Research Stimulus Fund Grant (RSFG)

Guidelines and Application Form

Faculty of Education and Academic Development

Research Stimulus Fund Grant (RSFG) 2015*

Guidelines & Application Form

DESCRIPTION

Three awards of up to $1,600 each to support faculty- graduate student collaboration in a new or ongoing scholarly initiative.

APPLICATION DEADLINE

Deadline for application: March 2nd (Revised to May 15th)
Announcement of successful applicants: April 1st (Revised to June 1st)

PURPOSE

This funding will support an ongoing or proposed research project or creative activity through engagement of a graduate student as co-investigator, collaborator or research assistant. There must be provisions for hiring and training a graduate student in skills related to the project.

The proposal must explain how this funding will lead to the submission of a larger grant proposal to an external granting agency, or to the submission of a manuscript for peer reviewed publication, or to a proposal for a creative activity event.

ELIGIBILITY

1. All full-time FEAD faculty, and PhD and Domestic Program MEd graduate students.

2. Applicants may combine a Research Stimulus Fund Grant with other small-scale grants in the interest of making the project more viable.

3. An applicant may only apply for one RSFG as either a Primary Investigator or as a Co- Investigator.

CRITERIA

1. Describe projects in as much detail as possible (maximum 400 words).

2. Include detailed descriptions of budget items.

*This call MAY be renewed in subsequent years, depending on the availability of funding from ORIS.

3. Applications cannot be accepted for retroactive funding.

4. No salary should be requested for Faculty Investigators.

5. The rate of remuneration for research assistance should be determined in accordance with the current guidelines for student remuneration (available from the Graduate Secretary).

6. Applications should be made on the attached form.

CONDITIONS

1. Successful applicants should use their complete grant within a period of 18 months.

2. Grant recipients will be expected to present their research findings at the faculty following the completion of the project.

REVIEW PROCESS OF APPLICATION

Selection of the successful applications will be made by a working committee comprised of three individuals, including the Associate Dean (Graduate Studies and Research).

APPLICATION PROCEDURE

1. Applications should be made on the attached form.

2. Applications should include the following information under the following headings:

A. Description of Research (400 words, double spaced) to include:

- Goals of the project
- Methods proposed
- Brief plan for the research component, including how data will be collected
- Timetable for completion.

B. Itemized Budget Statement

Please observe the current guidelines for determining the rate of pay of student research assistance.

C. Recent Publications and Grants

List of the applicants' recent publications, or other scholarly and/or professional activities related to the research project.

University of Windsor
Faculty of Education and Academic Development (FEAD)
APPLICATION FOR FEAD
RESEARCH STIMULUS FUND GRANT

Name of Applicant(s): _____

_____

_____

Name of Collaborators (identify with an asterisk (*) if collaborator is a graduate student):

_____

_____

_____

Title of Research Project:

_____

_____

Total Amount Requested for this RSFG: $_____

CHECKLIST

Each application should include:

- A completed (typed) application form with signature of the Principal Investigator.
- A detailed Description of Research (400 words), including a timetable for completion of the project.
- An itemized budget statement.

Please submit ONE copy of the application and supporting documents to: The Graduate Program Secretary

For Office Use Only:	
Approved by Committee	Date _____
€ Memo sent to Finance	Date _____

ITEMIZED BUDGET STATMENT

1. Research assistance (Describe in detail the duties involved):

Amount: _____

2. Materials (Specify):

Amount: _____

3. Travel expenses (Give itinerary, mode of travel, etc.)

Amount: _____

4. Other expenses (Specify):

Amount: _____

Grand Total: _____

Signature of the Principal Investigator: _____ Date: _____