

## TOLDO LANCER CENTRE EMPLOYEE BENEFIT MEMBERSHIP APPLICATION

- Faculty                       Full Time Staff                       Sessional Lecturer                       Sessional Instructor
- Assumption                       UNIFOR 2458 P/T                       Retiree                       Other \_\_\_\_\_
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### MEMBERSHIP APPLICATION:

This application form must be completed by the employee of the University of Windsor, **sent to Human Resources for approval and then it will be forwarded to the Toldo Lancer Centre Service Desk for processing.** All the information below must be completed for processing. A membership confirmation email will be sent from the Lancer Recreation upon completion. A **Fusion** membership account will be established for all approved employees and access to the Fusion membership portal can be done with UWin login credentials at <https://lancercentre.UWindsor.ca/>.

### ACCESS TO THE TOLDO LANCER CENTRE:

**\* Eligible Employees - Must use their UWin card** to swipe through the turnstile at the Toldo Lancer Centre entrance or **the Lancer Athletics and Recreation app can be downloaded to cell phone devices that makes available a barcode that can also be used for facility access upon each visit.** Contact UWin card office (CAW) to obtain a UWin card or visit <https://www.UWindsor.ca/UWincard/> for details.

**\*\*Spouse/dependents** – All dependents will be added to the Toldo Lancer Centre membership system. Upon their initial arrival at the Toldo Lancer Centre they will be required to show identification at the reception desk, a photo can be added into the membership file to allow for future access. **NO CARDS PROVIDED. ALL DEPENDENTS MUST CHECK IN AT THE SERVICE DESK or the Lancer Athletics and Recreation app can be downloaded to cell phone devices that makes available a barcode that can also be used for facility access upon each visit.** Dependents under the age of 17 years must be supervised at all times.

**\*\*\* Completion of a Waiver Form** will be prompted on the first visit to the facility for all members.

**\*\*\* Access does NOT include Forge Fitness Centre or the new Toldo Lancer Fitness Centre.** The *Multi Use Fitness Facility* located in the pre-existing multipurpose room will be accessible to employees under this membership. **As per Toldo Centre Facility rules, users must be 17 years of age or older to access fitness. A discounted full facility membership is available for purchase at the service desk which includes access to all fitness facilities.**

**MEMBERSHIP RENEWAL:** Annually, a new form must be completed only if there are changes in personal information or employment on campus. The University shall continue to permit qualifying members, their spouses and eligible dependents and retirees in accordance with the rules and regulations established by the University.

### MEMBERSHIP ELIGIBILITY:

- (A) Qualifying members are defined as full-time employees, retirees of the University and Sessional Instructors as described in the collective agreement(s). This includes Assumption University employees and retirees.
- (B) Dependents are defined as children of the employee or retiree who are financially dependent on the employee or retiree for support who are not over the age of 21.
- (C) Sessional Instructors are provided with access to the Toldo Lancer Centre free of charge ONLY during the semesters in which they are teaching – but this form must be completed.

### NON-ELIGIBLE EMPLOYEES;

Non-qualifying employees will be provided with a discounted membership to the Toldo Lancer Centre Questions regarding membership eligibility MUST be directed to Human Resources.

**Please Note: Toldo Lancer Centre service desk staff do not have access to personal employment information.**

PLEASE PRINT CLEARLY – ALL INFORMATION REQUIRED FOR PROCESSING

EMPLOYEE/RETIREE REQUIRED INFORMATION:

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_  
EMPLOYEE NUMBER: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_

EMERGENCY CONTACT:

NAME: \_\_\_\_\_ CELL PHONE NUMBER: \_\_\_\_\_  
RELATIONSHIP: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

SPOUSE/DEPENDENT INFORMATION:

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_  
RELATIONSHIP TO EMPLOYEE: \_\_\_\_\_  
D.O.B. \_\_\_\_ dd/\_\_\_\_ mth/\_\_\_\_ yr  
GENDER: MALE \_\_\_\_\_ FEMALE: \_\_\_\_\_ CHOOSE NOT TO DISCLOSE: \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_  
RELATIONSHIP TO EMPLOYEE: \_\_\_\_\_  
D.O.B. \_\_\_\_ dd/\_\_\_\_ mth/\_\_\_\_ yr  
GENDER: MALE \_\_\_\_\_ FEMALE: \_\_\_\_\_ CHOOSE NOT TO DISCLOSE: \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_  
RELATIONSHIP TO EMPLOYEE: \_\_\_\_\_  
D.O.B. \_\_\_\_ dd/\_\_\_\_ mth/\_\_\_\_ yr  
GENDER: MALE \_\_\_\_\_ FEMALE: \_\_\_\_\_ CHOOSE NOT TO DISCLOSE: \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_  
RELATIONSHIP TO EMPLOYEE: \_\_\_\_\_  
D.O.B. \_\_\_\_ dd/\_\_\_\_ mth/\_\_\_\_ yr  
GENDER: MALE \_\_\_\_\_ FEMALE: \_\_\_\_\_ CHOOSE NOT TO DISCLOSE: \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_

I, hereby request that myself and/or dependents may use the facilities of the Toldo Lancer Centre in accordance with the provisions described herein. I also acknowledge that neither the Toldo Lancer Centre nor the University of Windsor assume any responsibility for injury to persons and/or loss or damage to property arising out of use of any of the indoor and outdoor facilities on the South Campus. **A waiver will be electronically emailed to employee and each dependent for completion prior to first visit, this must be completed to gain access.**

EMPLOYEE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

<b>UWINDSOR HUMAN RESOURCES APPROVAL</b>		
Effective Date: _____	Expiry Date: _____	Auth Initial: _____

The personal information collected on this form is collected under the authority of the *University of Windsor Act* and is collected for the purposes of determining the eligibility of yourself and your dependants, for membership to the Toldo Lancer Centre.