

FALL CONVOCATION 2021 TIMELINE

(for students and departments)

Task:	Deadline for Fall 2021 graduation:	Who is responsible:	Guidelines and more information:
Nominate external examiner (for PhD defenses only)	August 12	Department and student	https://www.uwindsor.ca/graduate-studies/384/defense#external
Submit dissertation copy for ext. examiner (PhD only)	August 25	Student	https://www.uwindsor.ca/graduate-studies/384/defense#external
Apply to graduate	August 15 (no-fee application deadline)	Student	https://www.uwindsor.ca/graduation-convocation/
Submit a copy of the final oral defense notice to FGS	September 15 (at least 8 days prior to the defense date)	Department	Defense notices are to be posted on departmental website and a copy of the defense notice sent to FGS at least 8 days prior to the defense date: https://www.uwindsor.ca/graduate-studies/384/defense
Final oral defense	September 23	Department/student	Defense guidelines: https://www.uwindsor.ca/graduate-studies/384/defense
Submit for format checking	September 23	Student	Refer to Step 1 of deposit Instructions: https://www.uwindsor.ca/graduate-studies/deposit#format
Submit to FGS completed grade report form from defense	September 30	Department	Download the report form template for final oral major paper/thesis/dissertation defense (.pdf) and review instructions how to add digital signatures .
Deposit (all steps)	September 30, 2021	Student	Last day for completion of all degree requirements, including all Steps of the final submission (deposit) of dissertations, theses and major papers to Graduate Studies, for Fall graduation 2021. Same as deposit deadline for Phase I (100% tuition refund) of the tuition fee refund policy for the Fall term 2021.
Fall convocation: November 5, 2021			