University of Windsor

Facility Services

NOTICE OF SERVICE INTERRUPTION/WORK FORM

Date of Request (yyyy/mm/dd): 2016-01-06 **Requester**: Rajeev Chawla

_____ **Start Date – End**

Start Date (yyyy/mm/dd) 2016-01-06 Time (s) _____
End Date (yyyy/mm/dd) _____ Time (s) _____

Notes _____
_____

Building(s) Affected:
1: Education Gym (Old St. Denis Hall) EDU(
2: Please Select
3: Please Sele
4: Please Select

Areas/Rooms Affected: _____

Service to be interrupted:
1: Elevator
2: _____
3: _____
4: _____

Description/Reason for Project:

Please be advised that the elevator in the Education Gym is out of service.
The Maintenance Department is working to correct the problem.
We will notify you once the elevator is back in service.

Contractor: _____ **Phone #:** _____

Contractor/Project Managers: _____ **Phone #:** _____

Should you have any questions or concerns, please contact

Maintenance Dispatch at 519-253-3000 ext. 2850

Notes: