

NOTICE OF SERVICE INTERRUPTION/WORK FORM

Date of Request (yyyy/mm/dd): _____		Requester: _____	
Start Date – End			
Start Date (yyyy/mm/dd) _____ Time (s) _____		Notes _____	
End Date (yyyy/mm/dd) _____ Time (s) _____		_____	
Building(s) Affected:	1: _____	2: _____	
	3: _____	4: _____	
Areas/Rooms Affected: _____			
Service to be interrupted:	1: _____	2: _____	
	3: _____	4: _____	
Description/Reason for Project:			
<div style="border: 1px solid black; min-height: 100%;"></div>			
Contractor: _____		Phone #: _____	
Contractor/Project Managers: _____		Phone #: _____	
Should you have any questions or concerns, please contact			
Notes:			
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2018-Apr-19

Dillon Hall – (Campus) Evacuation Chair Project

Schedule for Type 2 Asbestos Drilling Procedure Work

AREA 1: Second Floor – Atrium Area

Note: Times shown are approximate

DATE	Item	TIME	Description of Work	Action By	Done (✓)
Thu., 2018-Dec-20	1	12:00 pm (noon)	Call UWindsor – Heating & Cooling – Control Room (x7027 or 519-973-7027) for air handlers to be turned off. UofW backup contact person: Rob Fontanini 519-890-5369	RC White	
	2	12:30 pm	Shutdown air handlers. UWindsor to provide lock box to lock out units. Contractor to provide their own locks. Contractor Contact Person: Justin Caine 1-778-679-9748	UW-H&C RC White	
	3	12:45 pm	Setup Type 2 Drilling Procedure work area c/w drop sheets, HEPA vacuum, etc. for the work.	RC White	
	4	1:00 pm	Workers to suit up with proper PPE and complete installation of metal cabinet for evacuation chair	RC White	
	5	2:00 pm	Ensure work area is clean and free of drop sheets, equipment and any asbestos debris including inside the cabinet	RC White	
	6	2:00 pm	Contractor to remove their locks from lockout box	RC White	
	7	2:00 pm	Call UWindsor – Heating & Cooling – Control Room (x7027 or 519-973-7027) for air handlers to be turned back on. UofW backup contact person: Rob Fontanini 519-890-5369	RC White	
	8	2:30 pm	Remove UWindsor locks and turn air handling units back on	UW-H&C	

Contractors to Submit Checked-off copy within 24 hours of completion of all work to:

Project Administrator: Roger J. Rivard, UWindsor - Facility Services, E-mail: (mrri@uwindsor.ca)

End of Schedule

Encl. (0)