

Faculty of Arts, Humanities, and Social Sciences
Staff Service Excellence Award
Application Deadline: March 29, 2024

Purpose:

To honour a FAHSS staff member who has demonstrated excellence in student and faculty support and who embodies a commitment to inclusion and student-centred professionalism.

Criteria:

The committee will be examining the application packages for evidence of:

- excellence (depth and breadth) in service;
- contributions to the service mission of the university and the Faculty of Arts, Humanities, and Social Sciences;
- supporting the student experience; and
- commitment to equity, diversity, inclusion, and decolonization in their service work.

Eligibility:

- Full-time staff members employed by the Faculty of Arts, Humanities, and Social Sciences for one (1) year
- Permanent part-time staff members employed by the Faculty of Arts, Humanities, and Social Sciences for one (1) year

Nomination Process:

Nominations may be made by supervisors, Department Heads/Directors, faculty or staff colleagues, or students.

Application Packages:

Application packages will include:

- Two letters of rationale for nomination that speak to the criteria above:
 - One (1) from the nominator
 - If the nominator is not the Head or the candidate's direct supervisor, one (1) from the candidate's direct Head/Director/Supervisor or administrative leader within the faculty
- Candidate's summary of work/service history or resume
- Other evidence as appropriate (e.g., comments from students and/or others)

Application packages should be submitted electronically to:

fahssawards@uwindsor.ca

Review Process:

Application packages will be circulated to the Award Committee electronically for individual review. The committee will then meet to discuss the applications and reach a decision ideally by consensus. The Award Committee will be struck through a call for nominations and chaired by

the Dean of FAHSS. Attempts will be made to include three (3) FAHSS faculty members (ideally one from each area of FAHSS) and one (1) student representative on the committee.

Award:

The Award will be given to one (1) individual each year. Successful applicants will receive a framed certificate of achievement and will be highlighted at the annual FAHSS Celebration of Excellence/State of the Faculty Address.

For additional information please contact:

fahssawards@uwindsor.ca