

RESEARCH ASSISTANTS - SALARY

Student Approval Form

FINANCE DEPARTMENT

Date

Faculty of Department

AAU Approval Required

	Surname	Grantee Approval	Account Number (Fund/Department/ Program or Project Account)	Natural Account Number Please select one (Canadian or International)	Total Stipend (exclusive of statutory benefit cost)	Start/End Date (MM/DD/YYYY)	Total Hours of Appointment
	Given Name						
	Student Number						
	Employee Number						
1		Print		<input type="checkbox"/> 81330 (Canadian) <input type="checkbox"/> 81330 (International)			
	Signature						
2		Print		<input type="checkbox"/> 81330 (Canadian) <input type="checkbox"/> 81330 (International)			
	Signature						
3		Print		<input type="checkbox"/> 81330 (Canadian) <input type="checkbox"/> 81330 (International)			
	Signature						
4		Print		<input type="checkbox"/> 81330 (Canadian) <input type="checkbox"/> 81330 (International)			
	Signature						

NOTE: ALL STUDENTS RECEIVING THE ABOVE SCHOLARSHIPS MUST REPORT TO HUMAN RESOURCES TO PROVIDE REQUIRED DATA.

ATTENTION: This form should be used only for those students who are providing services to a research grant for the main purpose of earning income.

I have read the Research Assistantship Guidelines and have determined that salary is the appropriate method of payment.

Grantee Signature: _____

Date: _____

Compensation paid from this form is considered employment income. Vacation pay of 4% and holiday pay are included in the compensation.
The account number provided will be assessed approximately an additional 10% employer statutory benefit cost.

Please Submit Form To: Payroll Department. Any inquiries should be directed to this department at (519) 253-3000 ext. 2137