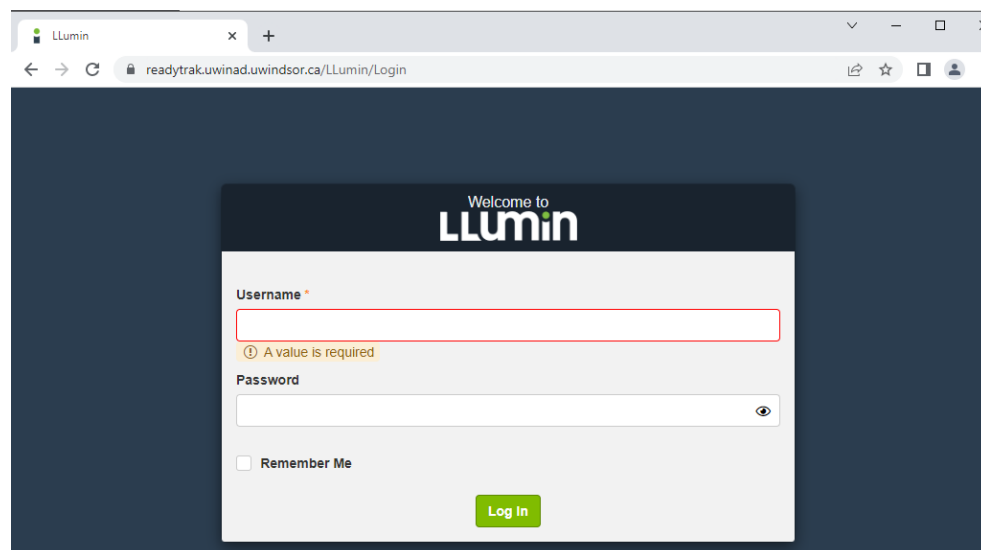


LLUMIN HMIS Quick Guide

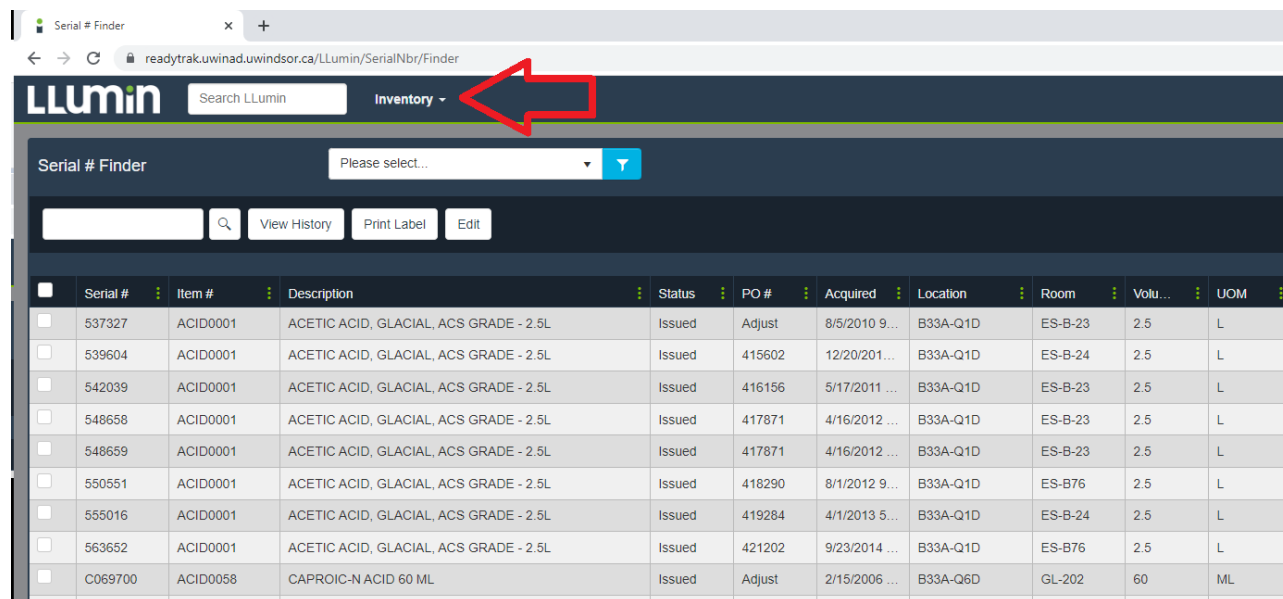
Logging in

Log into HMIS using the username and password provided.

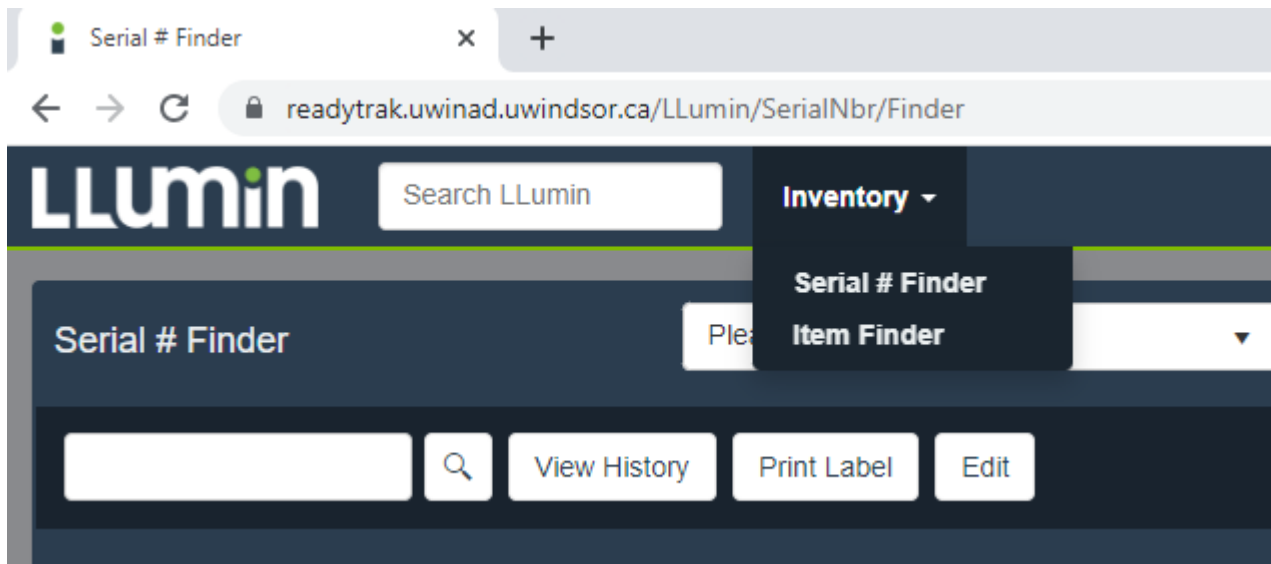


Searching for Chemicals

Once you log in, you will see a list of chemicals registered to the lab you are associated with.



You can click on Inventory and Item Finder to access the Search option for chemicals on campus.



You can search by chemical name. By sorting the On Hand Column, you can see what is in stock. The SDS sheet of the chemical is also available to download on this page.

The screenshot shows the search results for "sodium chloride". The search bar contains "sodium chloride" and has a magnifying glass icon. To the right of the search bar are buttons for "View", "Export", and "Grid Layout". A dropdown menu is set to "Last". Below the search bar is a table with the following columns: Item #, Description, On Hand, Item Class, and SDS Sheet. The "On Hand" column is sorted in descending order. Red arrows point to the search bar, the "View" button, the "On Hand" column header, and the "SDS Sheet" column header.

<input type="checkbox"/>	Item #	Description	On Hand ↓	Item Class	SDS Sheet
<input type="checkbox"/>	CHEM1154	SODIUM CHLORIDE 2500 G	9	CHEMICAL REAGE...	CHEM1154-VWR1...
<input type="checkbox"/>	CHEM1580	SODIUM CHLORIDE 1KG	2	CHEMICAL REAGE...	CHEM1580-VWR...
<input type="checkbox"/>	CHEM8091	SODIUM CHLORIDE SOLUTION - 0.9% IN WATER, BIOXTRA, CELL CULTURE	1	CHEMICAL REAGE...	CHEM8091-SIGM...
<input type="checkbox"/>	CHEM8146	Murexide Indicator, 0.2% (w/w) dry mixture in Sodium Chloride, Ricca Chem - 100g	0	CHEMICAL REAGE...	CHEM8146-RICC...
<input type="checkbox"/>	CHEM8147	Eriochrome Black T Indicator, 1% (w/w) in Sodium Chloride, Ricca Chemical - 100g	0	CHEMICAL REAGE...	CHEM8147-RICC...
<input type="checkbox"/>	MOLC0839	SODIUM CHLORIDE 0.9% INJECTABLE 250ML BAG	0	MOLECULAR AND L...	
<input type="checkbox"/>	MOLC4356	SALINE 0.9% SODIUM CHLORIDE SOLUTION 1000 ML	0	MOLECULAR AND L...	
<input type="checkbox"/>	USG2853	SODIUM CHLORIDE ACS 2.5KG	0	US MANUFACTURE...	USG2853-OAKW...
<input type="checkbox"/>	BASE0177	SODIUM CHLORIDE ACS 5KG	0	BASES	BASE0177-VWR1...
<input type="checkbox"/>	BASE0103	SODIUM CHLORIDE THORN SMITH ANALYTICAL SAMPLES VARIOUS SIZES	0	BASES	BASE0103-THOR...

You can also use the green filter button to use other search options, like CAS number, and vendor catalogue numbers.

Item Finder x +

readytrak.uwinad.uwindsor.ca/LLumin/CustomFinder/Index/Item

Lumin Search LLumin Inventory

em Finder 80 Last [Filter]

Apply Filters Rotate

Description

Created By

Stockrooms

Location

Item Type

Item Class

Cycle Frequency

Preferred Vendor

Mfg Part Nbr

Manufacturer

Vendor Part Nbr

CAS Number

Include Inactive

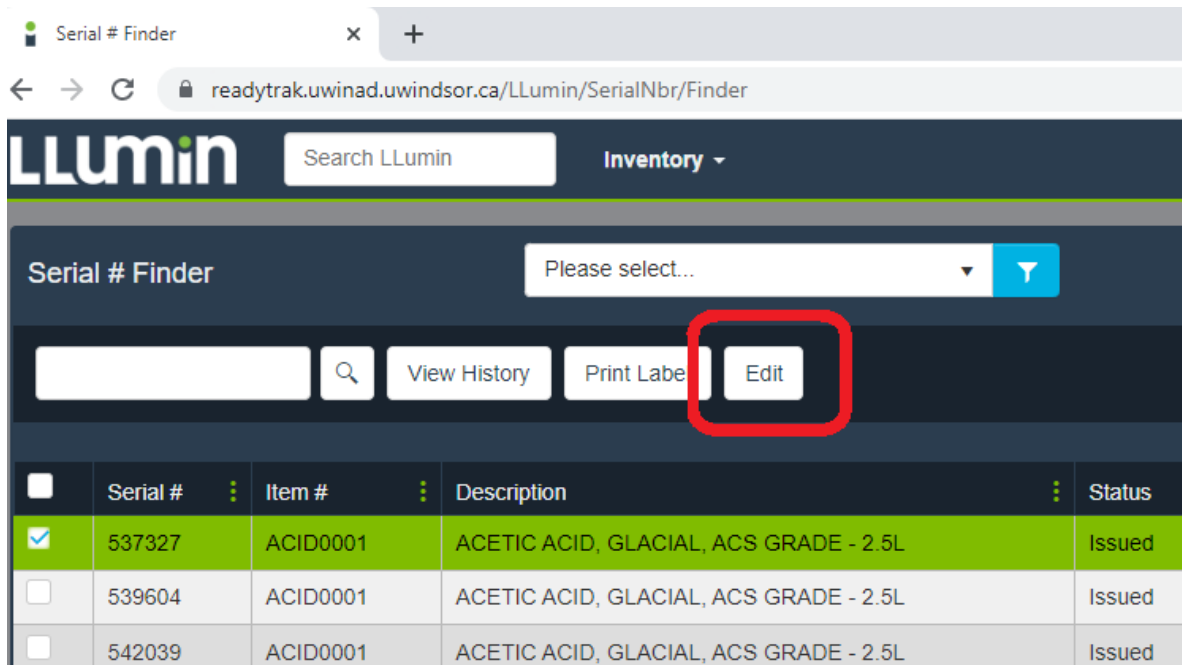
+ Add User Defined Filter

View Export Grid Layout

Item #	Description	On Hand	Item Class	SDS Sheet	Image
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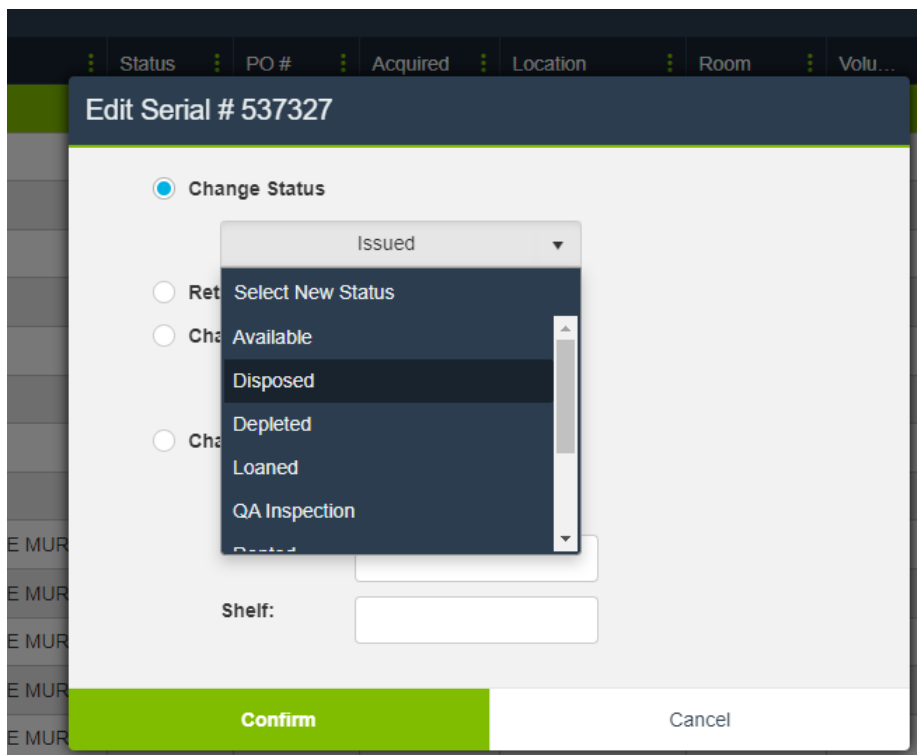
Changing status of Disposed Chemicals

To edit your inventory, click on the item you would like to edit, then click on Edit.



The screenshot shows the Lumin Serial # Finder interface. At the top, there is a search bar labeled "Search Lumin" and a dropdown menu for "Inventory". Below this, the "Serial # Finder" section includes a search input field, a "Please select..." dropdown, and a search button. A row of buttons is visible: "View History", "Print Label", and "Edit". The "Edit" button is highlighted with a red circle. Below the buttons is a table with the following data:

<input type="checkbox"/>	Serial #	Item #	Description	Status
<input checked="" type="checkbox"/>	537327	ACID0001	ACETIC ACID, GLACIAL, ACS GRADE - 2.5L	Issued
<input type="checkbox"/>	539604	ACID0001	ACETIC ACID, GLACIAL, ACS GRADE - 2.5L	Issued
<input type="checkbox"/>	542039	ACID0001	ACETIC ACID, GLACIAL, ACS GRADE - 2.5L	Issued



The screenshot shows the "Edit Serial # 537327" dialog box. The "Change Status" option is selected with a radio button. A dropdown menu is open, showing the current status "Issued" and a list of available status options: "Available", "Disposed", "Depleted", "Loaned", and "QA Inspection". The "Disposed" option is highlighted. Below the dropdown, there is a "Shelf:" label and an empty input field. At the bottom of the dialog, there are two buttons: "Confirm" (highlighted in green) and "Cancel".

If the material has been used or disposed, you can change its status to disposed.