



HMIS Inventory Update Request Form

Instructions:

To remove an item from the Hazardous Material Information System (HMIS) (www.uwindsor.ca/hmis), complete one (1) of the following steps:

1. Peel off the yellow inventory label with six-digit chemical's serial number and attached to this form.
2. Write down serial number
3. Access the HMIS directly (www.uwindsor.ca/hmis), locate item(s) by serial number and mark chemical as disposed.

Completed form must be returned to the Chemical Control Centre; by mail: CCC Essex Hall Rm.B-37, or fax: 519.973.7013, or email (ccc@uwindsor.ca)

Supervisor's Name:					
Submitted By:					
Building:		Room:		Date Submitted:	

attach yellow inventory control tag <i>or</i> record serial number: _____	attach yellow inventory control tag <i>or</i> record serial number: _____	attach yellow inventory control tag <i>or</i> record serial number: _____
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Office Use Only					
Received By:		Processed By:		Date Processed:	