



**UWINDSOR
TOGETHER**

Return to campus life and community

Return to Campus: What Employees Need to Know

Health & Safety,
Department of Human
Resources

September 2021

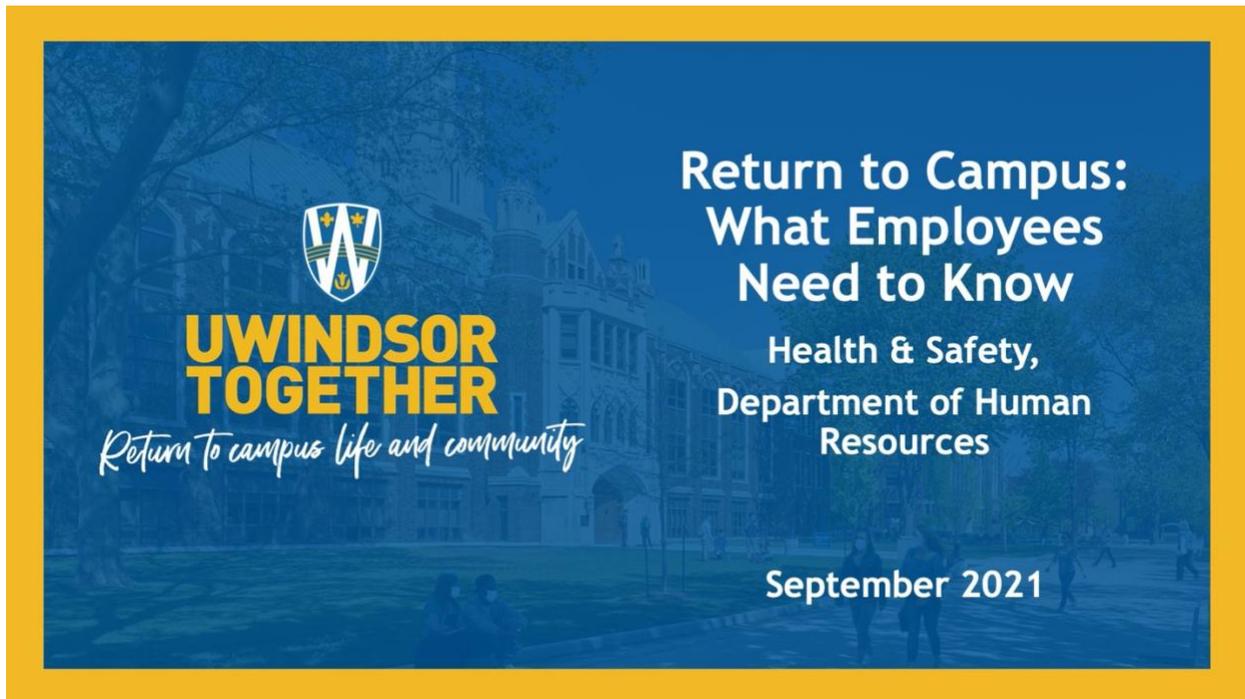
**Reference Document:
Information Session
PowerPoint Slides and Transcript**

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Slide 1

Welcome and thank you for taking the time to complete this important training module as part of the University of Windsor’s safe return to campus plans. Employees play a vital role in these plans and in helping to prevent the spread of the COVID-19 virus.

Please note that this training has been most recently updated as of September 2021. Please refer to updates via Return to Campus emails and information bulletins, which may contain changes in protocols emerging from changes to public health recommendations and directives.

Agenda

1. COVID-19 symptoms and transmission
2. Infection Control Measures
3. Key actions for you to take to prevent the spread of COVID-19 on campus



Slide 2

This presentation will cover the following information:

1. COVID-19 virus and how it is transmitted, the symptoms, and risk factors to consider.
2. We will review infection control measures as part of the University's return to campus plan,
3. And key actions that employees can take to help prevent the spread of COVID-19 on campus.

As well as additional information and resources consulted.

Learning Outcomes

By the end of the presentation, you will be able to identify:



- ✓ Infection control measures that the University is implementing to create a safe and healthy campus
- ✓ Key actions that employees can take to prevent the spread of COVID-19 on campus
- ✓ Responsibilities of the University, Supervisors and employees with respect to health and safety
- ✓ Key resources for additional information

Slide 3

This presentation will cover:

- Infection control measures implemented at the University
- Key actions that you can take to help prevent the spread of COVID-19 on campus
- Responsibilities of all parties with respect to health and safety in the workplace
- Important resources for more information

The University's Commitment to a Safe and Healthy Campus:

- Providing a safe, respectful and healthy workplace and learning environment for workers, students, and community members
- Promoting a strong culture of safety that facilitates the awareness of risk and the prevention of injury and illness

In these exceptional times, health, safety and wellness are crucial to our university mission



Slide 4

The University of Windsor is committed to providing a safe, respectful and healthy workplace and learning environment for workers, students, and community members.

The University strives to promote a strong culture of safety that facilitates the awareness of risk and the prevention of injury and illness.

In these exceptional times, health, safety and wellness are crucial to our university mission.

Responsibilities under the OHSA

- The University has a responsibility to protect workers from hazards in the workplace.
- Supervisors/Departments have a responsibility to ensure employees are working in a safe manner and to investigate hazards or concerns brought forward by workers.
- Workers have the responsibility to work safely and to report hazards to their Supervisor/Departments.
- Workers have the right to refuse unsafe work.

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graph TD; A[The Right to Know] --- B[The Right to Refuse Unsafe Work]; A --- C[The Right to Participate]; B --- C;
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The logo for UWindsor Together, featuring a shield with a 'W' and 'U' inside, and the text 'UWINDSOR TOGETHER' below it.

Slide 5

Employers, Supervisors, and Workers have obligations as set out in the Occupational Health and Safety Act and its regulations. Employers have a responsibility to provide a safe workplace. Supervisors have a responsibility to ensure employees are working in a safe manner and to investigate hazards or concerns brought forward. Workers have a responsibility to work safely and report hazards to their Supervisor.

If a worker has a safety concern, they should apply the Internal Responsibility System by first speaking to their Supervisor.

If the issue cannot be resolved with the Supervisor, workers can speak to their union representative on the Joint Health and Safety Committee. Workers can also contact the Health and Safety office.

This presentation will provide an overview of what the University is doing to fulfill its responsibilities and mitigate COVID-19 hazards in the workplace.



Slide 6

The first part of this presentation will cover general information about the COVID-19 virus.

Symptoms of COVID-19



- COVID-19 is the illness caused by the coronavirus SARS-CoV-2
- Those who are infected with COVID-19 may have little to no symptoms, but severe complications can develop in vulnerable populations
- Symptoms may take up to 14 days to appear after exposure to COVID-19.
- Most common symptoms: and can include:
 - ✓ Cough
 - ✓ Fever
 - ✓ Loss of sense of taste or smell
 - ✓ Extreme tiredness



Slide 7

COVID-19 is a new disease that has not been previously identified in humans, first identified in December 2019.

Those who are infected with COVID-19 may have little to no symptoms. You may not know you have symptoms of COVID-19 because they are similar to a cold, flu or even allergies.

Some individuals are more at risk of getting an infection and developing severe complications due to COVID-19. Vulnerable populations may include:

- Older adults
- Persons with underlying medical conditions, such as heart disease, hypertension, diabetes, chronic respiratory diseases, or cancer
- Persons with compromised immune system from a medical condition or treatment.

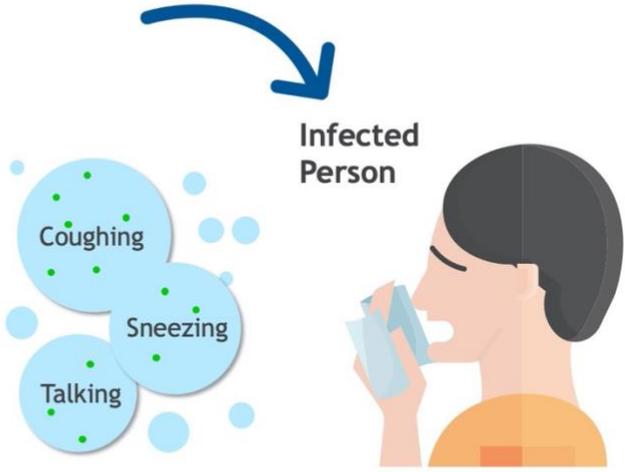
Symptoms may take up to 14 days to appear after exposure to COVID-19.

Most common symptoms:

- ✓ Cough
- ✓ Fever
- ✓ Lost sense of taste or smell
- ✓ Extreme tiredness that is unusual

How is the virus transmitted?

- Breathe in droplets when close to the infected person (less than 2m)
- Touching contaminated surface and then touching your mouth, nose, or eyes



Infected Person

Coughing

Sneezing

Talking

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Slide 8

Most people contract COVID-19 from interacting with someone who is infected with COVID-19. Based on this fact and the available evidence, COVID-19 spreads when someone infected with the virus coughs, sneezes, or talks close to another person. The other person can then get sick if they inhale the droplets with the virus, or through contact such as shaking hands with an infected person and then proceeding to touch your nose, mouth or eyes. Although it may be possible to spread the virus through contact with contaminated surfaces, this is not thought to be a main way.

The virus that causes COVID-19 is most commonly spread from an infected person through respiratory droplets generated when they cough or sneeze. Or through close contact through touching or shaking hands. It can also be transmitted when a person touches something with the virus on it, and then touches their mouth, nose or eyes before washing their hands.

Recent evidence indicates that the virus can also be transmitted to others from someone who is infected but not showing symptoms. This includes people who have not yet developed symptoms (i.e. pre-symptomatic) or have never develop symptoms (i.e. asymptomatic)

While experts know that these kinds of transmissions are happening among those in close contact or in close physical settings, it is not known to what extent. This means it is extremely important to follow the proven preventative measures. We will discuss these in the next section.

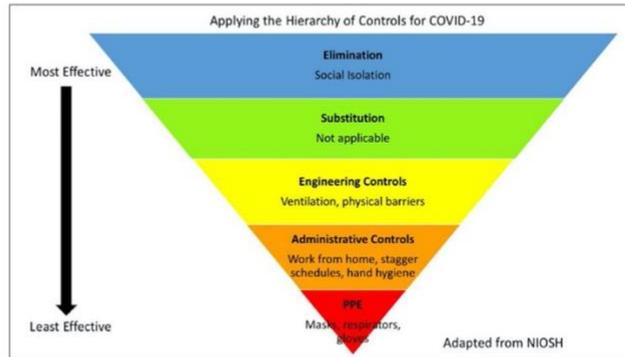


Slide 9

The next segment of our training will provide an overview of the infection control measures implemented at the University.

Hierarchy of Controls: COVID-19

- Assess risks/hazards
- Implement control measures to reduce the risks



Slide 10

The most effective means to prevent exposures to COVID-19 is through **elimination** – or by physically removing the hazard. Physical isolation is one of our best tools to eliminate the risk associated with coming in contact with the virus.

The next level that applies to COVID-19 is **engineering controls** – separating the workers from the hazard. This is achieved with appropriate ventilation, barriers and partitions.

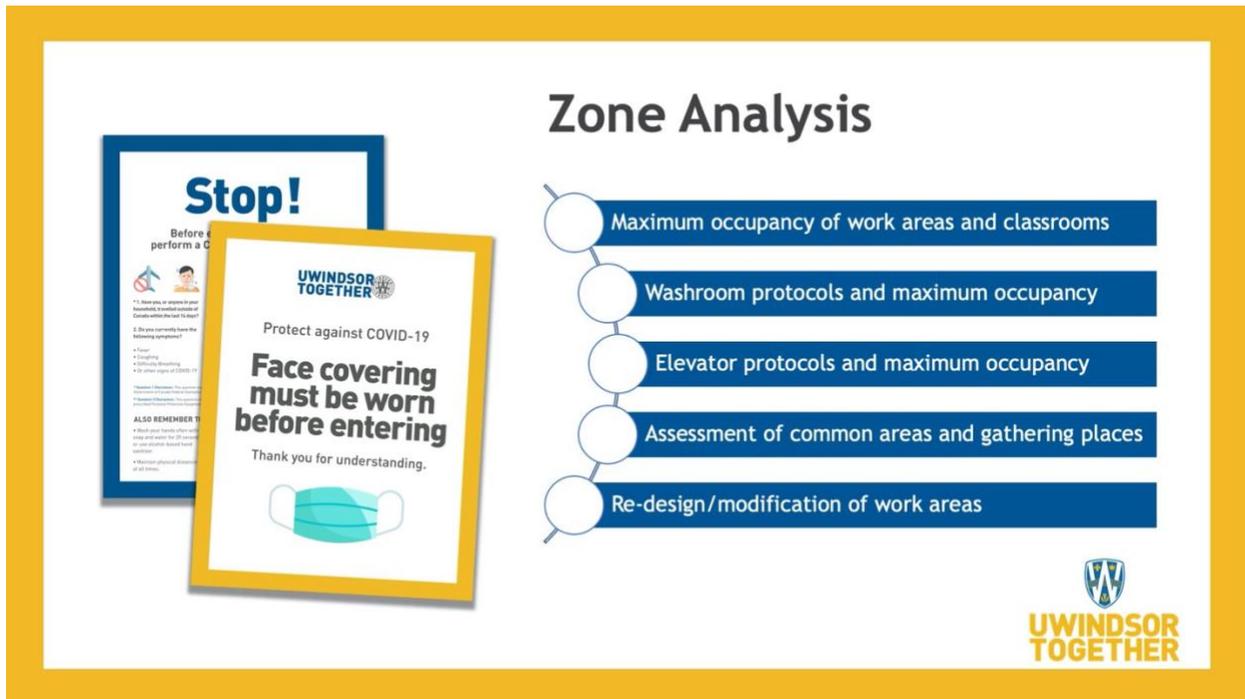
Another level is **administrative controls** – which is changing the way work is performed. For workplaces, this can mean continuing remote working and/or staggering shifts to reduce the number of workers in a workplace. Enforcing hand hygiene and increased cleaning and disinfection. It is important not to underestimate the role these practices can have in reducing infection risk.

The final, and LEAST effective control strategy is **Personal Protective Equipment** (which is referred to as PPE). This level of control protects workers with masks, gloves and other equipment. PPE is the least effective strategy because it relies on adequate supplies and proper and continuous use. It is most important that medical staff have the PPE they need to do their work as safely as possible.

Non-medical masks and face coverings are not traditional PPE. They do not fully protect the wearer.

The University has conducted a risk assessment of the activities on campus, and Return to Campus plans have been developed by each department, faculty, or unit, and approved by the appropriate Vice-Presidents.

Supervisors must also ensure the control measures are being adhered to, and identify changes as required.

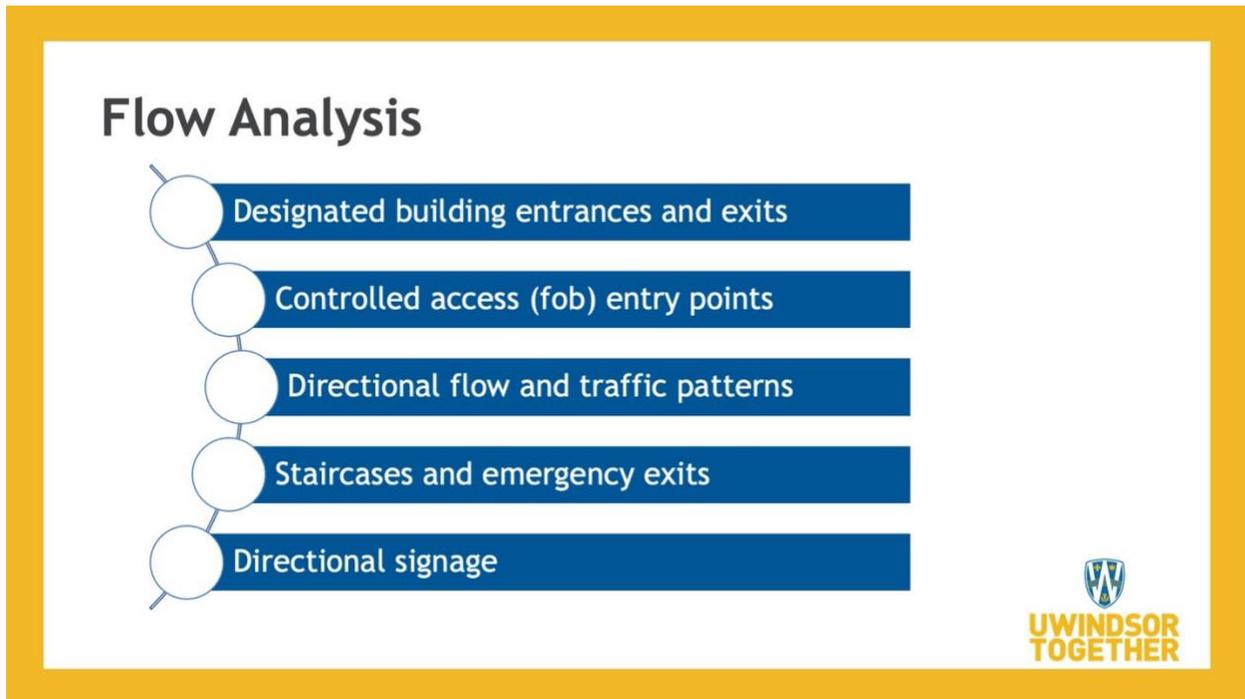


Slide 11

The University is conducting a Zone & Flow Analysis for all campus buildings. The Zone Analysis looks at:

- determining the maximum occupancy of works areas, classrooms, and common areas, and considerations for physical distancing measures.

The Zone Analysis also considers the re-design or modification of work areas, if required. Some examples are: workstation spacing, installation of barriers, workplace signage, and restrictions to common areas.



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The “Flow” Analysis looks at physical distancing measures needed for the established traffic flow of the building. The Flow Analysis evaluates:

- Designated building entrances and exits, with hand sanitizer readily available
- Reduced or limited entry points, with controlled access by fob
- Assessing the directional flow and traffic patterns in campus buildings
- Staircases and emergency exits
- Directional signage, such as one-way hallways, staircases, and floor markers

Cleaning Protocols

- Custodial Services Action Plan implemented
- Cleaning and disinfecting of high-touch contact points 2 times per day by Facility Services
- Establishment of departmental protocols for the cleaning of tools, equipment, and vehicles between users
- Cleaning protocols established upon a confirmed COVID-19 case
 - An area will be closed for cleaning and disinfection in accordance with public health guidelines and procedures



Slide 13

The University's Facility Services Operations group has established a *COVID-19 Custodial Services Action Plan* to implement cleaning protocols as recommended by health authorities.

Cleaning protocols will focus on high contact touch points, including: door handles, elevator buttons, hand rails, washroom faucets, water fountains, and garbage receptables. These common high-touch contact points will be cleaned a minimum of twice daily by Facility Services, Custodial staff.

Staff and faculty are responsible to clean their own equipment including workstations, keyboards, phones, office equipment, lab equipment, and other shared equipment. Protocols must be implemented by Supervisors for the cleaning of tools, equipment, and vehicles between users.

In the event of a confirmed COVID-19 case within a University building or space:

- Facility Services will close and secure the area to be cleaned and disinfected. Signage will be posted to indicate the area is closed for cleaning.

- The area will be cleaned and disinfected in accordance with public health guidelines/procedures.

Preparing Our Buildings

- Hand sanitizer will be available throughout University buildings and common areas
- Building ventilation - HVAC systems, maximize amount of fresh air
- Water system safety for buildings unoccupied for a long time



Slide 14

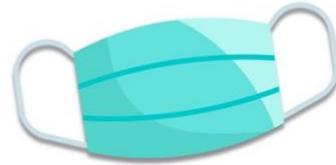
Hand sanitizer is available in wall-mounted dispensers throughout University buildings, located in common areas such as main entrances and exits, and elevator areas. These dispensers are maintained by Facility Services. Departments are responsible to provide hand sanitizer to front-line reception/service areas, or areas where handwashing facilities are not readily available, for hand hygiene between service interactions.

The University's Facility Services Operations group has established a *COVID-19 HVAC Safety Plan* to implement ventilation recommendations by governing agencies and public health authorities.

Facility Services will also be undertaking necessary water system safety procedures, when re-opening buildings that have been unoccupied for extended periods of time.

Personal Protective Equipment (PPE)

- Continue using the approved PPE required for working safely in your area
- Additional PPE may be necessary to reduce the potential exposure to COVID-19.
- Community Protective Equipment (CPE) - Mandatory Mask Policy - 3 non-medical, reusable masks will be provided to employees
- Procurement of University-issued masks coordinated centrally and made available through the Chemical Control Centre



Slide 15

Workers are to follow PPE requirements as necessary to work safely in your area. Additional PPE may be necessary to reduce the potential exposure to COVID-19. Using the Hierarchy of Controls model as discussed earlier, engineering and administrative control measures must be first considered before using Personal Protective Equipment (PPE).

Clothing or equipment such as non-medical masks and face coverings are intended to reduce the spread of infection in the community, therefore, the University refers to these as Community Protective Equipment, or CPE. The use of CPE is another measure that can be used to help protect the University community. The use of CPE does not eliminate the need for physical distancing practices, hand hygiene, or proper respiratory etiquette.

The University has implemented a mandatory mask policy, for individuals entering or exiting campus buildings, and in common areas where physical distancing may be difficult to maintain, such as entrances and exits, stairwells, hallways, lounges, washrooms and elevators.

It is strongly recommended that all approved staff and faculty working in shared spaces; with face-to-face interactions; or who clean high-touch contacts/areas,

wear eye protection (face shield, safety glasses, goggles, or equivalent) and a 3-ply procedural mask. Supervisors can obtain these through the Chemical Control Centre.

The procurement of University-issued CPE and PPE will be coordinated centrally and made available through the Chemical Control Centre. The University will provide workers with CPE and PPE as required. Health and Safety can be contacted for guidance on appropriate PPE requirements.

Other Examples of Infection Control Measures

- Active screening of individuals coming to campus
- Changing the way work is performed.
- Staggered start times/alternating schedules
- Restrict number of workers involved in specific tasks to adhere to capacity limits
- Use of technology that limits interactions
- Restrict number of customers/clients in spaces



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Other examples of infection control measures implemented at the University include:

- Mandatory, active health screening before coming to campus. This can be done through the Safe Lancer Self-Assessment App or a hard copy version.
- Adjustments to work activities and the work schedules.
- Limiting the number of workers involved in tasks in order to meet capacity limits, or using technology to virtually perform the task,
- Restricting the number of customers and clients within a workspace



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The next part of the training provides an overview of how you can prevent the spread of COVID-19 on campus.

Employee Responsibilities

- All individuals on campus to follow the University health and safety directives to prevent the spread of COVID-19

Posted signage and protocols	Screening protocols: Self-Assessment	Illness and absence reporting
Participate in safety training	Directional signage and floor markings	Restricted / closed spaces or work areas
Procedures and protocols, including the use of PPE and CPE	Employees reporting hazards and concerns to their Supervisor	Keep a log of work days, work locations and possible contacts



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Slide 18

It is expected that all individuals on campus are to follow the health and safety directives provided by the University, including:

- Posted signage and protocols
- Follow the screening self-assessment protocols
- Illness and absence reporting
- Participating in safety training, as required
- Following directional signage and floor markings
- Restricted / closed spaces or work areas
- Procedures and protocols, including the use of Personal Protective Equipment and Community Protective Equipment as required
- Employees reporting hazards and concerns to their Supervisor
- Employees are responsible to maintain a 14-day record of their work days, work locations, and any possible close contacts.

Mandatory COVID-19 Vaccinations

- Effective September 7, 2021, the University of Windsor will require all students, staff, and faculty to have at least a first dose of a Health Canada approved COVID-19 vaccine, and a second dose along with proof of vaccination by October 7, 2021.
- Accommodations can be requested for employees and students who have an approved exemption for medical reasons or creed/religion under the [Ontario Human Rights Code](#).
- For more information, visit: www.uwindsor.ca/returntocampus



Slide 19

Effective September 7, 2021, the University of Windsor will require all employees, students, volunteers, contractors and visitors to have at least a first dose of a Health Canada approved COVID-19 vaccine, and a second dose along with proof of vaccination by October 7, 2021. Accommodations can be requested for employees and students who have an approved exemption for medical reasons or creed/religion under the [Ontario Human Rights Code](#).

The University's mandatory vaccination policy and associated procedures can be found on the Return to Campus website at : www.uwindsor.ca/returntocampus

Health screening before coming to campus

- You **must** complete a self-assessment questionnaire prior to arriving on campus
- Based on your answers, you will receive an “Approved” or “Denied” message:
 - Approved**> Proceed to campus
 - Denied**>
 - Stay home and self-isolate*
 - Complete the Ontario online self-assessment or contact your health care provider*
 - Report your illness/absence to your Supervisor per the University’s illness reporting protocols*
 - Follow the public health directions on next steps*



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Employees must complete a self-assessment questionnaire (via the Safe Lancer app or a hard copy version) prior to coming to campus, which consists of a few short YES or NO questions.

If using the Safe Lancer App Self-Assessment Tool, employees will receive an “approved” or “denied” QR code and message, which is referred to as a “Badge”, based on the answers to the screening questions. Employees completing the hard copy of the screening questions will receive similar messaging.

The University has launched a COVID-19 Assessment QR Scan Dashboard that supervisors can use to monitor compliance. As a result, if you are using the Safe Lancer app, you don’t need to send your approved badge to your supervisor. An approved (green) badge means that you can proceed to campus.

A “**Denied**” Red badge result means you can’t come to campus. Denied badges must be sent to your supervisor or department, and any illness or absence reported as per the University’s reporting protocols. Please refer to Employee’s Guide to Reporting Illness, Infection, and Testing and Employee Privacy document found on the Return to Campus website.

A red (denied) badge results from your responses to the COVID-19 screening questions and/or an incomplete COVID-19 vaccination attestation. To attest your vaccination status and upload proof of vaccination, visit uwindsor.ca/vaccine.

If denied, employees must follow the instructions provided, which are to:

- Stay home and self-isolate
- Complete the Ontario online self-assessment or contact your health care provider
- Report your illness/absence to your Supervisor per the University's illness reporting protocols
- Follow the public health directions on next steps.

You are asked to scan your badge at the QR scanners positioned at designated building entrances every time you enter a campus building or space. This assists with contact tracing in the event there is a positive case on campus. Building maps highlighting the location of these entrances are available on the return to campus website.

When on campus

- Wear a non-medical mask
- Practice physical distancing
- Practice good hand and cough hygiene - wash hands frequently or use hand sanitizer often.
- Disinfect frequently touched equipment/surfaces



Slide 21

When on campus, employees must:

- wear a non-medical mask upon building entry, exit, and when in common areas
- Practice physical distancing of at least 2 metres
- Practice good hand hygiene and respiratory etiquette
- Clean and disinfect frequently touched equipment or surfaces.
- We will cover each of these in the following slides.

Personal Protective Equipment

- Follow University Mask Policy (www.uwindsor.ca/safety)
- Helps to control community transmission
 - PHAC recommends wearing a mask when physical distancing is difficult to maintain
 - Control measure to protect others around you when you don't have symptoms
 - Masks may also protect other people's droplets from landing in your mouth or nose.
- Eye protection when recommended
- Requests for accommodation due to individual risk factors must be addressed with your Supervisor and/or Human Resources.



Slide 22

The University has implemented a mask policy, which can be found on the Health and Safety website.

All individuals on campus are required to wear a mask or face covering when entering or exiting campus buildings, and in common spaces where physical distancing may be difficult, such as entrances and exits, stairwells, hallways, lounges, washrooms and elevators.

It is strongly recommended that all approved staff and faculty working in shared spaces; with face-to-face interactions; or who clean high-touch contacts/areas, wear eye protection (face shield, safety glasses, goggles, or equivalent) and a 3-ply procedural mask. Supervisors can obtain these through the Chemical Control Centre.

Wearing a mask helps to control community transmission and to protect the University community. Wearing a mask does not eliminate the need for physical distancing practices, hand hygiene, or proper respiratory etiquette.

Employees who cannot wear a mask due to medical conditions must speak with their Supervisor and / or Human Resources.

Community Protective Equipment



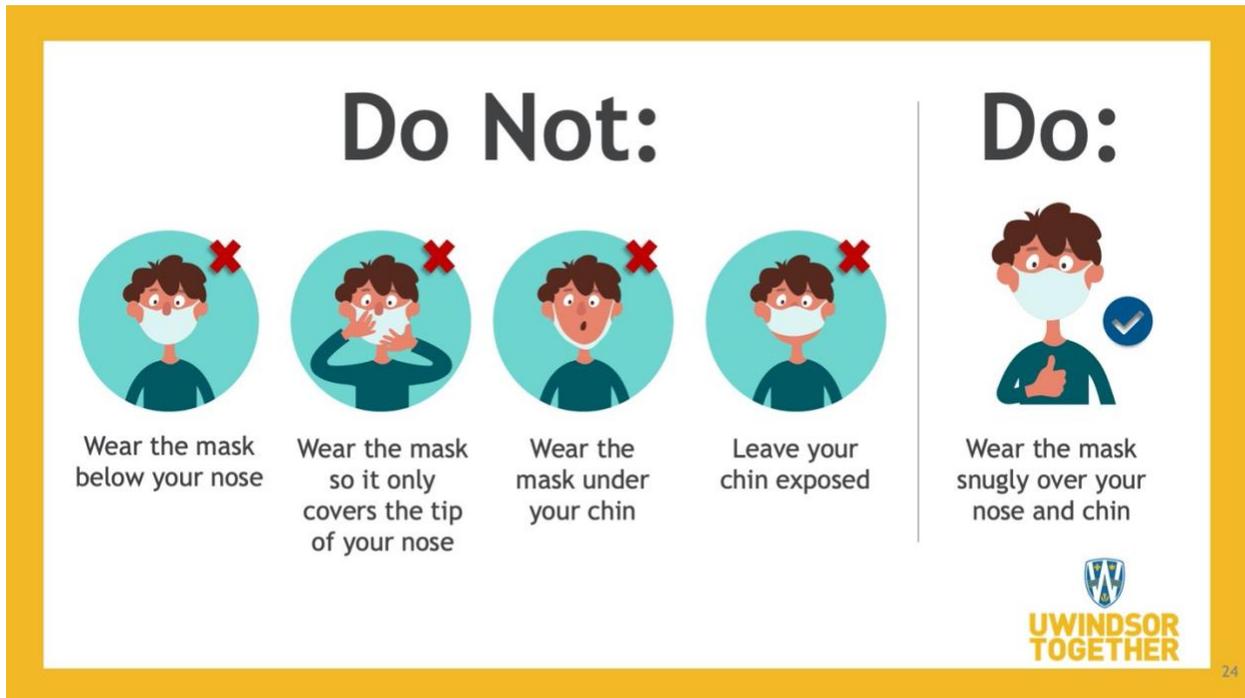
How to properly wear a mask
Demonstrated by Drew, UW Nursing Student

The handwashing video is available on
UWindsor's Youtube channel



Slide 23

https://youtu.be/_bHOSIMEAL8



Slide 24

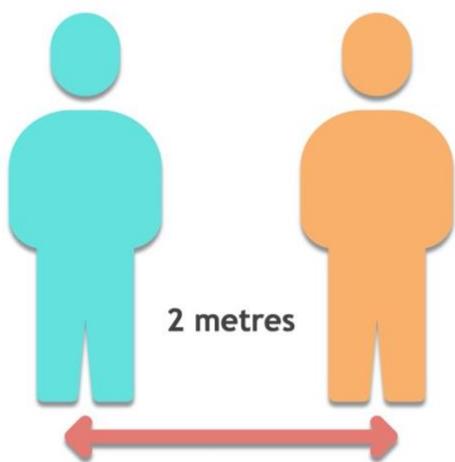
For the mask to protect you and others it must be worn correctly. Here are some examples of how to NOT wear a mask.

Do not wear the mask below your nose or so that it only covers the tip of your nose. Do not wear the mask so that your mouth and nose are exposed. Also, do not leave your chin exposed.

When you wear the mask, ensure it is placed over your mouth and nose snugly and make sure there are no gaps between your face and the mask.

Refer to the video on the Return to Campus website on how to properly wear a mask.

Practice Physical Distancing



- Keep 2 metres from others
- Most effective way to reduce the spread of illness
- Check posted signs for instructions on what to do in :
 - Common areas or shared spaces
 - Other public spaces e.g. elevators, washrooms



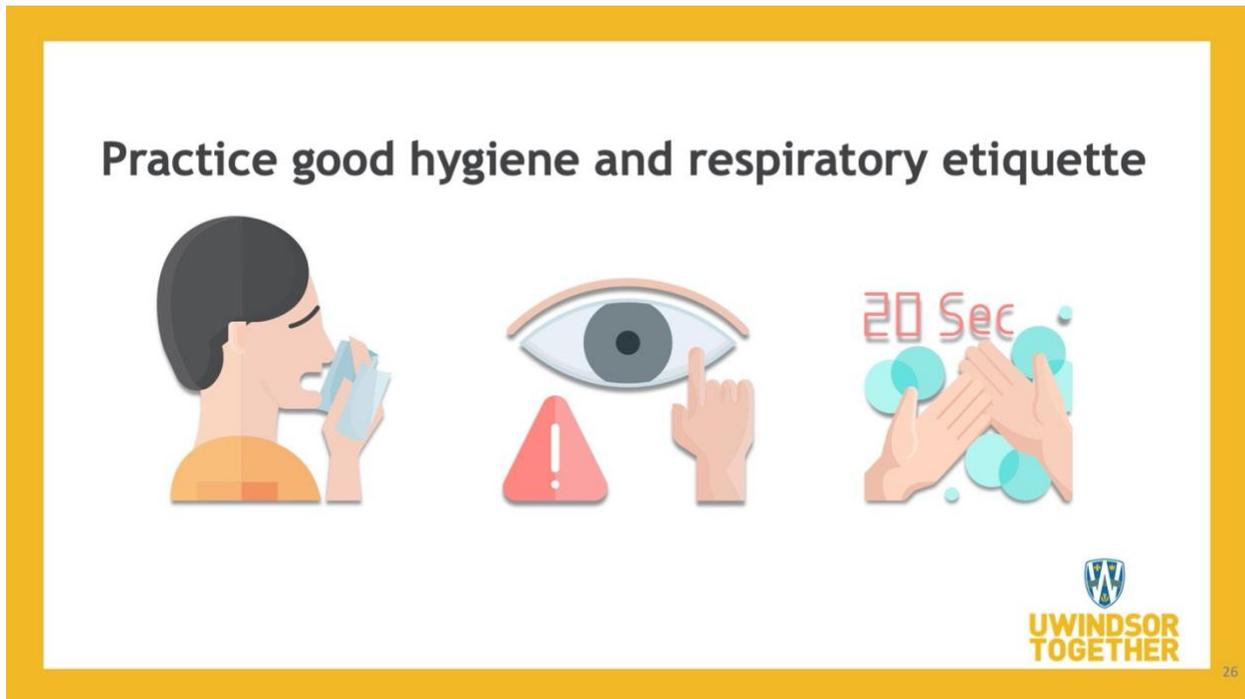
Slide 25

Physical distancing is one of the most effective ways to reduce the spread of the virus.

Some examples are:

- Keep 2 metres from others
- Greet with a wave
- Follow directions and signage
- Have virtual meetings
- Avoid crowds; and
- Limit contact with high-risk individuals

The 2m physical distancing rule applies to all areas of the university including shared or collaborative spaces, as well as other public spaces such as elevators, and washrooms. Check the signs on the doors of these spaces for more instructions on what to do.



Slide 26

To further reduce your risk of getting the virus, practice good hygiene and good respiratory etiquette. Because you'll often be using your hands to touch common surfaces like elevator buttons, door handles, and light switches, your hands are the most likely part of you to come into contact with the virus. Make sure you avoid touching your face with your hands, especially your mouth, nose, and eyes with your hands. Also, cover your nose and mouth when you sneeze or cough with a tissue or sleeve and wash your hands afterwards. You should also wash your hands frequently throughout the day, especially before and after going into common areas, when you arrive at work, and before you leave work for home.

Recommended Hand Hygiene Practices

- Wash your hands with soap and water when you:
 - ✓ Enter and exit campus buildings
 - ✓ Interact with other individuals
 - ✓ Come into contact with high-touch or shared surfaces/ equipment
 - ✓ Remove PPE or face coverings
 - ✓ Cough or sneeze
- Follow hand hygiene practices



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Employees are expected to wash your hands when you:

- ✓ Enter and exit campus buildings
- ✓ Interact with other individuals
- ✓ Come into contact with high-touch or shared surfaces/ equipment
- ✓ Remove PPE or face coverings
- ✓ Cough or sneeze

Or, alcohol-based hand sanitizer can be used when handwashing facilities are not readily available.

- Follow the hygiene practices as recommended by local and provincial health authorities:
- Wash your hands often and thoroughly with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer

- Sneeze and cough into your sleeve.
- If you use a tissue, discard immediately and wash your hands afterward.
- Avoid touching your face, eyes, nose or mouth.
- Avoid contact with people who are sick.
- Stay home if you are sick.
- Avoid high-touch contact points (door knobs, light switches, elevator buttons) where possible, or ensure you clean your hands thoroughly after.



How to properly wash your hands
Demonstrated by Alli, UW Nursing Student
Available for viewing on
UWindsor Youtube channel.



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<https://youtu.be/kCeCchLJBro>



How to use hand sanitizer

- Use a hand sanitizer that contains at least 60% alcohol
- Rub hands thoroughly for at least 20 seconds
- Video link here: <https://youtu.be/sDUJ4CAYh pA>

Source: <https://www.publichealthontario.ca/-/media/documents/ncov/factsheet/factsheet-covid-19-hand-hygiene.pdf?la=en>

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If hand washing facilities are not readily available, use a hand sanitizer that contains at least 60% alcohol. Steps to follow:

- Apply 1 to 2 pumps of hand sanitizer to palms of dry hands.
- Rub hands together, palm to palm.
- Rub in between and around fingers.
- Rub back of each hand with palm of other hand.
- Rub fingertips of each hand in opposite palm.
- Rub each thumb clasped in opposite hand.
- Rub hands until product is dry.
- Do not use paper towels. Once the hand sanitizer is dry, your hands are clean.

Disinfect frequently touched surfaces

- Disinfect at the beginning and at the end of the workday/shift
- Disinfect:
 - Keyboard/mouse
 - laptop
 - phone, handset
 - headsets
 - work area on top of desk
 - furniture/equipment
 - keys/fobs



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Commonly touched surfaces such as elevator buttons, handrails, faucets and door handles will be disinfected by the Custodial Services staff.

Staff and faculty are responsible to clean their own equipment including workstations, keyboards, phones, office equipment, lab equipment, and other shared equipment.

Frequently touched items such as your mouse, keyboard, phone, headphones, laptop, arm rests on your chair and key sets/fobs should be disinfected frequently. If you will be sharing a desk, lab bench or computer, then you will need to disinfect before the next person uses them.

Units can contact Facility Services for disinfecting supplies. Health Canada has a list of approved commercially available household disinfectants. The frequency of cleaning will depend on how much these items are used.

For electronic devices and other specialized equipment, we recommend that you refer to the manufacturer to learn what the best disinfectant is for your devices. Always follow the manufacturer's instructions including contact time.

Removing non-essential items (such as brochures) from any common areas or counters will reduce the need to disinfect those items. Sharing equipment such as telephones, keyboards, desks or workstations is discouraged.

Communicate Concerns and Report Hazards



- ✓ Speak to your supervisor
- ✓ Speak to your union rep on the Joint Health and Safety Committee
- ✓ Consult with the Health and Safety office



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If you require clarification for any of the training material covered, or for safety related questions or concerns, you can first speak to your supervisor.

For faculty members, the supervisor is the dean. Supervisors are responsible to investigate concerns brought forward and may consult with the Health & Safety Office if required. Should the matter not be resolved, employees can discuss their concern with their union representative on the University's Joint Health and Safety Committee or consult with the Health and Safety office.



The image shows two overlapping screenshots of the 'Return to Campus' e-newsletter and bulletin. The top screenshot is a 'NEWS UPDATE' dated August 19, 2020, with the headline 'Return to Campus Health & Safety Plans: Cleaning Protocols and HVAC'. The bottom screenshot is dated August 21, 2020, with the headline 'UWINDSOR TOGETHER A SAFE RETURN TO CAMPUS' and a sub-headline 'A gradual and safe return'. It includes a list of 'Return to Campus' priorities such as 'Physical Distancing', 'Face Masking', 'Hand Hygiene', 'Avoiding Large Gatherings', 'Avoiding Public Spaces', 'Avoiding Public Transportation', and 'Avoiding Travel'. It also features a section titled 'A gradual and safe return' with a photograph of a building and text explaining the university's approach to reopening.

Stay Connected and Informed

- Guidelines will change as we learn more about COVID-19 and as the public health situation evolves.
- For updates visit the Return to Campus website:

www.uwindsor.ca/returntocampus

Return to Campus e-newsletter & bulletins
HR email communications



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Staff and faculty should continue to check the University’s website for the latest information and updates regarding COVID-19. As the situation is continually evolving, the University will update its guidelines and instructions to reflect the recommendations provided by public health authorities, and the latest internal adopted measures.

Updates regarding the COVID-19 pandemic can be found on the University’s Return to Campus website. Regular and frequent communications will also be sent in Return to Campus semi-monthly e-newsletter and bulletins, UWindsor’s social media pages on Twitter, Instagram and Facebook.

For additional information

- ✓ Additional resources and public health sites:
 - ✓ Ontario Ministry of Health <https://covid-19.ontario.ca/>
 - ✓ Public Health Ontario www.publichealthontario.ca
 - ✓ Windsor-Essex County Health Unit www.wechu.org
- ✓ Contact Health & Safety at: safety@uwindsor.ca



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For more information on COVID-19 and the University's return to campus, you can:

- ✓ Speak to your supervisor
- ✓ Visit the Coronavirus website at: www.uwindsor.ca/coronavirus
- ✓ Visit the Return to Campus website at www.uwindsor.ca/returntocampus
- ✓ Visit the Ontario Public Health website www.publichealthontario.ca
- ✓ Visit the Windsor-Essex County Health Unit website www.wechu.org
- ✓ Contact Health & Safety at: safety@uwindsor.ca

Well-being Supports



Online resources are available to employees at:

<https://www.uwindsor.ca/humanresources/740/employee-mental-health-resources>

- **Wellness sessions** offered through Human Resources. For information go to www.uwindsor.ca/workplacewellness
- **Workplace Wellness E-Digest and Weekly Tips** www.uwindsor.ca/workplacewellness



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The COVID-19 outbreak has changed our daily work and life routines, and adjusting to this new reality is not easy for everyone. Remember to reach out, stay connected. Support programs are available to faculty and staff through the University's Employee and Family Assistance Program from Morneau-Shepell.

The University has created an Employee Mental Health Wellness website, connecting individuals to resources to support mental health.

- Morneau-Shepell (EFAP provider) to help address any stressors that may be impacting the wellbeing of employees or their family members. For more information go to: <https://www.uwindsor.ca/humanresources/faculty-staff/benefits/employee-assistance-program>
- Community resources and a listing of local support services available at: <https://www.wechu.org/cv/mental-health>

Resources Consulted

Brock University - COVID-19 Considerations on Campus (PPT presentation)

Carleton University - COVID-19 Infection Prevention and Control (PPT Presentation)

Public Health Canada - various resources retrieved from <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection>

Public Health Ontario - various resources retrieved from <https://www.publichealthontario.ca/en/diseases-and-conditions/infectious-diseases/respiratory-diseases/novel-coronavirus/public-resources>

University of Toronto - Guideline for Research Laboratories during the ongoing COVID-19 situation (PPT presentation)



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This presentation was developed in consultation with the following resources.

Training Acknowledgement

Click on the link below this video thumbnail to access the online acknowledgement form.

After completion you will receive an e-mail certificate.
Please keep this e-mail for your records.



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Click on the following URL to connect to the training acknowledgement and create your training record. Your training record will become viewable in the Required Training database at www.uwindsor.ca/requiredtraining and in the MyUWINinfo portal.