Call for IB Instructors and IB Adjuncts
Professional Development for Educators
2027

The Faculty of Education at the University of Windsor is currently seeking qualified IB instructors and IB Adjuncts to teach as part of our International Educator Certificate for IB Qualification Programme.

We are currently seeking instructors and adjuncts for 2027.

Winter 2027 January 19, 2027 to March 30, 2027

Summer 2027 June 1, 2027 to August 10, 2027

Fall 2027 September 21, 2027 to November 30, 2027

IB instructor

These courses are offered fully online and offered each semester. **There will be preliminary work required for course set up prior to the semester start date.**

- Assessment and Evaluation (DP)
- Assessment and Evaluation (PYP/MYP)
- Curriculum Processes (DP)
- Curriculum Processes (PYP/MYP/DP)
- Professional Learning (DP)
- Professional Learning (PYP/MYP)
- Professional Learning Community
- Teaching and Learning (DP)
- Teaching and Learning (PYP/MYP)

Please note that Professional Development Course Instructor appointments do not carry University of Windsor sessional seniority credits.

Instructors selected for this program will be expected to demonstrate:

- International Educator Certification for IB in Teaching and Learning and the IB Advanced Certificate in Teaching and Learning Research.

- Registration with the International Baccalaureate Organization (IBO)

- Certification in one of the IB's four programmes (Primary Years Programme,
    - Middle Years Programme, Diploma Programme, Career-related Programme) and specialization in one or all of the following areas of inquiry:
        - curriculum processes
        - teaching and learning
        - assessment and learning
        - professional learning

- Five years of teaching experience and a deep understanding of an IB programme through teaching the programme for a number of years.

- Appropriate educational qualifications as normally evidenced by a relevant Ph.D., Master's

Degree and/or equivalent professional qualifications where appropriate.

- Except in exceptional circumstances, applicants should possess a proven track record of excellence in teaching within an established professional development program. This would be evidenced by one or more of the following:
    1) Course evaluations from credit and non-credit courses
    2) Qualitative student assessments
    3) Client testimonials
- Appropriate subject matter knowledge/expertise. This could be evidenced by one or more of:
    1) Publications (refereed articles, textbooks, articles in professional journals, etc.)
    2) work experience
    3) consulting experiences
- A history of working in a team-oriented/collaborative instructional environment is preferred.
- An expressed willingness to utilize non-traditional methods for student assessments.

1. Experience with instructing using the Brightspace Learning Management System or similar system

2. Compliance with all University of Windsor information technology and cybersecurity requirements, including the use of University-wide authentication and multi-factor authentication systems, is required.

Interested applicants must provide:

1. A cover letter or statement of interest in teaching that specifies the particular course or courses (indicate course title) the applicant wishes to be considered for. This statement should detail how the applicant meets the stated qualifications.

2. A copy of their CV. Note: Instructors who have previously taught the course for which they are applying must include their most recent updated CV.

3. IEC for IB Certification documents.

4. Prior qualitative student assessments and/or client testimonials are particularly welcomed.

IB Adjunct

The Faculty of Education is seeking IB Adjuncts (DP) for the following courses in all 6 DP Specializations.

- Curriculum Processes (DP)
- Teaching and Learning (DP)
- Assessment and Evaluation (DP)

DP Specializations

- Studies in Language and Literature
- Language Acquisition – (French and Spanish options)
- Individuals and Society
- Sciences
- Mathematics
- The Arts

IB ADJUNCT for DP

An IB Adjunct for the IEC for IB Qualifications Programme (DP programme only) will provide support and guidance to programme candidates. Adjuncts are brought into the programme to ensure fluidity of programme information as it applies to subject specialty and to allow for students to interact with IB practitioners.

DUTIES

- Assist with in-class discussions, and assignments based on the subject specific DP.
- Provide input on instructor's assessment of grades for students based on participation, performance in class, assignments, and examinations.
- Assist with instructors on course curriculum.
- Advise students on how to be successful in class.
- Convey subject matter expertise to assigned students.

IB PROCESS ADJUNCT FOR PYP/MYP

We are seeking IB Process Adjuncts for the following courses. The purpose of this IB Adjunct position is to provide the instructor with IB process support for the course. One IB Process Adjunct is assigned per PYP/MYP section of 35-40 students.

- Curriculum Processes (PYP/MYP)
- Teaching and Learning (PYP/MYP)
- Assessment and Evaluation (PYP/MYP)

BASIC QUALIFICATIONS:

- A minimum of a Bachelor of Education degree is preferred, and a degree within the subject discipline of education.
- Registration with the IBO
- Online teaching experience, preferably with Brightspace.
- Classroom teaching experience.
- Experience with the International Baccalaureate methodology.
- Expertise in the subject area of the course.
- Able to teach with ample real-world experience.
- Able to show confidence teaching and presenting to a class.
- Technologically confident with online teaching platforms.
- Understanding of curriculum design, pedagogy, and learning outcomes.
- The ability to communicate effectively and be sensitive to a diverse student population, representing the full spectrum of cultural, political, socio-economic and religious backgrounds.

PREFERRED QUALIFICATIONS:

- IB Educator Network (IBEN) member
- Master's Degree

Interested applicants must provide:

5. A cover letter or statement of interest in teaching that specifies the particular course or courses (indicate course title) the applicant wishes to be considered for. This statement should detail how the applicant meets the stated qualifications.

6. A copy of their CV. Note: Instructors who have previously taught the course for which they are applying to adjunct, must include their most recent update CV.

7. IEC for IB Certification documents.

8. Prior qualitative student assessments and/or client testimonials are particularly welcomed.

Online application Link

Interested applicants will submit applications directly to the Faculty of Education by completing an online application at https://uwindsor.ca1.qualtrics.com/jfe/form/SV_cHZvw6qBpGbZqVE

Please contact ib@uwindsor.ca should you require assistance.

We thank all applicants in advance for their interest in being an IB instructor for Faculty of Education however, only successful applicants will be contacted.

The deadline for receipt of application is Sunday, November 22, 2026.

The University of Windsor sits on the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomi. We respect the longstanding relationships with First Nations people in this place in the 100-mile Windsor-Essex peninsula and the straits – les détroits – of Detroit

The Faculty of Education - www.uwindsor.ca/education

Continuing Teacher Education - www.uwindsor.ca/education/continuing

Continuing Teacher Education Programs - register.continue.uwindsor.ca