DEPARTMENT OF COMMUNICATION, MEDIA, AND FILM

NOTICE RE: PROJECTED GRADUATE ASSISTANT (GA) POSITIONS FOR WINTER TERM 2027

In accordance with Article 13:01 of the CUPE 4580 collective agreement, the Department of Communication, Media, and Film invites applications for the following projected GA positions for Winter term 2027.

The positions and hours listed are projections only and are subject to change. Not all positions may be offered, as availability is contingent upon sufficient enrolment, operational needs, and final budgetary approval. Each GA position is expected to total 140 hours which may be split across multiple courses as needed.

Course # and course name	# of projected positions and # of hours per position	Duration of position
CMAF-2010. New Media Studies MoWe 10:00 AM-11:20 AM	Up to 1 GA at 140 hours	Jan. 4 to Apr. 30, 2027
CMAF-2410. Cinema History II (Post-War) TuTh 8:30 AM-9:50 AM	Up to 1 GA at 140 hours	Jan. 4 to Apr. 30, 2027
CMAF-2450. Communication and Cultural Policy in Canada TuTh 2:30 PM-3:50 PM	Up to 1 GA at 140 hours	Jan. 4 to Apr. 30, 2027
CMAF-2610. Public Relations, Media and Society Th 11:30 AM-2:20 PM	Up to 1 GA at 140 hours	Jan. 4 to Apr. 30, 2027
CMAF-2750. Theories of Communication and Media Tu 4:00 PM-6:50 PM	Up to 1 GA at 140 hours	Jan. 4 to Apr. 30, 2027
CMAF-3410. Media Aesthetics Mo 2:30 PM-5:20 PM	Up to 1 GA at 140 hours	Jan. 4 to Apr. 30, 2027
CMAF-3430. Cinema and/in Culture We 4:00 PM-6:50 PM	Up to 1 GA at 140 hours	Jan. 4 to Apr. 30, 2027
CMAF-3750. Critical Approaches to Media and Culture TuTh 10:00 AM-11:20 AM	Up to 1 GA at 140 hours	Jan. 4 to Apr. 30, 2027
FILM-1001. Film Studies I Th 2:30 PM-5:20 PM	Up to 2 GA at 140 hours	Jan. 4 to Apr. 30, 2027

FILM-1110. Film Production II Mo 4:00 PM-5:50 PM LABS: Tu 10:30 AM-11:20 AM Tu 11:30 AM-12:20 PM Tu 12:30 PM-1:20 PM	Up to 2 GA at 140 hours	Jan. 4 to Apr. 30, 2027

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

EXPECTED GA DUTIES:

Projected duties are in accordance with article 15:03.

Assistants cannot commence their GA/TA duties until email confirmation of the approval of their Job Offer is received from Human Resources (email titled "Authorization to Commence GA/TA Duties", article 13:05).

GA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most classes across the University are held face-to-face on campus, and even online classes may require on-campus face-to-face duties.

ELIGIBILITY REQUIREMENTS:

Successful applicants must be available to attend at the specified time of the course/lab/exams as well as to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.

GA appointments will be offered to qualified applicants in accordance with the CUPE4580 Collective Agreement. To be eligible for employment as a Graduate Assistant in the term of support you must be a **registered fulltime graduate student**:

- must be registered for the term of work at the time of hiring
- must maintain **fulltime** registration throughout the term and must be in good standing in the degree program
- must be legally eligible to work in Canada on campus with a valid social insurance number. International students must hold a valid study permit and meet all IRCC regulations to accept employment on campus.

GA appointments cannot exceed **140 hours total for the Winter term period (Jan 1st to April 30th).** Refer to Articles 13, 14, and 15 of the CUPE 4580 Collective Agreement for eligibility details.

Note: Priority will be given to graduate students who have previously received a Graduate Assistantship Offer that includes a commitment of future terms of support under Article 14:01 (a) or (b). Such appointments need not be in consecutive terms. However, students must apply for an appointment in each term for which they seek support until they have received all terms of support specified in their original offer, in accordance with Article 14:01 (a) or (b).

Refer to Article 14 of the CUPE 4580 Collective Agreement for details and eligibility. Failure to meet the eligibility conditions in the CUPE 4580 Collective Agreement will result in the forfeiture of the term(s) of support.

> **Article 14:02**:*" Financial support, as outlined in 14:01, shall continue, if the Graduate Assistant:*
> *a) maintains full-time registration in good standing in the degree program; and*
> *b) applies for posted positions; and*
> *c) is satisfactorily performing the duties required.*
>
> *Failure to meet these eligibility conditions will result in the forfeiture of the term(s) of support."*

REQUIRED ESSENTIAL QUALIFICATIONS:

Successful applicants must meet all essential qualifications.

- Excellent communication and organizational skills

- Ability to attend all course lectures and tutorials/labs, as well as final exams as required by the course instructor/GA supervisor.
- Must have access to a computer with a reliable internet connection with video and audio capabilities.
- Must be familiar with Brightspace and MS Teams or be able to acquire knowledge through training.

How to apply:

Application forms are available from the following webpage: https://www.uwindsor.ca/communication-media-film/323/graduate-assistantships

Please note that while the department will consider course preferences as listed on the application form, course enrolment and applications received can affect our ability to accommodate them. In some cases, successful applicants may be offered course(s) not listed in their application form preferences, if they are qualified (per the posting) for that course.

Completed applications must be submitted via email to: cmfgrad@uwindsor.ca

For any questions please contact Alena Matos: cmfgrad@uwindsor.ca

Deadline for receiving applications: Wednesday, November 18th, 2026 @ 4pm

The university is committed to equity and supports diversity in its teaching, learning, and work environments. In pursuit of the University's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Sexual Minorities) are encouraged to apply and to self-identify.

If you need an accommodation for any part of the application and hiring process, please notify the Recruitment & Workforce Coordinator (employment@uwindsor.ca). Should you require further information on accommodation, please visit the website of the Office of Human Rights, Conflict Resolution and Mediation (OHCRM).

Date posted: Wednesday November 4th, 2026