

NOTICE OF SERVICE INTERRUPTION/WORK FORM

Date of Request (yyyy/mm/dd): 2026-09-16

Requester: Mark Rudkin**Start Date – End**Start Date (yyyy/mm/dd) 2026-10-12 Time (s) 7:00 a.m.End Date (yyyy/mm/dd) 2026-10-16 Time (s) 4:00 p.m.Notes Joyce Entrepreneurship Centre (JEC) Roof & Glazing RepairsBuilding(s) 1: Innovation Centre

2: _____

Please Select

Affected:

3: _____

Please Select

4: _____

Please Select

Areas/Rooms Affected: JEC - Office of the Registrar, Lobby 100; Second Floor: Roof Access through Room 200Service to be interrupted: 1: Sidewalk access near entrance to Registrar's

2: _____

interrupted:

3: _____

4: _____

Description/Reason for Project:

Bartlett Construction will be repairing the glazing and roof parapet above Room 100, Lobby Atrium, during Reading Week (October 12-16). A lift will be setup on the north and east exterior sides of the main lobby. The sidewalk in this area will be partially blocked; however, access to building entrances and exits will be maintained. Roof access will be required through Room 200. Work on the north and east sides of the Atrium will be completed during Reading Week. Repairs to the south and west sides will be carried out the following week to minimize disruption to the Office of the Registrar.

Contractor: Bartlett ConstructionPhone #: 519-350-3509Contractor/Project Managers: Ben Bartlett

Phone #: _____

Should you have any questions or concerns, please contact

Mark Rudkin, Project Administrator FPRC Projects

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