

At any time, you can find your account balance, print your tuition receipt, including what you owe, charges, deposits and anticipated aid in UWinSite Student under the Financial Account tile.

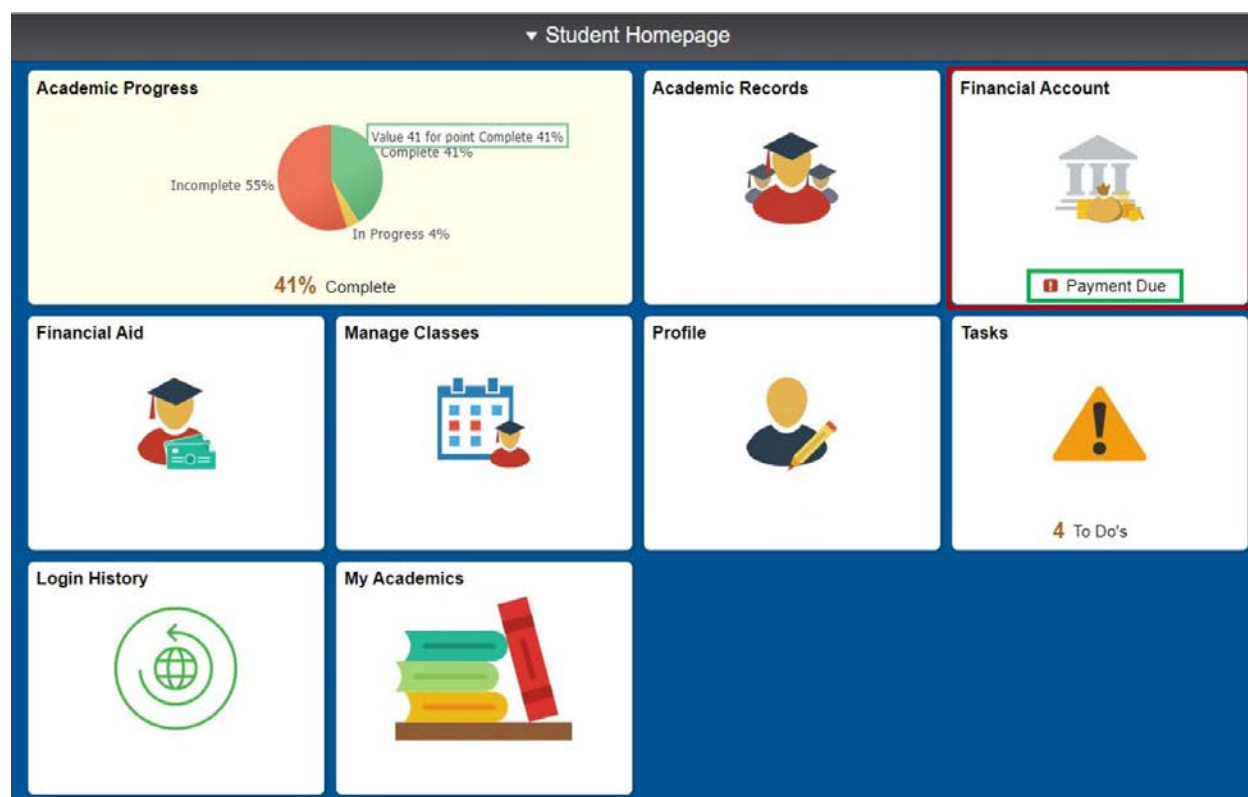
1. In your web browser, preferably Google Chrome, go to [www.uwindsor.ca/uwinsitestudent](http://www.uwindsor.ca/uwinsitestudent).

2. Click the blue **SIGN IN TO UWINSITE STUDENT** button.

3. On the **Sign in** screen, enter (or select) your [UWinID@uwindsor.ca](mailto:UWinID@uwindsor.ca). Click the **Next** button.

4. On the **Enter password** screen, enter your **UWin Account password**. Click the **Sign in** button.

5. On the Student Homepage, click the **Financial Account** tile. (NOTE: If you have a balance owing past the fee payment deadline date, a "Payment Due" message will appear on this tile.)



6. You can view your account balance due in the left navigation menu on the **Account Balance** tab. In the main part of the page you will see a more detailed breakdown of your account balance under **What I Owe** including:

- The **Charges & Deposits** by semester that have been made to your account
- Your **Pending Financial Aid** which is the anticipated amount of OSAP and/or awards you are expected to receive.
- Your **Total Due**

The screenshot shows the 'Account Balance' page. On the left, there is a sidebar with navigation options: 'Charges Due', 'Payment History', 'Account Services', 'Student Choice Initiative Form', and 'View past SCI forms'. The main content area is titled 'What I Owe' and contains a table with the following data:

Term	Charges & Deposits	Pending Financial Aid	Total Due
Fall 2019	9,649.68	0.00	9,649.68
<b>Total</b>	<b>9,649.68</b>	<b>0.00</b>	<b>9,649.68</b>

Below the table, there is a 'Term' dropdown menu set to 'Current' and a 'Print Student Statement' button.

7. On the **Account Balance** page, you can also generate a term-specific Student Statement which gives a line-by-line accounting of all debits and credits on your account for that semester.

- From the **Term** drop-down menu, select the semester for which you want to generate a Student Statement.
- Click the **Print Student Statement** button.
- UWinsite Student will generate a PDF of your Student Statement. This may take a minute or so. You will see a spinning wheel in the centre of the screen while the system is working. Once generated, your Student Statement will open in a new tab or window. (NOTE: [you may need to turn off your web browser's pop-up blockers](#))
- Once your Student Statement is generated, you can download or print it.
- NOTE: If you run a term-specific Student Statement, the amounts on the statement only reflect the charges and payments that occurred in the selected term and do not reflect any previous balance due or credit balance. If you want a total balance, you need to run your current Student Statement.

This screenshot is similar to the one above but highlights the 'Print Student Statement' button and the 'Term' dropdown menu with red boxes. The table data remains the same.

For information about your fee payment options, please see [www.uwindsor.ca/finance/719/payment-options](http://www.uwindsor.ca/finance/719/payment-options).

For an estimate of your fees, please see [www.uwindsor.ca/finance/fee-estimator](http://www.uwindsor.ca/finance/fee-estimator).

For information about how interest is calculated on an overdue account, please see this [article](#).

For questions about your account balance or the information on your student statement, please contact the [Cashier's Office](#).