University of Windsor

Facility Services

NOTICE OF SERVICE INTERRUPTION/WORK FORM

Date of Request (yyyy/mm/dd): 2016-05-12 **Requester**: Emmeline Ventimiglia, Project Administrator ext. 2160

Start Date – End

Start Date (yyyy/mm/dd) 2016-05-18 Time (s) 9am-4:00pm
End Date (yyyy/mm/dd) 2016-05-20 Time (s) 9am-4:00pm

Notes West elevator cab out of service due to departmental move.

Building(s) Affected: **1:** Chrysler Hall Tower CHT **2:** Please Select **3:** Please Sele **4:** Please Select

Areas/Rooms Affected: West elevator

Service to be interrupted: **1:** West elevator **2:** **3:** **4:**

Description/Reason for Project:

Departmental move to the 3rd floor.

Contractor: POi **Phone #:** Debra: (519) 981-0090

Contractor/Project Managers: Frank Varacelli **Phone #:** Frank: (519) 890-1744

Should you have any questions or concerns, please contact

Project Administrator, Emmeline Ventimiglia ext. 2160; emmelin@uwindsor.ca

Notes:

The west elevator cab will be out of service due to the need to move a department onto the 3rd floor. The east elevator will be functional. E. Ventimiglia has an elevator service key.