



**Faculty of Education**  
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June 1<sup>st</sup>, 2026

**RE: Request for Vulnerable Sector Check**

**To: Simcoe Police Service**

As the authorized representative of the **University of Windsor, Bachelor of Education Program**, I hereby request that the Simcoe Police conduct a **name-based vulnerable sector check**, pursuant to section 6.3 of the *Criminal Records Act*, with respect to the following individual:

Applicant's Full Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Applicant's Date of birth (MM/DD/YY): \_\_\_\_\_

**Position: Bachelor of Education Teacher Candidate - Practicum Placement**

**Brief description of position related to vulnerable person:**

- While completing the unpaid Practice Teaching/ Volunteer hours, this Teacher Candidate will be in a position of authority, responsible for the well-being of one or more children or vulnerable persons under the age of 18.
- Duties may include, but are not limited to:
  - *Classroom instruction, individual instruction, yard duty, lunch supervision, before or after school programs.*

Unpaid position

Volunteer

student/other

**Dr. Shijing Xu**  
**Associate Dean of Pre-Service**  
**University of Windsor, Faculty of Education**  
**401 Sunset Ave., Windsor, Ontario N9B 3P4**  
**519-253-3000 Ext. 3869 or 3800**

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Section 6.3(1) of the Criminal Records Act  
 Vulnerable Sector - The definitions in the subsection apply in the section.

**"children"** means persons who are less than 18 years of age.

**"vulnerable persons"** means persons who, because of their age, a disability or other circumstances, whether temporary or permanent,

(a) Are in a position of dependence on other; or

(b) Are otherwise at a greater risk than the general population of being harmed by persons in a position of authority or trust relative to them.