

Department of Electrical & Computer Engineering
Graduate Assistant Positions Available – WINTER 2022

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement, the Department of Electrical & Computer Engineering invites applications for GA positions. The total amount allocated for Graduate Assistantships is expected to be approximately \$550,000.00 for the 2021-2022 Academic Year (based on the previous year allocation).

Assistantships are available for the following term.

WINTER 2022 - JAN/6/2022 until APR 30, 2022 – Application deadline NOV/15/2021

The courses that are considered for Graduate Assistantships are on the University of Windsor's website.

<https://www.uwindsor.ca/registrar/541/timetable-information> for course offerings and scheduled times.

It is anticipated that 43 GA positions will be needed for the WINTER term 2022. The majority of positions are 140 hours per semester. (subject to budgetary approval)

ELIGIBILITY REQUIREMENTS OF THE DEPARTMENT OF ELECTRICAL AND COMPUTER ENGINEERING are set out in the following:

- STUDENTS MUST BE REGISTERED FULL-TIME IN A RESEARCH BASED PROGRAM LEADING TO A MASc OR Ph.D. DEGREE IN THE DEPARTMENT OF ELECTRICAL AND COMPUTER ENGINEERING AT THE UNIVERSITY OF WINDSOR AT THE TIME OF APPLICATION. (M.Eng students **ARE NOT** eligible)
- STUDENTS **MUST HAVE** Internet access
- STUDENTS **MUST HAVE BLACKBOARD TRAINING/experience**, e.g. must be familiar with Blackboard and MS Teams or be able to acquire knowledge through training.

EXPECTED GA DUTIES

"It is anticipated that the majority of Winter 2022 classes across the University will be held face-to-face on campus or have a face-to-face component. GA employees are expected to make themselves available to report for all assigned duties, both on-campus and online. The University of Windsor health and safety protocols and public health and safety regulations that are in place will be observed for any face-to-face or on-campus duties required to support Winter term 2022 courses. Refer to the University's [Return to campus webpage \(www.uwindsor.ca/returntocampus\)](http://www.uwindsor.ca/returntocampus) for details about the policies in effect through the Winter 2022 semester.

ARTICLE 12 - ASSISTANTSHIP APPOINTMENTS

"12:03 In accordance with Article 13, GA appointments shall be offered according to the criteria stated below:

- a) academic status of the GA candidate, such that greater preference within the AAU is accorded, in order of priority, first to Doctoral Candidates, then Master's Candidates (MII)
- b) academic performance;
- c) teaching and other relevant experience, which is defined as any experience(s) that can be applied or deemed useful to the duties and responsibilities of an Assistant; and
- d) previous positive evaluation of performance as an Assistant at the University of Windsor, if applicable."

Note that a student must maintain full-time registration throughout the term and must be in good standing in order to hold a Graduate Assistantship. A full graduate assistantship requires an average of 10 hours per week for a maximum of 140 hours per semester. Refer to Articles 12, 13, and 14 of the Collective Agreement for eligibility details.

Please note the following: Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:

"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b)."

Applications are available on our home-page www.uwindsor.ca/electrical/341/employment Return completed application with transcript and proof of registration to: gradece@uwindsor.ca

Dept of ECE - University of Windsor-401 Sunset Ave.- Windsor, Ontario – N9B 3P4-Canada

Email: gradece@uwindsor.ca