

DEPARTMENT OF ENGLISH

NOTICE RE: GRADUATE ASSISTANT (GA) POSITIONS AVAILABLE FOR WINTER TERM 2026

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the Department of English invites applications for the following projected GA positions for Winter term 2026.

Projected positions and hours are subject to change and contingent on sufficient enrolment and final budgetary approval.

We ask that applicants do NOT apply to assist with any undergraduate courses that have lecture days/times that conflict with their own graduate seminars/classes. Please check your availability for the term carefully BEFORE applying to any of the following positions.

<u>Course # and course name</u>	<u>Date and Time (<i>may be subject to change</i>)</u>	<u># of projected positions and # of hours per position</u>	<u>Duration of position</u>
ENGL 1004: Later British Literature	Tuesday, Thursday 10:00am-11:20am	2 GAs for 140 hrs. each	January 5 to April 30, 2026
ENGL 2020: Renaissance Literature	Tuesday, Thursday 11:30am-12:50pm	1 GA for 140 hrs.	January 5 to April 30, 2026
ENGL 2110: Romantic Literature	Wednesday 11:30am-2:20pm	1 GA for 140 hrs.	January 5 to April 30, 2026
ENGL 2210: Canadian Literature	Monday, Wednesday 2:30pm-3:50pm	1 GA for 140 hrs.	January 5 to April 30, 2026
ENGL 2230: Modern US Literature	Tuesday, Thursday 1:00pm – 2:20pm	1 GA for 140 hrs.	January 5 to April 30, 2026
ENGL 2430: Topics - Modern Women & Drama	Monday, Wednesday 10:00am-11:20pm	1 GA for 140 hrs.	January 5 to April 30, 2026
ENGL 2520: Topics - African American Children's Literature	Tuesday, Thursday 10:00am-11:20pm	1 GA for 140 hrs.	January 5 to April 30, 2026
ENGL 3020: Renaissance Literature (Shakespeare)	Monday, Wednesday 11:30am-12:50pm	1 GA for 140 hrs.	January 5 to April 30, 2026
ENGL 3120: Victorian Literature	Tuesday, Thursday 1:00pm-2:20pm	1 GA for 140 hrs.	January 5 to April 30, 2026
ENGL 3130: Modern British/Irish Literature	Tuesday, Thursday 10:00am-11:20pm	1 GA for 140 hrs.	January 5 to April 30, 2026
ENGL 3310: Postcolonial Literature	Tuesday, Thursday 2:30pm-3:50pm	1 GA for 140 hrs.	January 5 to April 30, 2026
ENGL 4004: Publishing Practicum	Monday 10:00am-12:50pm	1 GA for 140 hrs.	January 5 to April 30, 2026

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

Expected GA duties:

Expected duties are in accordance with article 14:03.

Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled "Authorization to Commence GA/TA Duties").

GA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most classes across the University are held face-to-face on campus, and even online classes may require on-campus face-to-face duties.

Eligibility requirements:

Successful applicants must be available to attend at the specified time of the course/lab/exams as well as to report for all assigned duties, which may include both in-person/on-campus and remote/online duties;

GA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:03 of the CUPE4580 Collective Agreement.

To be eligible for a Graduate Assistantship you must be a **registered fulltime graduate student**:

- must be registered for the term of work at the time of hiring
- must maintain **fulltime** registration throughout the term and must be in good standing in the degree program
- must be legally eligible to work in Canada on campus with a valid social insurance number. International students must hold a valid study permit and meet all IRCC regulations to accept employment on campus.

GA appointments cannot exceed **140 hours total for the Winter term period (Jan. 1st to Apr.30th)**. Refer to Articles 12, 13, and 14 of the CUPE 4580 Collective Agreement for eligibility details.

Required essential qualifications:

Successful applicants must meet all essential qualifications.

- Honours English Literature B.A. or Equivalent
- Must have good communication skills

Preferred qualifications:

- Candidates will ideally own a device capable of running Outlook Teams platform for classes
- Have reliable internet access
- Possess or acquire proficiency with University LMS Brightspace and its various tools and functions

Application forms are available by request by emailing englishgrad@uwindsor.ca.

Completed applications must be submitted via email to: Laney McVeity at englishgrad@uwindsor.ca and Mark Johnston at johnston@uwindsor.ca

For any questions please contact: Laney McVeity at englishgrad@uwindsor.ca

Deadline for receiving applications: November 4, 2025

Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:

"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) **and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b).**"

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.

Date posted: October 28, 2025