## APPLICATION FOR CASH FLOAT

University of Windsor

1. Name of Department:
2. Department Head:
3. Name of Requestor:
4. Amount of Float Requested: $\$ 0.00$

| Cash Requested: |  | Coins Requested: |  |
| :---: | :---: | :---: | :---: |
| $x$ \$100 = | \$ 0.00 | x Toonies (Rolled) | \$ 0.00 |
| $x$ \$50 = | \$ 0.00 | $x$ Toonies (Loose) | \$ 0.00 |
| $x$ \$20 = | \$ 0.00 | $x$ Loonies (Rolled) | \$ 0.00 |
| $x$ \$10 = | \$ 0.00 | $x$ Loonies (Loose) | \$ 0.00 |
| $x$ \$5 = | \$ 0.00 | x Quarters (Rolled) | \$ 0.00 |
| $x$ \$1 = | \$ 0.00 | x Quarters (Loose) | \$ 0.00 |
| Total Bills: | \$ 0.00 | $x$ Dimes (Rolled) | \$ 0.00 |
|  |  | $x$ Dimes (Loose) | \$ 0.00 |
|  |  | x Nickels (Rolled) | \$ 0.00 |
|  |  | x Nickels (Loose) | \$ 0.00 |
|  |  | Total Coins: | \$ 0.00 |

5. Date of Event:
6. Expected Date of Float Return:

NOTE: Float and Deposit Form need to be returned to Finance together
7. Full General Ledger String Account to be Charged Upon Float Return:

NOTE: Any merchant fees associated with the transaction will be passed onto the GL string indicated for the charge

| FUND | DEPARTMENT | PROGRAM | PROJECT | NATURAL | CLASSIFICATION | INTER FUND | FUTURE USE |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |  |

Please visit the following link to the University of Windsor Cash Handling Policy and ensure you are familiar with it.
I have read and agree to the cash handling policy as set forth above.

## 8. Department Head Approval:

## Finance Department Use Only

## Comments:

Name:

## Signature:

