



University  
of Windsor

Please send a scanned electronic copy of the completed form before proceeding with your securities to:

**Krista Spagnuolo**  
**519-253-3000, 3255**  
**krista2@uwindsor.ca**

Our Policy is to sell securities immediately upon clearing into our account. Once the securities have been sold, you will be issued a charitable donation receipt based on the fair market value of the securities. Fair market value is determined using the closing price on the date the securities are received into the University of Windsor investment account held at Scotia McLeod.

Thank you for your support!

**University of Windsor**  
**Securities Transfer Form**  
Charitable #108162611RR0001

**Letter of Authorization from Donor to Broker**

**Broker Information**

Company Name \_\_\_\_\_  
Contact \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_

**Donor Information**

Please note this information will be used for charitable donation receiving purposes

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_  
Gift Designation \_\_\_\_\_ I wish to remain anonymous

**Transfer securities from:**

_____ of _____	_____ account # _____	Date _____
# units description of security		estimated transfer date
_____ of _____	_____ account # _____	Date _____
# units description of security		estimated transfer date
_____ of _____	_____ account # _____	Date _____
# units description of security		estimated transfer date
_____ of _____	_____ account # _____	Date _____
# units description of security		estimated transfer date

I authorize the University of Windsor, or its agent, to contact my broker for the purposed of concluding this transaction.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Transfer Securities to:**

ScotiaMcLeod  
CUID: SCOT  
DTC# 5011  
Account#: 439-05526

Attn: Cynthia Pascot  
Phone: 519-560-4062 Fax: 519-258-2303  
[cynthia.pascot@scotiawealth.com](mailto:cynthia.pascot@scotiawealth.com)

**Scotia McLeod Use Only**

\_\_\_\_\_ of \_\_\_\_\_ Date \_\_\_\_\_ Price \_\_\_\_\_  
# units description of security Received in Account Closing Price Date Received

Sale Date: \_\_\_\_\_ Sale Price: \_\_\_\_\_ Total Fees/Commissions: \_\_\_\_\_ US Exchange Rate \_\_\_\_\_ Net Amt. Deposited \_\_\_\_\_  
Date Received Date Sold

\_\_\_\_\_ of \_\_\_\_\_ Date \_\_\_\_\_ Price \_\_\_\_\_  
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