

## Internal Call to Members of the Faculty of Arts, Humanities, and Social Sciences for Nominations and Applications for the Position of Associate Dean, Academic and Student Success

Position # 002672ADM60-2026-FAHSS

The University of Windsor invites applications for the position of Associate Dean, Academic and Student Success, Faculty of Arts, Humanities and Social Sciences (FAHSS) for a term of 3 to 5 years commencing July 1, 2026, and in accordance with [Senate Bylaw 8](#).

This hire aligns with the University of Windsor strategic plan, [Aspire: Together for Tomorrow](#), ratified Spring 2023. The University embraces a people-first philosophy grounded in a culture of academic excellence and deep belonging. Among key strategic priorities are advancing the journey towards truth and reconciliation; building a [just, equitable, diverse, and inclusive university](#); ensuring a high-quality teaching, learning, and student experience; engaging in impactful research, scholarship, and creative activity; fostering a safe, welcoming, and sustainable campus; and engaging in local and global partnerships.

In pursuit of the University's commitment to employment equity, members from the designated groups including women, Indigenous Peoples (First Nations, Métis, Inuit), racialized persons/visible minorities, persons with disabilities, and persons of a minority sexual orientation and/or gender identity **are encouraged to apply and to self-identify**.

For an accommodation for any part of the application and hiring process, please notify the **Faculty Recruitment Coordinator** ([recruit@uwindsor.ca](mailto:recruit@uwindsor.ca)). Should you require further information on accommodation, please visit the website of the Office of Human Rights, Conflict Resolution and Mediation (<http://www.uwindsor.ca/ohrcrm>).

Our campus is situated on the traditional territory of the Three Fires Confederacy of First Nations: the Ojibwa, the Odawa, and the Potawatomi. We are making steady progress on the [Indigenization](#) of academic programming, an Indigenous Strategic plan, and a cohort hire of Indigenous faculty in 2018-19 followed by additional hiring.

### Position details

The Faculty of Arts, Humanities and Social Sciences is the largest academic unit in the University of Windsor with approximately 5,000 full- and part-time undergraduate and graduate students.

The Associate Dean, Academic and Student Success is a visionary leader and an integral part of the leadership team in the Office of the Dean who will work closely with the Dean, Associate Deans, Heads/Directors, and Undergraduate Coordinators of the Faculty of Arts, Humanities and Social Sciences, as well as the Associate Deans in other faculties. The Associate Dean, Academic and Student Success will also work closely with students and the Office of the Registrar to ensure student success.

The Associate Dean will represent the Faculty and the Dean on committees inside and outside the Faculty, undertake other tasks and special assignments essential to the smooth functioning of the Faculty and may also serve as Acting Dean in the Dean's absence.

Applicants must hold a tenured position as Associate Professor (or higher) or a Learning Specialist, AAS level III with permanence (or higher), appointed in the Faculty of Arts, Humanities and Social Sciences. The successful applicant will have a solid record of leadership and a strong commitment to student success. They will have experience working with the University's academic policies, procedures and bylaws as well as experience providing academic advising to students and knowledge of campus resources and referral procedures. In addition to experience with course & curriculum processes and systems (e.g. UWinsite Student) they will have demonstrated experience working collaboratively with units in and beyond FAHSS (Associate Deans, Registrars, CTL etc.).

### Compensation:

Administrative Responsibility stipend: \$20,000/year. Please refer to the [Policy for Remuneration for Associate Deans](#).

## **Application Requirements**

- a letter of application, that clearly outlines the nature and scope of the applicant's interest and experience in relation to the job requirements;
- a curriculum vitae;
- a vision statement outlining the candidate's perspective on student success and how this position fits into the functioning of the Faculty during the next three to five years (2 pages);
- a one-page statement of commitment to Equity, Diversity, Inclusion, Decolonization and Indigenization; and
- three (3) contacts for references. (1 pags)

The short-listed candidates may be invited to provide further information in support of their applications. To ensure full consideration, complete an **online application** (<http://www.uwindsor.ca/facultypositions>) found on the job advertisement by **March 11, 2026**. Applications may be considered after the deadline date; however, acceptance of late submissions is at the discretion of the appointments committee.

All qualified candidates **are encouraged to apply**. Canadians and permanent residents will be given priority. This position is subject to final budgetary approval.

**Any questions may be sent to:**

**Dr. Brent Lee, Chair, Academic and Student Success Search Committee**  
**Office of the Dean, Faculty of Arts, Humanities and Social Sciences**  
**Phone: 519-253-3000 ext. 2024; Email: [alicia.higgison@uwindsor.ca](mailto:alicia.higgison@uwindsor.ca)**