



HELPFUL HINTS ON

ACADEMIC INTEGRITY

FOR GAS / TAS

# Your Rights and Obligations

- *“The obligation of each employee to report safety hazards to supervisory personnel of the Employer and, where reasonable, to take positive measures to correct the same is acknowledged.”*
- *(from Article 18.01 “Health and Safety” of the CUPE 4580 Collective Agreement)*

IN A POSITION OF TRUST AND  
RESPONSIBILITY

PRIVY TO CONFIDENTIAL  
INFORMATION

DUAL ROLE - STUDENT AND  
EMPLOYEE

# Challenges you may face

IF you are proctoring an exam and you suspect cheating.

If you are marking papers and someone pressures you for a grade or threatens you

- **Bylaw 31: Academic Integrity;**
- **Bylaw 54 – Undergraduate Academic Evaluation Procedures;**
- **Bylaw 55: Graduate Academic Evaluation procedures** & **Senate Policy on Conduct of Exams and Tests**

## Bylaw 33: Student Rights and Freedoms

- from section 3. **Confidentiality:**
- *“Respect must be accorded the essentially confidential relationship between the University and its students by preserving to the maximum extent possible the privacy of all records relating to each student. Controlling principles are listed below:*
- *3.1 The official student academic records, supporting documents, and other student files are confidential. They are to be maintained only by authorized members of the University staff employed for that purpose. The above principle of confidentiality is applicable to the records of all Faculty, Departmental and Administrative offices.”*