University of Windsor

Facility Services

NOTICE OF SERVICE INTERRUPTION/WORK FORM

Date of Request (yyyy/mm/dd): 2017-12-18 **Requester**: Emmeline Ventimiglia - Project Administrator

Start Date – End

Start Date (yyyy/mm/dd) 2017-12-20 Time (s) 4:30pm-12am
End Date (yyyy/mm/dd) 2017-12-22 Time (s) 4:30pm-12am

Notes Air Handling Units required to be switched to 100% exhaust each day

Building(s) Affected:
1: Chrysler Hall Tower CHT **2:** Please Select
3: Please Sele **4:** Please Select

Areas/Rooms Affected: 4th floor corridor & all office doors leading into main corridor.

Service to be interrupted:
1: HVAC **2:**
3: **4:**

Description/Reason for Project:

Elmara Construction will subcontract the painting work to Performance Painting to paint over-top of the existing vinyl wallpaper. Existing rubber base will be removed & replaced. All hollow metal door frames and elevator doors will also be painted. All work to be performed after regular business hours. Air handling units will be need to be switched to 100% exhaust to dissipate fumes after hours but then turned back to normal the following business day.

Contractor: Elmara Construction/Performance Painting **Phone #:** Mike Leslie (Elmara): 519-999-0372

Contractor/Project Managers: Mike Leslie/Jeff Batten **Phone #:** Jeff Batten (Performance): 519-919-1489

Should you have any questions or concerns, please contact

Project administrator, Emmeline Ventimiglia, ext. 2160 or emmelin@uwindsor.ca

Notes:

ECC Control Room: HVAC system affecting CHT 4th floor will be required to be switched to 100% exhaust and then turned back on to normal after midnight or first thing the following morning. Contractor will call Control Room ext. 7027 when they are complete.