

SCHOOL OF DRAMATIC ART

NOTICE RE: PROJECTED UNDERGRADUATE TEACHING ASSISTANT (TA) POSITIONS FOR FALL TERM 2026

In accordance with Article 13:01 of the [CUPE 4580 collective agreement](#) the School of Dramatic Art invites applications for the following projected TA positions for Fall term 2026.

Projected positions and hours are subject to change and contingent upon sufficient enrolment and final budgetary approval.

<u>Course code and course name</u>	<u># of projected TA positions and # of hours per position</u>	<u>Duration of position</u>
DRAM-3240 - Performing Shakespeare	1 TA for 80 hours	Sept. 10, 2026, to Dec. 31, 2026

Expected TA duties:

Projected duties are in accordance with article 15:03 and may include but are not limited to the following:

- Attend class (unless otherwise stated by the instructor)
- Assist instructor with class preparation, including Brightspace
- Assist instructor with grading class assignments
- Assist instructor with assessing class participation
- Facilitate labs, tutorials, and/or rehearsals

Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled “Authorization to Commence GA/TA Duties”, article 13:05).

TA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most classes across the University are held face-to-face on campus, and even online classes may require on-campus face-to-face duties. Refer to the University’s current health and safety regulations: [Employee Safety and Wellness | Human Resources](#)

Eligibility requirements:

Successful applicants must be available to attend at the specified time of the course/lab/exams as well as to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.

TA appointments shall be offered to qualified applicants in accordance with the criteria specified in Article 13:04 of the CUPE4580 Collective Agreement.

To be eligible for employment as a Teaching Assistant in the term of support you must be a **registered undergraduate student**:

- must be registered for the term of work at the time of hiring
- must maintain registration throughout the term and must be in good standing in the degree program

- must be legally eligible to work in Canada on campus with a valid social insurance number. International students must hold a valid study permit and meet all IRCC regulations to accept employment on campus.

Teaching Assistants can be employed for no more than 100 TA hours per semester total per Article 15 of the CUPE 4580 Collective Agreement. If you already hold or have applied for another TA position (in this or another department) note that the **total combined hours** for all TA appointments held in all departments **cannot exceed 100 hours for the Fall term period (Sept. 1st to Dec. 31st)**.

Required essential qualifications:

Successful applicants must meet all essential qualifications.

- Prior successful completion of the course
- Excellent time-management, communication, and interpersonal skills
- Availability for all class times and office hours
- Familiarity with the University's LMS (Brightspace) or be able to acquire knowledge of LMS via training
- Strong leadership and mentoring skills
- Comfort level demonstrating exercises and giving feedback to peers

How to apply:

Application forms are available from the following webpage: [Teaching Assistants | School of Dramatic Art](#)

Completed applications must be submitted to: drama@uwindsor.ca

For any questions please contact: drama@uwindsor.ca

Deadline for receiving applications: Thursday, July 30th, 2026

The university is committed to equity and supports diversity in its teaching, learning, and work environments. In pursuit of the University's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Sexual Minorities) are encouraged to apply and to self-identify.

If you need an accommodation for any part of the application and hiring process, please notify the Recruitment & Workforce Coordinator (employment@uwindsor.ca). Should you require further information on accommodation, please visit the website of the Office of Human Rights, Conflict Resolution and Mediation (OHCRM).

Date posted: Thursday, July 23rd, 2026