



REPORT FORM FOR

- Doctoral Dissertation -9980, Major Paper 8960, Creative Writing Project -8940, Master's Thesis -8970, MHK Sport Management Internship/ Political Science MA Internship -8950

Student Information section with fields for Name, Program, Degree Sought, and Title.

Please indicate the voting outcome for the thesis or dissertation (see reverse):

- Pass with no changes, Pass with minor changes, Pass with major changes (see reverse), Fail

GRADE: _____ Advisor's name - please PRINT: _____

Dissertation to be graded: Satisfactory or Unsatisfactory. Advisor's signature: _____

Thesis, Major Paper, Creative Writing Project or Sport Management Internship to be graded either: a percentage grade, or Satisfactory or Unsatisfactory, according to the procedures adopted by each program.

Engineering Credit Weight and Engineering Course Equivalent fields.

Potential Governor General's Gold Medalist field.

Term: Fall [], Winter [], Summer [], 20 __

APPROVED BY: Chair of Defence: Name of Chair of Defence - please PRINT, Defence Chair Signature, Date Signed

Program Chair: Name of Program Chair - please PRINT, Program Chair Signature, Date Signed

For Graduate Studies Use section with APPROVED: fields and checkboxes for Registered and Dissertation/Thesis/Major Paper Deposited.

VOTING OUTCOMES

The following defines the four possible voting outcomes:

1. **Pass** with no changes.
2. **Pass with minor changes** (e.g., typographical errors, clarification of textual material, qualification of conclusions). In this case the advisor shall determine when the changes have been completed.
3. **Pass with major changes** (e.g., new analyses, substantive textual changes). In this case the committee shall decide how satisfactory completion is to be determined (e.g., full committee approval, a second opportunity to defend, or simply approval by the advisor).

If the Committee recommends a Pass with major changes, a recommendation from the committee, by the Chair of the Defence, should be forwarded to the Dean of Graduate Studies outlining how satisfactory completion is to be determined.

The Report Form should be retained by the advisor until all changes have been satisfactorily completed, after which time it may be forwarded to the Dean of Graduate Studies.

4. Fail.

If more than one negative vote is cast, the student shall be deemed to have failed. If the Committee recommends a failing grade, this Report Form should be completed and forwarded to the Dean of Graduate Studies indicating the voting pattern of the Committee members, e.g., satisfactory, unsatisfactory, abstention.

A meeting will be convened by the program chair with the student's advisor, the graduate coordinator and the Dean of Graduate Studies. At this meeting, the student's options shall be determined and presented in writing to the student by the program chair. These options shall be deemed to be final and subject only to appeal.

Unless an examining committee is unanimously negative, a candidate may resubmit the thesis or dissertation once, after a minimum period of three months and before a maximum period of twelve months. The second decision shall be final.