

UWinsite Student

CLASS PERMISSIONS

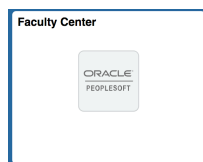
Class Permissions replaces the add/drop form for signing students into a class.

Class Permissions are authorizations that can be used within a specific class section to allow students to enroll where they may otherwise not be able to do so.

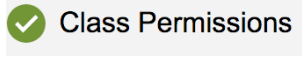
Class Permissions can override conditions such as closed classes, requisites and limits, but will not override course conflicts.

Permissions allow a student to add or drop a class, as long as the student uses the permission by the expiration date and does not violate overall student limitation rules (such as maximum number of courses per term).

HOW DO I ADD A STUDENT TO MY CLASS?




STEP 1: Click on  tile on your homepage.

STEP 2: Click on  in menu.

STEP 3: Enter data for Term, Subject Area, and Catalog Nbr.

STEP 4: Click on .

STEP 5: In  tab under  enter the ID of

the student you wish to add to your class in .

STEP 6: You may also modify the expiration date of the permission.

STEP 7: Click on .

Example: Class Permissions Search Page

Class Permissions

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Search Criteria

Academic Institution: =

Term: =

Subject Area: =

Catalog Nbr: begins with

Academic Career: =

Campus: begins with

Description: begins with

Course ID: begins with

Course Offering Nbr: =

Academic Organization: begins with

Case Sensitive

Search

Clear

Basic Search



Save Search Criteria

Example: Permission to Add

Permission to Add | Permission to Drop

Course ID 003767 Course Offering Nbr 1
 Academic Institution University of Windsor
 Term Winter 2019 Undergrad
 Subject Area SACR Sociology, Anthropology, Crim
 Catalog Nbr 1100 Foundations of Social Life

Class Section Data

Find | View All | First 1 of 1 Last

Session R Regular Semester Class Nbr 1646 Class Status Active
 Class Section 1 Class Type Enrollment Section
 Component Lecture Instructor Soulliere, Danielle M

Student Specific Permissions

Defaults

Expiration Date

Permission Valid For

Closed Class	Requisites Not Met	Consent Required	Career Restriction	Permission Time Period
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Assign More Permissions

Generate

Class Permission Data

Personalize | Find | First 1 of 1 Last

General Info | Permission | Comments

Seq #	Number	ID	Name	Status	Permission Use Date	Expiration Date		
1		<input type="text"/>		Not Used		<input type="text" value="01/16/2019"/>		

Save

Return to Search

Notify