 'Placement Record' for 'Initial Check-in' with three tabs: 'Experiential Record Detail', 'Initial Check-in' (selected), and 'Final Evaluation - No Record'. The 'Initial Check-in' section contains several questions and prompts, such as 'Is the student a new or returning Ignite student?' and 'What are you most excited about to experience in the role?'. The user's responses are indicated as 'User did not enter any data.' There are also supporting questions to guide discussion, such as 'What impact does your role have on the department you are working in?'.

Note: You can view your completed check in any time by going back to the main first page and clicking “view”. Your Initial check in will be approved by the team and you will be able to progress to your final check in and reflection at the end of your ignite work-study period.

This screenshot shows a different view of the portal. On the left, the navigation sidebar is visible. The main content area shows a list of '1 result' for 'IGNITE - WORK STUDY' for the '2024 - 2025 Academic Year', with '0 of 1 experiences completed'. To the right, a progress bar shows the current step in a sequence: 'Attend Launch Session' (step 2), 'Initial Check-in' (step 3, highlighted), and 'Mid-point Event' (step 4). The 'Initial Check-in' step is marked with a blue '3' and a message: 'Your submission needs to be approved before you can move onto the next step. Please check again later.' There are 'View Associated Events' buttons for each step.

If you have questions, please email - ignite@uwindSOR.ca